

CITY OF ENGLEWOOD

BOARD OF HEALTH REGULAR MEETING

July 11, 2012

1. The regular meeting of the Board of Health, City of Englewood, Bergen County, was called to order at 8:04 p.m. by Dr. Lisa L. Wisotsky, President, Board of Health.

MEMBERS PRESENT:

Dr. Lisa L. Wisotsky, President; JoEllen Bostick, Vice President (arrived 8:09 p.m.); Bertha-Nora Acosta; Stephanie Davis; Lisa Levien; Dr. Earl A. Marsan (arrived 8:08 p.m.); and Ketsia Alerte Sadler.

ALSO PRESENT:

Nelson Xavier Cruz, Director, Health Services/Health Officer/Secretary to the Board; Richard A. Lustgarten, Esq., Board of Health Attorney; and Janet Kast, Confidential Executive Secretary.

Mr. Cruz read the Open Public Meetings Statement. Dr. Wisotsky asked those present to stand for the Pledge of Allegiance.

Motion to re-order the Agenda and place Item No. 5 ahead of Item No. 2 was made by Ms. Levien, and seconded by Ms. Sadler. All members voted "aye," in favor. Motion was carried.

PRESENTATIONS

5. Presentation by Karen Blumenfeld, Esq., Executive Director, and Alan Kantz, Program Manager, of Global Advisors on Smokefree Policy (GASP) on 100% Smoke-free Parks and Pools.

The presentation centered on the importance of establishing and maintaining New Jersey parks and pools 100% smoke-free. Ms. Blumenfeld stated that the number of children smoking has increased, as the amount of funding for anti-smoking campaigns has decreased in recent years. She said children observe that smoking is prohibited in most indoor public places, but is permitted in most outdoor public places, which sends them a mixed message. She believes that if a smoke-free environment is created for children, it becomes their norm.

In addition to promoting public health by creating healthful environments for outdoor activities, outdoor smoking bans are environmentally friendly, reduce litter, and reduce the number of accidental fires caused by discarded cigarette butts.

Mr. Kantz emphasized the lack of conflict and enforcement issues in municipalities where smoking has already been banned in public parks.

With regard to electronic cigarettes, Ms. Blumenfeld stated that New Jersey State law already prohibits their use in public places.

The Board was asked to consider enacting a smoke-free public park policy in Englewood and was provided with several examples of what other nearby municipalities have done in that regard.

2. A. Motion to approve Items 2. A. i. (Minutes of June 13, 2012 Meeting – Open/Closed); 2. A. ii. (Receipts – June, 2012); 2. A. iii. (Bills – June, 2012); 2. A. iv. (Employee Reports – June, 2012); 2. A. v. (Digest of Mail – June, 2012); and 2. A. vi. (Communications – June, 2012).

Mr. Cruz reported that cash receipts for the month of June, 2012 were \$16,012.00. Vouchers/Orders for Payment for June, 2012 were \$3,190.75. Non-budget payments were \$199.08. Electronic Death Registration Receipts for the month of June, 2012 totaled \$534.00.

Motion to approve Items 2. A. i.-vi. was made by Dr. Marsan, and seconded by Ms. Sadler. Motion was approved 7-0.

2. B. Motion to approve Retail Licenses (June, 2012)

Ten retail licenses were submitted to the Board for approval and will be attached to the Minutes as Schedule “A.” Mr. Cruz stated that there had not been any written or verbal objection to the approval of these licenses. Motion to approve the retail licenses for June, 2012 was made by Ms. Davis, and seconded by Dr. Marsan. Motion was approved 7-0.

2. C. i. Board Liaison Reports
ii. Committee Reports

There were no Board Liaison or Committee Reports.

RESOLUTIONS

3. R12-10 Appointment of Part-Time Health Educator (Megan Maletich)

Mr. Cruz read Resolution No. R12-10, appointing Megan Maletich to the position of Part-Time Health Educator, effective June 25, 2012, for the Department of Health of the City of Englewood, in its entirety. Motion to approve Resolution R12-10 was made by Ms. Bostick, and seconded by Ms. Sadler. Motion was approved 7-0.

4. R12-11 Appointment of Registered Environmental Health Specialist (Jennifer Franco)

Mr. Cruz read Resolution R12-11, appointing Jennifer Franco to the position of Registered Environmental Health Specialist, effective July 9, 2012, for the Department of Health of the City of Englewood, in its entirety. Motion to approve Resolution R12-11 was made by Ms. Bostick, and seconded by Dr. Marsan. Motion was approved 7-0.

OLD BUSINESS

6. Englewood Family Health Festival

Mr. Cruz reported that planning of the Englewood Family Health Festival is well underway. It will be held on Friday, September 14, 2012, at the Farmers Market, located at Demarest Avenue and West End. It is anticipated that 15-20 agencies will participate this year, among them Englewood Hospital and Medical Center, North Hudson Community Action Corporation, and Dale and Thomas Popcorn. Ms. Levien suggested there be a theme for the festival, and Mr. Cruz asked that any ideas be e-mailed to him.

NEW BUSINESS

7. June 19, 2012 Rabies Advisories

Mr. Cruz reported that on June 19, 2012 he drafted a health advisory for distribution to the public on a raccoon caught in Mackay Park and a woodchuck caught outside of Esperanza Bakery, both of which tested positive for rabies. He said anyone bitten or scratched by either of these animals was advised to contact the Department.

8. Cooling Centers

Mr. Cruz reported that on June 20, 2012, he drafted a heat alert for posting on the City web site and Facebook. A discussion ensued regarding the lack of cooling centers in every ward of the City. Possible locations include churches, synagogues, schools, and the Library. Dr. Marsan suggested the formation of a committee to discuss this issue with the City. Mr. Cruz offered to set up a meeting between the Board Liaison to the Board of Education, Ms. Davis, and the Superintendent of Schools, to investigate the possibility of the schools serving as cooling centers.

PUBLIC COMMENT

Motion to open the time for public comment was made by Ms. Bostick, and seconded by Ms. Davis. Motion was approved 7-0. There were no questions or comments from the public. Motion to close the time for public comment was made by Dr. Marsan, and seconded by Ms. Levien. Motion was approved 7-0.

Mr. Lustgarten stated that before going into Closed Session, another item should have been added to the Closed Session Agenda. Item #12 is "Discussion with Executive Director re his June 28, 2012 memo to the City Manager."

Mr. Cruz then read the Closed Session Resolution as follows:

WHEREAS, the Open Public Meetings Act of the State of New Jersey permits the public to be excluded from certain matters to be discussed by the Board; and

WHEREAS, the Board of Health of the City of Englewood desires to discuss the Local 108 union contract, the Teaneck proposal, the Englewood FQHC ribbon cutting ceremony, and the letter of the Director to the City Manager on June 28, 2012; and

WHEREAS, these matters are ones which permit the exclusion of the public from such discussions; and

WHEREAS, minutes will be taken during the closed session, and a summary of the minutes will be made available to the public by September 12, 2012, or upon approval of the minutes, or once the need for confidentiality no longer exists,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the City of Englewood, that the public be excluded, since these matters, as set forth above, are ones which permit the exclusion of the public from such discussion: Collective bargaining agreement negotiations; employment matters relating to an employee unless the employee requests that the matter be discussed in public.

Motion to approve the Resolution to go into Closed Session was made by Ms. Davis, and seconded by Ms. Bostick. Motion was approved 7-0.

(Closed Session)

The status of Local 108 union contract negotiation was discussed. Mr. Cruz commented on the opening ceremony of the Englewood FQHC and on the omission of an acknowledgement of the Department's role in that opening. A proposed shared services contract was analyzed by the Board and Board Attorney. A protocol was established for the Director's correspondence to City Administration and the Board President.

The meeting ended at 10:20 p.m.

Respectfully submitted,

Nelson Xavier Cruz
Secretary to the Board
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