

CITY OF ENGLEWOOD

BOARD OF HEALTH REGULAR MEETING

September 17, 2013

1. The regular meeting of the Board of Health, City of Englewood, Bergen County, was called to order at 7:50 p.m. by Dr. Lisa L. Wisotsky, President, Board of Health.

MEMBERS PRESENT:

Dr. Lisa L. Wisotsky, President; JoEllen Bostick, Vice President; Bertha-Nora Acosta (arrived 7:55 p.m.); Stephanie Davis; Lisa Levien; Dr. Earl A. Marsan; and Ketsia Alerte Sadler.

ALSO PRESENT:

James Fedorko, Director, Health Services/Health Officer/Secretary to the Board; and Janet Hart, Confidential Executive Secretary.

ABSENT/with apology:

Richard A. Lustgarten, Esq., Board of Health Attorney.

Mr. Fedorko read the Open Public Meetings Statement. All stood to recite the Pledge of Allegiance.

2. A. Motion to approve Items 2.A.i. (Minutes of July 10, 2013 Meeting); 2.A.ii. (Receipts – July/August, 2013); 2.A.iii. (Bills – July/August, 2013); 2.A.iv. (Employee Reports – July/August, 2013); 2.A.v. (Digest of Mail – July/August, 2013); and 2.A.vi. (Communications – July/August, 2013).

Motion to approve Items 2.A.i.-vi. was made by Ms. Davis, and seconded by Dr. Marsan. Motion was approved 6-0.

2.B. Motion to approve Retail Licenses – July/August, 2013

Motion to approve Retail Licenses for July/August, 2013 was made by Dr. Marsan, and seconded by Ms. Bostick. Mr. Fedorko stated there had not been any written or verbal objections to date to the approval of these licenses. (Attached as “Schedule A”) Motion was approved 6-0.

2.C. i. Board Liaison Reports
ii. Committee Reports

There were no Board Reports for the months of July and August, 2013.

2.D. Motion to approve Minutes of July 25, 2013 Special Meeting (Open/Closed)

Motion to approve the minutes of the July 25, 2013 Special Meeting of the Board (Open/Closed) was made by Ms. Bostick, and seconded by Ms. Davis. Motion was approved 7-0.

OLD BUSINESS

3. June 2013 Monthly Report of Director/Health Officer

Mr. Fedorko reported that the former Director/Health Officer did not redact his June 2013 Monthly Report, and the statement by the Board on their position has been inserted in the permanent copy.

4. Cooling/Heating Centers

Mr. Fedorko stated that he has been working with Bryan Krane of the Police Department, who wrote a draft of the protocol for the heating/cooling centers. Dr. Wisotsky informed the Board that Bryan Krane has been invited to the November 13 meeting of the Board to give a presentation and answer any questions on the heating and cooling centers.

5. Englewood Family Health Festival

Mr. Fedorko announced that the date of the 2013 Englewood Family Health Festival is Friday, October 25, 2013, from 2:00 – 5:00 p.m., and named the various vendors and services they will be providing at the Festival. The location of the Festival this year is Englewood Hospital and Medical Center. A discussion ensued regarding advertising the Festival, transportation of interested residents back and forth, and ways to attract more children and young people.

6. Englewood Municipal Alliance

Mr. Fedorko reported that a meeting will be held on September 26 in Morristown, NJ regarding the writing of the grant for the Municipal Alliance, which several Department staff will attend. The subject of the grant is the reduction of alcoholism in teenagers. Mr. Fedorko said he would like to tie this grant into the Englewood Drug Abuse Resistance Education (D.A.R.E.) program.

NEW BUSINESS

7. Friends of the Englewood Health Department

Ms. Levien announced the formation of the Friends of the Englewood Health Department (FEHD) Committee, comprised of herself, Ms. Acosta, and Ms. Sadler. They will be working with the existing members of the FEHD and recruiting new members. They will report to the Board at the October Board Meeting.

8. Flu Clinic

Mr. Fedorko reported that research shows that in order to increase demand for flu vaccines, the vaccines should be offered at low cost or no cost and at a location convenient for the recipient. He proposes offering free flu shots, and said the City Manager approves of this plan. It was the consensus of the Board that the Department should offer free flu vaccines. Mr. Fedorko said the Public Health Nurse would go to the various City departments to administer the flu vaccines. He also stated that a ShopRite gift card would be offered in a raffle as an incentive.

9. Search for REHS Consultant

Dr. Wisotsky stated that the search for a replacement for the REHS consultant who recently resigned is on hold, pending investigation of current salaries in the Environmental Health Unit.

10. Interlocal Agreement – Englewood/Bergenfield

Mr. Fedorko reported that the Department is in the process of renewing its Interlocal Agreement with Bergenfield, and that the Resolution is being presented to the City Council that same evening for approval. Once it has been approved by the City Council, he will deliver it to the Bergenfield Health Officer for signing.

PUBLIC COMMENT

Motion to open the time for public comment was made by Ms. Bostick, and seconded by Ms. Davis. Motion was approved 6-0.

Dr. Richard Pierson, 60 Lincoln St., Englewood

Dr. Pierson complimented the Board on their well-run, fruitful meeting. He spoke about the Englewood Rotary, which meets at noon on Tuesdays. He was asked by the Rotary to extend an invitation to the new Health Officer to give a presentation in the coming months. Dr. Pierson thought it would be a wonderful opportunity for the Health Officer to become acquainted with members of the community.

Ms. Nellie Bobe, 376 Orchard St., Englewood

Ms. Bobe thought attendance at the health fair might be low because it is being held on a Friday, instead of on the weekend, but she had several suggestions she thought would attract the public. She suggested doing screening for prostate cancer, DNA swabs on the children, and reaching out to St. Cecilia Church with flyers in English and Spanish.

There were no further comments or questions from the public. Motion to close the time for public comment was made by Ms. Bostick, and seconded by Ms. Davis. Motion was approved 7-0.

Dr. Marsan thanked everyone for their cards, phone calls, and emails during his recent illness.

ADJOURN

There being no further business, a motion to adjourn was made by Ms. Levien, and seconded by Ms. Davis. All members voted “aye,” in favor. Motion was carried.

The meeting ended at 8:55 p.m.

Respectfully submitted,

James Fedorko
Secretary to the Board
/jh

SCHEDULE A

2013 LICENSE RENEWALS & NEW APPS

APPROVED ON

9/17/13

License	Date Issued	Type	Penalties/ Late Fees	Total Fee		Food Business Record
TYPE I - FOOD MARKETS						
2013- 0284	8/15/2013	TYPE I - FOOD MARKETS		250	NEW	BAKE-TIQUE 212
2013- 0285	8/26/2013	TYPE I - FOOD MARKETS		250	NEW	METIS GASOLINE SERVICE
2013- 0281	7/8/2013	TYPE I - FOOD MARKETS	100	350		MR. TOD'S PIE FACTORY
TYPE II - RESTAURANTS						
2013- 0283	7/26/2013	TYPE II - RESTAURANTS		250	NEW	FRESH TASTE LLC
2013- 0280	7/2/2013	TYPE II - RESTAURANTS		250	NEW	YO-DELIGHT
GENL/POOL						
2013- 0282	7/16/2013	TYPE G - PORTOSAN		20	NEW	DU-RITE CONSTRUCTION INC.