

CITY OF ENGLEWOOD

BOARD OF HEALTH REGULAR MEETING

January 8, 2014

1. The regular meeting of the Board of Health, City of Englewood, Bergen County, was called to order at 8:02 p.m. by Dr. Lisa L. Wisotsky, President, Board of Health.

MEMBERS PRESENT:

Dr. Lisa L. Wisotsky, President; JoEllen Bostick, Vice President; Bertha-Nora Acosta; Stephanie Davis; Lisa Levien; Dr. Earl A. Marsan; and Ketsia Alerte Sadler (arrived 8:20 p.m.).

ALSO PRESENT:

James Fedorko, Director, Health Services/Health Officer/Secretary to the Board; Richard A. Lustgarten, Esq., Board of Health Attorney; and Janet Hart, Confidential Executive Secretary.

Mr. Fedorko read the Open Public Meetings Statement. All stood to recite the Pledge of Allegiance.

2. A. Items for Approval

Motion to approve 2.A.i. (Minutes of December 11, 2013 Meeting-Open/Closed); 2.A.ii. (Receipts-\$10,595.00-December, 2013); 2.A.iii. (Bills-\$3,437.34-December, 2013); 2.A.iv. (Employee Reports-December, 2013); 2.A.v. (Digest of Mail-December, 2013); and 2.A.vi. (Communications-December, 2013).

Motion to approve Items 2.A.i.-vi. was made by Ms. Bostick, and seconded by Ms. Levien. Motion was approved 6-0.

2.B. Motion to Approve Retail Licenses – December, 2013

Mr. Fedorko stated that there were three licenses to be approved, as follows: Lucilles Cookies & Cakes, Inc., D Zone Grill, and Rancho Maria Restaurant. He said there had not been any written or verbal objection to the approval of these licenses.

Motion to approve retail licenses for December, 2013 was made by Ms. Bostick, and seconded by Ms. Acosta. Motion was approved 6-0.

- 2.C. i. Board Liaison Reports
- ii. Committee Reports

Mr. Fedorko announced that a budget meeting was scheduled for Friday, January 10, 2014, with the City Manager, Tim Dacey, Deborah Baldwin, Administrative Assistant/Office Manager/Registrar, Health Department, and Arielle Saposh, Director, Human Resources.

Ms. Davis reported on a walking project being planned by the Obesity Committee.

ORDINANCE

3. 14-01 Amending Maximum Salary Ordinance 2013-2014 (Introduction)

Motion to read Ordinance 14-01 by title only was made by Ms. Bostick, and seconded by Ms. Davis. Motion was approved 7-0. Mr. Fedorko read the title of Ordinance No. 14-01, "An Ordinance Amending the Salaries of the Department of Health of the City of Englewood as of January 1, 2014."

Mr. Fedorko then read the Resolution to Introduce Ordinance No. 14-01, entitled "An Ordinance Amending the Salaries of the Department of Health of the City of Englewood as of January 1, 2014."

Motion to introduce Ordinance 14-01 was made by Ms. Davis, and seconded by Dr. Marsan.

A discussion ensued as to the language and salary range mentioned in the ordinance for the nursing position. The Board Attorney stated that if a part-time nurse is hired, the hourly rate must be consistent with the corresponding annual rate of a full-time nurse.

It was the consensus of the Board to withdraw that part of Section 1 of Ordinance 14-01, regarding a Nurse Practitioner, from the Ordinance. The mover and seconder of the Motion to introduce Ordinance 14-01 agreed to that. The introduction of Ordinance 14-01, minus the section deleted, was adopted 7-0.

RESOLUTION

4. 14-01 Appointment of Board of Health Attorney

Mr. Fedorko read Resolution R14-01, appointing Richard A. Lustgarten, Esq., of Goodman & Lustgarten, Esqs., as Board of Health Attorney, in its entirety. Motion to approve Resolution R14-01 was made by Ms. Bostick, and seconded by Ms. Acosta. Motion was approved 7-0.

NEW BUSINESS

5. Letter from New Jersey Local Board of Health Association

Mr. Fedorko referred the Board to a letter from Mr. John Saccenti, New Jersey Local Boards of Health Association, notifying them of the general membership meeting of the NJLBHA to be held in the South Brunswick Township Municipal Building on Saturday, January 25, 2014, at 10:30 a.m.

6. Recruitment of Public Health Nurse and REHS

Mr. Fedorko notified the Board of the resignation of Fausto Garcia, Jr., REHS, and said the Department had begun advertising for the position. Advertising for the position of Public Health Nurse had also begun.

7. Focus of Englewood Health Department 2014 Plan (Chronic Disease/Communicable Disease)

Mr. Fedorko updated the Board on the direction the Department would be going in 2014. He said an Obesity Committee had been set up to combat obesity, diabetes and heart disease; a grant focusing on nutrition and physical activity for youth had been applied for from General Mills Corporation; a Community Development Block Grant addressing the senior population in a fifteen-week program had been applied for. He also plans to do education on HIV/AIDS and tick-borne illnesses.

PUBLIC COMMENT

Motion to open the time for public comment was made by Ms. Davis, and seconded by Ms. Acosta. Motion was approved 7-0.

Dr. Richard Pierson, 60 Lincoln St., Englewood

Dr. Pierson reported that St. Paul's Church, on Engle Street, will be initiating talks on health topics one Sunday a month, and that members of that church are involved in the community and will be taking on projects inside and outside of the church. He also stated that the Friends of the Englewood Health Department continue their search for activists in the Englewood community.

Ms. Nellie Bobe, 376 Orchard St., Englewood

Ms. Bobe stated that in the past an HIV clinic had been held at St. Cecilia Church following the Spanish Mass on Sunday, with an excellent turnout. She suggested the Department might look into holding a similar clinic in the future. She also mentioned Lillian Scales of 111 West Street, as a contact person for Department events. Ms. Bobe said she will gladly volunteer for Department events and projects that involve walking as exercise.

There were no further questions or comments from the public. Motion to close the time for public comment was made by Ms. Sadler, and seconded by Ms. Acosta. Motion was approved 7-0.

ADJOURN

There being no further business to discuss, motion to adjourn was made by Dr. Wisotsky, and seconded by Ms. Bostick. All members voted "aye," in favor.

The meeting adjourned at 9:55 p.m.

Respectfully submitted,

James Fedorko
Secretary to the Board
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