

CITY OF ENGLEWOOD

BOARD OF HEALTH REGULAR MEETING

May 14, 2014

1. The regular meeting of the Board of Health, City of Englewood, Bergen County, was called to order at 8:00 p.m. by JoEllen Bostick, President, Board of Health.

MEMBERS PRESENT:

JoEllen Bostick, President; Lisa Levien, Vice President; Stephanie Davis; and Ketsia Alerte Sadler.

ALSO PRESENT:

James Fedorko, Director, Health Services/Health Officer/Secretary to the Board; Richard A. Lustgarten, Esq., Board of Health Attorney; and Janet Hart, Confidential Executive Secretary.

ABSENT/with apology: Bertha-Nora Acosta, Dr. Earl Marsan, and Dr. Lisa Wisotsky.

Mr. Fedorko read the Open Public Meetings Statement. All stood to recite the Pledge of Allegiance.

RESOLUTIONS

2. R14-09 Salary Amendment – REHS

Mr. Lustgarten read Resolution 14-09, amending the annual salary of Jennifer Galarza, Registered Environmental Health Specialist, effective January 1, 2014, in its entirety. Motion to approve Resolution 14-09 was made by Ms. Sadler, and seconded by Ms. Davis. Motion was approved 4-0.

3. R14-10 Health Educator Status Change

Mr. Lustgarten read Resolution 14-10, appointing Megan Maletich to the position of Health Educator on a full time basis, reflecting a status change from part time, effective May 27, 2014, in its entirety. Motion to approve Resolution 14-10 was made by Ms. Davis, and seconded by Ms. Sadler. Motion was approved 4-0.

ORDINANCES

4. O14-02 Establishing a Fee for Vital Statistics Records and Amending or Establishing Miscellaneous Fees of the Department of Health (Public Hearing/Adoption)

Motion to read the ordinance by title only and open the time for public comment was made by Ms. Davis, and seconded by Ms. Sadler. A roll call vote ensued:

JoEllen Bostick	-	“Yes”	Lisa Levien	-	“Yes”
Stephanie Davis	-	“Yes”	Ketsia Alerte Sadler	-	“Yes”

Motion was approved 4-0.

Mr. Lustgarten stated that Ordinance No. 14-02 was entitled “An Ordinance Amending Ordinance 06-01, ‘Establishing a Fee for Vital Statistics Records Kept by the Registrar of Vital Statistics’ as Required by the Office of Vital Statistics and Registry of the State of New Jersey and N.J.S.A. 26:8-25, and Amending or Establishing Miscellaneous Fees of the Department of Health for Goods/Services.”

There were no comments or questions from the public. Motion to close the public hearing was made by Ms. Sadler, and seconded by Ms. Levien. A roll call vote ensued:

JoEllen Bostick	-	“Yes”	Lisa Levien	-	“Yes”
Stephanie Davis	-	“Yes”	Ketsia Alerte Sadler	-	“Yes”

Motion was approved 4-0.

Mr. Lustgarten read the Resolution to Adopt Ordinance No. 14-02, as follows: “An Ordinance Amending Ordinance 06-01, ‘Establishing a Fee for Vital Statistics Records Kept by the Registrar of Vital Statistics’ as Required by the Office of Vital Statistics and Registry of the State of New Jersey and N.J.S.A. 26:8-25, and Amending or Establishing Miscellaneous Fees of the Department of Health for Goods/Services, which was introduced on April 9, 2014, and published in The Record on April 14, 2014.”

Motion to adopt Ordinance No. 14-02 was made by Ms. Davis, and seconded by Ms. Levien. A roll call vote ensued:

Jo Ellen Bostick	-	“Yes”	Lisa Levien	-	“Yes”
Stephanie Davis	-	“Yes”	Ketsia Alerte Sadler	-	“Yes”

Motion was approved 4-0.

5. Items for Approval

Motion to approve 5. A. i. (Minutes of April 9, 2014 Meeting/Open); 5. A. ii. (Receipts-\$44,863 -April, 2014); 5. A. iii. (Bills-\$9,868.65-April, 2014); 5. A. iv. (Employee Reports-April, 2014); and 5. A. v. (Digest of Mail-April, 2014).

Motion to approve Items 5.A.i.-v. was made by Ms. Sadler, and seconded by Ms. Davis. Motion was approved 4-0.

5.B. Retail Licenses – April, 2014

Mr. Lustgarten stated that 59 licenses had been submitted to the Board for their approval dated April 5, 2014 through May 2, 2014, and that these would be attached to the minutes of the meeting as Schedule A. He asked Mr. Fedorko if there had been any objection to their being approved, and Mr. Fedorko stated that there had not.

Motion to approve retail licenses for April, 2014 was made by Ms. Davis, and seconded by Ms. Sadler. Motion was approved 4-0.

5.C. i. Board Liaison Reports (none)

ii. Committee Reports

Ms. Davis reported that the number of participants in the Englewood to Paris program who regularly report the number of miles walked the previous week had declined somewhat. It was felt that a large number were walking, but were neglecting to report their miles every week. Mr. Fedorko showed the Board a poster done by Health Department volunteer Kathy-Lee Afflick about the Englewood to Paris program, as part of her Senior Year Capstone Project, for William Paterson University.

Mr. Fedorko confirmed that the Closing Ceremony of Englewood to Paris is on Thursday, May 29, 2014. The participants will meet at the Englewood Monument and walk to Patisserie Florentine, where there will be a ceremony and prize drawings. He said this all ties in with the Mayor's Wellness Campaign.

OLD BUSINESS

6. Tobacco 21

Ms. Levien reported that Dr. Wisotsky had attended the City Council Workshop meeting the previous night, where the tobacco resolutions were discussed. She said there is a State Resolution in the Senate at the present time, and that Dr. Wisotsky had provided the Council with the prototype legislation for both Tobacco 21 and No Smoking in Public Parks. She said the City Attorney, Mr. Bailey, did not believe there is an issue with pre-emption. The Council seemed to be in agreement with the two Resolutions proposed by the Health Department, and the matter could possibly come up at the June Council meeting.

7. HIV/AIDS Screening

Mr. Fedorko reported that an HIV/AIDS screening would be conducted at the Englewood Health Department on Wednesday, May 21, 2014, from 12:00 to 8:00 p.m. The Department is partnering with the Teaneck Health Department, Bergen Family Center, Bergen County Department of Health, and the State in this endeavor. He stated that the screening is being heavily promoted. A second screening will be offered in October, 2014, in Teaneck, hosted by the Teaneck Health Department.

8. PHN Recruitment

Mr. Fedorko announced that a nurse had been offered the position and was in the process of the pre-employment background check and physical.

NEW BUSINESS

9. DARE Program

Mr. Fedorko reported that he had met with Police Chief Lawrence Suffern to discuss the possibility of the return of the DARE Program. The Chief said it was not likely due to the high costs involved. A new Junior Police Academy program is planned for this summer.

Ms. Levien asked Mr. Fedorko to investigate the possibility of forming a DARE program with other municipalities, under Shared Services. Mr. Fedorko agreed to look into that.

10. Prescription Drop Box

Mr. Fedorko reported that he was unable to arrange for a prescription drop box with the Police Department, due to the fact that it is a Police function and not a Health Department function. There is a chain of custody involved, and liability issues. The Board asked him to check with the County and State regarding the issue.

11. April 24, 2014 Rabies Clinic

Mr. Fedorko told the Board that 44 rabies vaccinations had been given at the April 24 Rabies Clinic and 144 at the February Clinic, for a total of 188 vaccinations. He said the Department is considering the use of a voucher system, along with the two annual rabies clinics, so that pet owners who are unable to be at the two clinics could obtain the vaccinations elsewhere.

12. Nutritionist – June 3

Mr. Fedorko stated that a volunteer nutritionist from Shoprite Inserra will be giving a lecture on nutrition at Patisserie Florentine on Tuesday, June 3, at 5:30 p.m. All the participants in the Englewood to Paris program will be invited to attend.

13. Englewood to Paris Follow-up

Mr. Fedorko reported that he would be meeting with a representative from the Mayor's Wellness Campaign in a few days to discuss fitness and health promotion ideas for the fall season 2014. Some possibilities could be a 5K run/walk, pet walk, weight loss challenge, nutrition table at the Farmers Market, Zumba, or yoga instruction. The Board suggested asking the local restaurants to list calorie counts of meals and nutrition information for the consumers, along with offering more "lite fare" items.

14. Health Care

Mr. Fedorko informed the Board that he had attended a meeting recently on reducing health care costs. The City is happy with the health plan presently in use, but suggested that we could participate in the Mayor's Wellness Campaign and the Employee Wellness Program. He said the Department is planning a weight loss program with the Department of Public Works this summer and will participate in the Mayor's Wellness Campaign. Mr. Fedorko stated that two towns will be selected in November as "Healthy Towns," and he plans to apply for that designation. He believes Englewood meets the requirements for that honor.

15. 2014 Health Fair

Mr. Fedorko provided several dates and options for the annual Department Health Fair to the Board. Following a lengthy discussion and vote, it was decided to hold the fair on Friday, November 21, 2014, at Englewood Hospital and Medical Center.

16. 2013 Annual Report

Mr. Fedorko referred the Board to the 2013 Annual Report of the Englewood Health Department and asked for a Motion to accept. Motion to accept the 2013 Annual Report as presented was made by Ms. Levien, and seconded by Ms. Sadler. Motion was approved 4-0.

Mr. Lustgarten reminded the Board members that the deadline for filing their Financial Disclosure Statements electronically is June 13, 2014.

PUBLIC COMMENT

Motion to open the time for public comment was made by Ms. Sadler, and seconded by Ms. Davis. Motion was approved 4-0.

Dr. Richard Pierson, 60 Lincoln Street, Englewood

Dr. Pierson stated that in the past the Friends of the Englewood Health Department had been very helpful to Department activities, and he would like to re-activate that organization and

invite new members. He offered his assistance with whatever the Department needs in that regard.

Nellie Bobe, 376 Orchard Street, Englewood

Ms. Bobe stated that she was participating in the Englewood to Paris program, and was still doing her walks. She said she hadn't been receiving as many reminder emails to send in the number of miles walked as she had in the beginning and thought that might be why some people were forgetting to do that. She thought people were doing the walking and just forgetting to send in their miles. Ms. Bobe said she liked the idea of a 5K run/walk and exercising in the park at a low fee or no fee.

Ms. Bobe requested that information be provided on tick awareness. Mr. Fedorko stated that there are brochures on ticks at the Health Department and that he would write an article on ticks for the next Department newsletter.

Ms. Bobe reported that she had arranged a community meeting the following Tuesday with Police Chief Suffern to discuss areas of concern. She said she would ask if the Police Department could provide prescription drop boxes for the community.

There were no more comments or questions from the public. Motion to close the time for public comment was made by Ms. Davis, and seconded by Ms. Levien. Motion was approved 4-0.

Ms. Bostick distributed information she had received at a conference on improving your community's health by thinking outside the box, which was presented by the New Jersey Association of County and City Health Officials. At the conference, the Mayor's Wellness Campaign was discussed, and she thinks it would be good for the Department to participate in that campaign.

Motion to adjourn was made by Ms. Davis, and seconded by Ms. Sadler. Motion was approved 4-0.

The meeting ended at 9:40 p.m.

Respectfully submitted,

James Fedorko
Secretary to the Board
/jk

**SCHEDULE
E A**

**2014 LICENSE RENEWALS & NEW APPS
APPROVED ON
5/14/2014**

TYPE I - FOOD MARKETS

License	Date Issued	Misc Fees	Total Fee	Business Record
2014-0201	4/7/2014	100	750	BALTHAZAR BAKERY
2014-0202	4/7/2014		750	SHOPRITE OF ENGLEWOOD
2014-0204	4/7/2014	100	350	SABOR CUBANO
2014-0208	4/8/2014		250	INTERNATIONAL FISH MARKET
2014-0209	4/9/2014		250	GRAND LIQUORS & DELI
2014-0211	4/9/2014		250	OPRANDY'S
2014-0214	4/9/2014	100	350	DONG FUNG INC-FAR EAST RESTAURANT
2014-0215	4/9/2014	100	350	CHEF PATY LLC
2014-0218	4/9/2014	100	350	EVERGREEN FINE FRESH FOOD
2014-0219	4/9/2014		250	NEW QUICK MARKET & GROCERY CORP
2014-0220	4/9/2014	100	350	ROMAN INN
2014-0221	4/9/2014		250	MENAGERIE TAKE-OUT & CATERING
2014-0229	4/10/2014	4 100	350	WIDES LIQUORS
2014-0232	4/10/2014	4 100	350	BUNS N' BREW
2014-0236	4/16/2014	4	250	JORDAN CONVENIENCE CORNER CORP
2014-0237	4/21/2014	4 100	350	J.A.D. BAGELS LLC.
2014-0238	4/21/2014	4 100	350	SUPEREDIBLES INC
2014-0241	4/21/2014	4	250	JUNIOR'S MINI MARKET

2014-0242	4/21/2014	4	250	NEW	BABY BEAR FOODS
2014-0243	4/21/2014	4	100	400	LE GOURMET FACTORY
2014-0254	4/29/2014	4	250	NEW	LA PLAZITA FOOD MARKET

TYPE II - RESTAURANTS

License	Date Issued	Misc Fees	Total Fee		Business Record
2014-0200	4/7/2014	100	500		BAUMGART'S CAFE RESTAURANT
2014-0203	4/7/2014	100	350		CIRCLE SQUARE JAMAICANAMER REST
2014-0205	4/7/2014	100	400		ENGLEWOOD DINER
2014-0206	4/8/2014	100	350		BEN & JERRY'S
2014-0207	4/8/2014	100	350		FIGURA IDEAL
2014-0210	4/9/2014	100	500		COLOMBIAN NIGHTS LLC.
2014-0212	4/9/2014	100	350		SUSHI TATSU
2014-0213	4/9/2014		250		TASTI D-LITE
2014-0216	4/9/2014	100	400		BLUE MOON MEXICAN CAFE
2014-0222	4/9/2014	100	350		SPACEBUCKS @ SPACE ODYSSEY
2014-0224	4/9/2014		250		DUNKIN DONUTS
2014-0226	4/9/2014	100	350		STARBUCKS COFFEE CO #846
2014-0227	4/9/2014		0	EXEMPT	ACTORS FUND HOMES
2014-0228	4/10/2014	4	0	EXEMPT	BERGEN FAMILY CTR-SCHOOL AGE PROG
2014-0230	4/10/2014	4	100	350	CROWN FISH & CHICKEN
2014-0231	4/10/2014	4	100	400	INGLEMOOR CENTER
2014-0233	4/14/2014	4	100	350	PIPSNACKS LLC.
2014-	4/21/2014	100	400		GRAND CRU FOOD & WINE

0239				4	
2014-0255	5/1/2014	100	350		DMEIS ALTERNATE PROGRAM
2014-0256	5/1/2014	100	350		THE KITCHEN
2014-0258	5/1/2014		250	NEW	TRATTORIA CARPACCIO

TYPE IV - MOBILE

License	Date Issued	Misc Fees	Total Fee	Business Record	
2014-0234	4/15/201	4	50	200	RAINBOW CATERERS INC.

TYPE G - GENL/POOL

License	Date Issued	Misc Fees	Total Fee	Business Record	
2014-0225	4/9/2014		40	LATER DAY SAINTS CHURCH - PORTOSAN	
2014-0240	4/21/201	4	100	400	BROWNSTONES @ ENGLEWOOD SOUTH
2014-0244	4/21/201	4	300	KENWOOD ESTATES CONDOMINIUM	
2014-0253	4/23/201	4	0	EXEMP T	TRYON AVENUE POOL

VENDING

License #	Date Issued	Misc Fees	Lic Amt	Business Record	# Machines
2014-0217	4/9/2014	50	25	YUMMY MEMORIES INC	1
2014-0223	4/9/2014	50	25	SPACEBUCKS @ SPACE ODYSSEY VEN.	1
2014-0235	4/16/201	4	25	STRIKER ORTHOPEDICS (YUMMY SNACKS)	1
2014-0245	4/21/201	4	75	TOWN MOTORS AUDI	3
2014-0246	4/21/201	4	50	BROWNSTONES OF ENGLEWOOD (NBR VENDING)	2
2014-0247	4/21/201	4	50	TOWN MOTORS LINCOLN MECURY SUBARU	2
2014-0248	4/21/201	4	50	AIRTECH (NBR VENDING)	2

2014-0249	4/21/2014	4	50	OSG BILLING SERVICES (NBR VENDING)	2
2014-0250	4/21/2014	4	25	SILVER MASON	1
2014-0251	4/21/2014	4	75	ENGLEWOOD DPW	3
2014-0252	4/21/2014	4	50	CORSA MOTOR'S (NBR VENDING)	2
2014-0257	5/1/2014	50	50	MAIN EVENT CATERERS	2