

**CITY OF ENGLEWOOD**

**BOARD OF HEALTH REGULAR MEETING**

**January 14, 2015**

1. The regular meeting of the Board of Health, City of Englewood, Bergen County, was called to order at 8:02 p.m. by JoEllen Bostick, President, Board of Health.

**MEMBERS PRESENT:**

JoEllen Bostick, President; Bertha-Nora Acosta; Stephanie Davis; Ketsia Alerte Sadler; and Dr. Lisa Wisotsky.

**ALSO PRESENT:**

James Fedorko, Director, Health Services/Health Officer/Secretary to the Board; Richard A. Lustgarten, Esq., Board of Health Attorney; and Janet Hart, Confidential Executive Secretary.

Mr. Fedorko read the Open Public Meetings Statement. All stood to recite the Pledge of Allegiance.

2. A. Items for Approval

Motion to approve 2. A. i. (Minutes of December 10, 2014 Meeting); 2. A. ii. (Receipts-December, 2014-\$11,941.00); 2. A. iii. (Bills-December, 2014-\$9,636.60); 2. A. iv. (Employee Reports-December, 2014); 2. A. v. (Digest of Mail-December, 2014); and 2. A. vi. (Communications-December, 2014).

Motion to approve Items 2. A. i. – vi. was made by Ms. Davis, and seconded by Dr. Wisotsky. Motion was approved 5-0.

2. B. Motion to approve retail licenses – December, 2014

Mr. Fedorko stated that there was one license to be approved, as follows: Fianco a Fianco. He said that there had not been any written or verbal objection to the approval of this license. Motion to approve retail licenses for December, 2014 was made by Dr. Wisotsky, and seconded by Ms. Acosta. Motion was approved 5-0.

2. C. i. Board Liaison Reports

ii. Committee Reports

Mr. Fedorko reported that he had met with Stephanie Davis and Ketsia Alerte Sadler, Members of the Obesity Committee, to discuss the Walk with a Leader program. Ms. Davis told the Board

that the letters from the Janis Dismus Middle School 8<sup>th</sup> grade students to Michelle Obama, inviting her to participate, had been sent out. They planned to reach out to those who had participated in the Englewood to Paris walking program. Mr. Fedorko added that they had also invited the Deputy Surgeon General of the United States to participate.

### **PRESENTATION**

#### 3. Bergen Volunteer Medical Initiative (BVMI)

Mr. Fedorko introduced Ms. Amanda Missey, Executive Director, Bergen Volunteer Medical Initiative, to the Board and public present. Ms. Missey gave an informative presentation on BVMI, a non-profit healthcare provider located in Hackensack, New Jersey, for the working uninsured in Bergen County. Most of the health care providers on their staff are volunteers. The patients may make a small donation, but payment is not mandatory. BVMI is funded by private donations. Ms. Missey reported that their patients come from every municipality in Bergen County, and that they have forty patients from Englewood.

Ms. Missey discussed several possible reasons why they have so few patients from Englewood. She has met with various organizations, including Bergen Family Center and Community Chest of Englewood regarding this matter. It was thought that transportation back and forth to Hackensack was difficult for some, or that their services were not known by many Englewood residents, but that many would benefit from their services.

Ms. Missey reported that BVMI had received a grant from Englewood Hospital and Medical Center, and that they hoped to open a satellite intake center at the Health Department and help to remove barriers to those needing health care.

Motion to open the time for public comment on the subject of Bergen Volunteer Medical Initiative (BVMI) only was made by Ms. Davis, and seconded by Ms. Sadler. Motion was approved 5-0.

#### Dr. Richard Pierson, 60 Lincoln St., Englewood

Dr. Pierson stated that BVMI is extremely well known in the medical community, not just in Bergen County, but all over New Jersey. He feels they are an outstanding liaison for the Department and a wonderful organization.

#### Richard Kennedy, 38 Emerson St., Cresskill

Mr. Kennedy, President, Community Chest of Englewood, clarified that BVMI does not see children, and a person's legal status is not asked at BVMI. He stated that the role of the Community Chest has been to talk to the community about BVMI, and to try to resolve the issues faced by Englewood residents which prevent them from using their services.

Sandy Greenberg, 449 Liberty Rd., Englewood

Ms. Greenberg asked what the difference was between BVMI and the Federally Qualified Health Center (FQHC) in Englewood. Ms. Missey answered that the FQHC's are funded by the federal government, and their health care providers are paid. They charge for their services on a sliding scale, take Medicaid patients, and take patients with insurance. BVMI takes care of the patients who cannot afford to pay anything.

Motion to close the time for public comment on the BVMI presentation was made by Ms. Davis, and seconded by Ms. Acosta. Motion was approved 5-0.

Ms. Missey distributed brochures and information on BVMI to the Board members.

## **ORDINANCES**

### 4. 15-01 Amending Chapter 13 of the Health Code – Retail Food Service Establishments (Introduction)

Mr. Lustgarten explained the procedural background of the ordinance to be introduced to the Board. Ordinance 15-01 deals with establishments that sublet parts of their premises as kitchens that prepare food to be sold.

Motion to read Ordinance 15-01 by title only was made by Ms. Davis, and seconded by Ms. Sadler. Motion was approved 5-0.

Mr. Lustgarten read the Resolution to Introduce Ordinance 15-01, entitled "An Ordinance to Amend Chapter 13, 'Retail Food Service Establishments,' of the Health Code of the City of Englewood, New Jersey to establish regulations relating to shared cooking facilities."

A discussion ensued regarding the Ordinance and changes suggested in the language. Mr. Lustgarten stated that if anyone of the public wishes to advise the Board of problems with this ordinance, they should submit a letter to the Board with proposed language and the rationale for changes to the Ordinance. The Board could consider the changes at the second reading of the Ordinance, which will occur at the February Board of Health meeting.

Motion to introduce Ordinance 15-01 was made by Ms. Sadler, and seconded by Ms. Davis. Motion was approved 5-0.

### 5. 15-02 Amending Chapter 6 of the Health Code – Fees and Fee Schedule (Introduction)

Motion to read the Ordinance by title only was made by Ms. Bostick, and seconded by Ms. Sadler. Motion was approved 4-0. (Dr. Wisotsky was absent from the room.)

Mr. Lustgarten read the Resolution to Introduce Ordinance No. 15-02, entitled "An Ordinance Revising Chapter 6 of the Health Code of the City of Englewood, in the County of Bergen, New Jersey, 'Fees and Fee Schedule.'"

Motion to introduce Ordinance No. 15-02 was made by Ms. Davis, and seconded by Ms. Acosta. Motion was approved 5-0.

## **OLD BUSINESS**

### 6. Youth Health Educator Recruitment

Mr. Fedorko stated that the Youth Health Educator position is still vacant. He reported to the Board that he had met recently with Mr. Michael Pietrowicz, Senior Vice President, Planning and Program Development, Englewood Hospital and Medical Center, regarding the Reach and Teach Program. This program has been funded for 25 years by Englewood Hospital and Medical Center. The Board would like to fill the Youth Health Educator position as soon as possible, and commemorate the 25<sup>th</sup> anniversary of the Reach and Teach Program, honoring the contribution made by Englewood Hospital and Medical Center.

### 7. 2015 Budget

Mr. Fedorko reported that he and Ms. Baldwin had met with Mr. Dacey, Englewood City Manager, and the budget looks intact. The status of the Public Health Nurse was discussed, and it was the consensus of the Board to request that the Public Health Nurse be changed from part-time to full-time status.

## **NEW BUSINESS**

### 8. Other Business

The date of the following Board of Health meeting was confirmed: Wednesday, February 11, 2015.

## **PUBLIC COMMENT**

Motion to open the time for public comment was made by Ms. Sadler, and seconded by Ms. Davis. Motion was approved 5-0.

Sandy Greenberg, 449 Liberty Rd., Englewood

Ms. Greenberg said she thought the shared kitchen concept is a good idea, and that the Code Enforcement Department should be made aware of their existence. She also talked about an article she had read in The Record, "Building babies' brains, from Day One." The article is about the Thirty Million Words Project in Chicago, which aims to prevent the achievement gap from starting with the power of parent-child talk—beginning at Day One.

Motion to close the time for public comment and adjourn was made by Ms. Acosta, and seconded by Ms. Davis. Motion was approved 5-0.

The meeting ended at 9:55 p.m.

Respectfully submitted,

James Fedorko  
Secretary to the Board  
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