

**CITY OF ENGLEWOOD**

**BOARD OF HEALTH REGULAR MEETING**

**December 11, 2013**

1. The regular meeting of the Board of Health, City of Englewood, Bergen County, was called to order at 8:06 p.m. by Dr. Lisa L. Wisotsky, President, Board of Health.

**MEMBERS PRESENT:**

Dr. Lisa L. Wisotsky, President; JoEllen Bostick, Vice President; Bertha-Nora Acosta; Stephanie Davis (arrived 8:20 p.m.); Lisa Levien; and Ketsia Alerte Sadler.

**ALSO PRESENT:**

James Fedorko, Director, Health Services/Health Officer/Secretary to the Board; Richard A. Lustgarten, Esq., Board of Health Attorney; and Janet Hart, Confidential Executive Secretary.

**ABSENT/with apology:**

Dr. Earl A. Marsan

Mr. Fedorko read the Open Public Meetings Statement. All stood to recite the Pledge of Allegiance.

2.A. Items for Approval

Motion to approve 2.A.i. (Minutes of November 13, 2013 Meeting-Open/Closed); 2.A.ii. (Receipts-November, 2013-\$13,114.50); 2.A.iii. (Bills-November, 2013-\$37,253.58); 2.A.iv. (Employee Reports-November, 2013); 2.A.v. (Digest of Mail-November, 2013); and 2.A.vi. (Communications-November, 2013).

Motion to approve Items 2.A.i.-vi. was made by Ms. Bostick, and seconded by Ms. Sadler. Motion was approved 5-0.

2. B. Motion to Approve Retail Licenses – November, 2013

Mr. Fedorko stated that there were two licenses to be approved, as follows: CVS/Pharmacy #10379 and Paula's Sweet Treats LLC. He said that there had not been any written or verbal objection to the approval of these licenses.

Motion to approve retail licenses for November, 2013 was made by Ms. Acosta, and seconded by Ms. Bostick. Motion was approved 5-0.

2. C. i. Board Liaison Reports
- ii. Committee Reports

The Board decided to wait a few minutes for the arrival of Ms. Davis, who was delayed by heavy traffic, for her report.

### **OLD BUSINESS**

3. Prostate Cancer Lecture

Mr. Fedorko reported on the Prostate Cancer Lecture given at the Public Library on December 3, which he said was well attended. He stated that in the future lectures on colorectal cancer and healthy heart tips would be scheduled.

### **NEW BUSINESS**

4. Date of January, 2014 Board of Health Meeting

The Board tentatively approved the following dates for the 2014 Board meetings: January 8, February 12, March 12, April 9, May 14, June 11, July 9, September 10, October 7, November 12, and December 10. All dates fall on the second Wednesday of the month, with the exception of October, which is on a Tuesday, with no meeting in August. The annual meeting schedule is formally set during the Board's reorganization meeting.

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Ms. Sadler reported for the Obesity Committee, in the absence of Ms. Davis, stating that this is to be a health initiative for 2014. Several resources have already been provided, and the Committee is doing research on the subject. She and Ms. Davis are considering the different programs available.

Mr. Fedorko added that they are planning to apply for grant funds in the Spring on a project that would focus on obesity. He and the Health Educators hope to work together with the Obesity Committee to attain their goals.

### **PRESENTATION**

5. Complete Streets

Mr. Fedorko introduced Mr. Jerry Fried, Former Mayor of Montclair, New Jersey, and Lead Ambassador, New Jersey Ambassadors in Motion (NJAIM). Mr. Fried explained that "Complete Streets" is a movement or philosophy about how we connect ourselves to our towns, and making sure the roads and streets are equally accessible, not only to cars, but also to pedestrians, cyclists, and transit users. Many communities in New Jersey have already adopted Complete Streets policies, and that is the organization's goal.

Complete Streets policies direct decision-makers to consistently plan for, design, construct, and fund community streets to accommodate all anticipated users, including pedestrians, bicyclists, public transportation users, motorists, and freight vehicles. Mr. Fried reported that New Jersey has the most Complete Streets policies in the country.

Following Mr. Fried's presentation, Mr. Ken Albert, City of Englewood Engineer and City Planner, spoke on the subject and gave specific information on how Englewood's streets and population relate to the Complete Streets philosophy. He stated that Englewood is a prime candidate for Complete Streets, as a large number of residents live within one mile of a retail center, which they could walk or bicycle to. He briefly reported on future plans for pedestrian walks and bikeways in Englewood, and said he hoped the City would have a Complete Streets policy implemented soon. He emphasized the importance of prioritizing goals, such as pedestrian walkways and bike lanes.

At this time, the public was invited to comment and ask questions. There were many questions and comments, ranging from the possibility of doing away with car traffic on Palisade Avenue altogether to enforcement of sidewalk repair and garbage issues.

### **PUBLIC COMMENT**

Motion to open the time for public comment was made by Ms. Sadler, and seconded by Ms. Davis. Motion was approved 6-0.

Ms. Nellie Bobe, 376 Orchard St., Englewood

Ms. Bobe asked what the Health Department's role is in the enforcement of the curb-your-dog law and said there is a problem in her neighborhood in that regard. Mr. Fedorko said he would have an inspector investigate and try to resolve the problem. Ms. Bobe also inquired about the Department's health fair in October. Mr. Fedorko replied that it had gone very well, and there was a good turnout.

There were no further questions or comments from the public. Motion to close the time for public comment was made by Ms. Bostick, and seconded by Ms. Acosta. Motion was approved 6-0.

Mr. Fedorko then read the Closed Session Resolution as follows:

WHEREAS, the Open Public Meetings Act of the State of New Jersey permits the public to be excluded from certain matters to be discussed by the Board; and

WHEREAS, the Board of Health of the City of Englewood desires to discuss a personnel issue; and

WHEREAS, these matters are ones which permit the exclusion of the public from such discussions; and

WHEREAS, minutes will be taken during the closed session, and a summary of the minutes will be made available to the public by January 8, 2014, and once the need for confidentiality no longer exists, the minutes will be made available to the public;

NOW THEREFORE, BE IT RESOLVED, by the Board of Health of the City of Englewood, that the public be excluded, since these matters, as set forth above, are ones which permit the exclusion of the public from such discussion.

Motion to approve the Resolution to go into Closed Session was made by Ms. Levien, and seconded by Ms. Sadler. Motion was approved 6-0. The Open Session ended at 9:50 p.m.

**(Closed Session)**

The Board discussed the resolution regarding the discrepancy in the pay scale and actual payments of the Health Educator.

The Board returned to Open Session at 10:20 p.m. Mr. Lustgarten read Resolution No. R13-11 reconciling the discrepancy in the salary of the Health Educator in its entirety. Motion to approve Resolution No. R13-11 was made by Ms. Bostick, and seconded by Ms. Sadler. Motion was approved 6-0.

**ADJOURN**

There being no further business to discuss, motion to adjourn was made by Ms. Bostick, and seconded by Ms. Acosta. All members voted “aye,” in favor.

The meeting adjourned at 10:30 p.m.

Respectfully submitted,

James Fedorko  
Secretary to the Board  
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