

CITY OF ENGLEWOOD

BOARD OF HEALTH REGULAR MEETING

November 12, 2014

1. The regular meeting of the Board of Health, City of Englewood, Bergen County, was called to order at 8:05 p.m. by JoEllen Bostick, President, Board of Health.

MEMBERS PRESENT:

JoEllen Bostick, President; Stephanie Davis; Dr. Earl Marsan (arrived 8:25 p.m.); Ketsia Alerte Sadler; and Dr. Lisa Wisotsky.

ALSO PRESENT:

James Fedorko, Director, Health Services/Health Officer/Secretary to the Board; Richard A. Lustgarten, Esq., Board of Health Attorney; and Janet Hart, Confidential Executive Secretary.

ABSENT/with apology:

Bertha-Nora Acosta; Lisa Levien.

Mr. Fedorko read the Open Public Meetings Statement. All stood to recite the Pledge of Allegiance.

2. A. Motion to approve 2. A. i. (Minutes of October 7, 2014 Meeting-Open/Closed); 2. A. ii. (Receipts-October, 2014); 2. A. iii. (Bills-October, 2014); 2. A. iv. (Employee Reports-October, 2014); 2. A. v. (Digest of Mail-October, 2014); and 2. A. vi. (Communications-October, 2014).

Motion to approve Items 2. A. i. – vi. was made by Ms. Davis, and seconded by Ms. Sadler. Motion was approved 4-0.

Mr. Fedorko reported that Cash Receipts for the month of October, 2014 were \$12,612.50. Vouchers/Orders for Payment were \$3,759.41. Non-budget expenses for October, 2014 were \$20,166.41. Electronic Death Registration Receipts totaled \$453.50 for October, 2014.

2. B. Motion to approve retail licenses – October, 2014

Mr. Fedorko stated that there were four licenses to be approved, as follows: Sandwich Designs, Le Gourmet Factory, Route 4 Petroleum, LLC, and Executive Caterers.

Motion to approve retail licenses for October, 2014 was made by Ms. Davis, and seconded by Dr. Wisotsky. Motion was approved 4-0.

2. C. i. Board Liaison Reports
- ii. Committee Reports

There were no Board Liaison Reports or Committee Reports.

RESOLUTIONS

3. R14-15 Grant Agreement – Community Development Block Grant

Mr. Lustgarten read Resolution R14-15 authorizing the Board of Health to enter into a grant agreement with Bergen County utilizing funds from the 2014 Community Development Block Grant for a Heart Health Program for seniors, and authorizing James Fedorko, Health Officer/Director/Secretary to the Board, to be a signatory for the aforesaid grant agreement, in its entirety. Motion to approve Resolution R14-15 was made by Ms. Sadler, and seconded by Ms. Davis. Motion was approved 4-0.

ORDINANCES

4. 14-03 Amending Chapter 4 Article 9 of the Health Code Prohibiting Beekeeping (Introduction)

Mr. Lustgarten read the Resolution to Introduce Ordinance 14-03, entitled "An Ordinance Amending Chapter 4 Article 9 of the Health Code, entitled 'Keeping of Bees Prohibited.'"

Motion to introduce Ordinance 14-03 was made by Ms. Davis, and seconded by Dr. Wisotsky. Motion was approved 4.0.

OLD BUSINESS

5. Youth Health Educator Recruitment

Mr. Fedorko reported to the Board that there had been difficulties recruiting someone for the Youth Health Educator position. It was the consensus of the Board to hire someone lacking the CHES title, with the stipulation to acquire it within six months of being hired, if a more qualified candidate was not found.

Dr. Earl Marsan arrived at the meeting to say goodbye, as he had just moved out of Englewood and would not be a member of the Board of Health. Dr. Marsan was a member of the Englewood Board of Health for over 30 years, and said public health had been an important part of his life. He thanked the Board members for their service as volunteers.

6. Planning

It was the consensus of the Board to choose Board Vice President Lisa Levien to replace Dr. Earl Marsan on the Budget Committee for 2014.

Dr. Wisotsky reported that she had found a certified trainer who is willing to conduct an exercise program for senior citizens, and said she would send Mr. Fedorko the information. Mr. Fedorko stated that the Department is currently working on a program for the residents of 111 West Street also.

A discussion ensued regarding Department events and where and when they should be scheduled, problems promoting them, and staffing issues. One suggestion was to consolidate similar events and hold them in one location.

NEW BUSINESS

7. Shared Services

Mr. Fedorko reported that he had contacted the Health Officer for Englewood Cliffs, Sam Yanovich, regarding a Shared Services Agreement with Englewood Cliffs. His goal would be to start a relationship with Englewood Cliffs.

8. Emerging Infectious Diseases

Mr. Fedorko stated he is concerned about the following diseases: Ebola, Enterovirus D-68, and MERS (Middle East Respiratory Syndrome). He reviewed the protocol in place for Ebola in Englewood and said that currently there are no people with Ebola symptoms living in Englewood. Mr. Fedorko also told the Board that he had met with the school nurses in Englewood to discuss the Ebola issue.

9. Other Business

Ms. Sadler commented on the difficulties encountered by the school nurses because the Department nurse is on a part-time basis. She would like to discuss the possibility of the position returning to full time. Dr. Wisotsky noted that since Mr. Fedorko is doing the CDRSS reports, they should be included in his monthly report to the Board, and not the nurse's.

PUBLIC COMMENT

Motion to open the time for public comment was made by Ms. Davis, and seconded by Dr. Wisotsky. Motion was approved 4-0.

At that time, no members of the public were present. Motion to close the time for public comment was made by Dr. Wisotsky. Motion was approved 4-0.

ADJOURN

Motion to adjourn was made by Ms. Bostick, and seconded by Ms. Davis. Motion was approved 4-0.

The meeting ended at 9:30 p.m.

Respectfully submitted,

James Fedorko
Secretary to the Board
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