

CITY OF ENGLEWOOD

BOARD OF HEALTH REGULAR MEETING

July 8, 2015

1. The regular meeting of the Board of Health, City of Englewood, Bergen County, was called to order at 8:03 p.m. by JoEllen Bostick, President, Board of Health.

MEMBERS PRESENT:

JoEllen Bostick, President; Dr. Lisa Wisotsky, Vice President; Daniel Daniel; Stephanie Davis; and Dr. Aliza Solomon.

ALSO PRESENT:

James Fedorko, Director, Health Services/Health Officer/Secretary to the Board; Richard A. Lustgarten, Esq., Board of Health Attorney; and Janet Hart, Confidential Executive Secretary.

ABSENT/with apology:

Bertha-Nora Acosta and Dr. Ketsia Alerte-Sadler.

Mr. Fedorko read the Open Public Meetings Statement. All stood to recite the Pledge of Allegiance.

2. A. Items for Approval

Motion to approve 2. A. i. (Minutes of June 10, 2015 Meeting-Open/Closed); 2. A. ii. (Receipts – June, 2015 - \$17,155.00); 2. A. iii. (Bills – June, 2015 - \$13,352.71); 2. A. iv. (Employee Reports – June, 2015); and 2. A. v. (Digest of Mail – June, 2015).

Motion to approve items 2. A. i. – v. was made by Dr. Wisotsky, and seconded by Ms. Davis. Motion was approved 5-0.

2. B. Motion to approve retail licenses – June, 2015

Mr. Fedorko stated that there were five licenses to be approved, as follows: RM Gourmet Company, Lake Victoria Organics, Intl. Assoc. of Firefighters, New Jersey Business Forms, and Ethan & Nico LLC. He said there had not been any written or verbal objection to the approval of these licenses. Motion to approve retail licenses for June, 2015 was made by Dr. Solomon, and seconded by Ms. Davis. Motion was approved 5-0.

2. C. i. Board Liaison Reports
ii. Committee Reports

There were no Board Reports for the month of June, 2015.

ORDINANCES

3. 15-05 Fees and Fee Schedule (Public Hearing/Adoption)

Motion to read the ordinance by title only and open the time for public comment was made by Dr. Wisotsky, and seconded by Ms. Davis. A roll call vote ensued:

Bertha-Nora Acosta	-	Absent	Ketsia Alerte Sadler	-	Absent
JoEllen Bostick	-	"Yes"	Aliza Solomon	-	"Yes"
Daniel Daniel	-	"Yes"	Lisa Wisotsky	-	"Yes"
Stephanie Davis	-	"Yes"			

Motion was approved 5-0.

Mr. Lustgarten stated that the title of Ordinance 15-05 is "An Ordinance revising Chapter 6 of the Health Code of the City of Englewood, in the County of Bergen, New Jersey, 'Fees and Fee Schedule.'"

There were no comments or questions from the public. Motion to close the time for public comment was made by Dr. Wisotsky, and seconded by Ms. Davis. A roll call vote ensued:

Bertha-Nora Acosta	-	Absent	Ketsia Alerte Sadler	-	Absent
JoEllen Bostick	-	"Yes"	Aliza Solomon	-	"Yes"
Daniel Daniel	-	"Yes"	Lisa Wisotsky	-	"Yes"
Stephanie Davis	-	"Yes"			

Motion was approved 5-0.

Mr. Lustgarten read the Resolution to Adopt Ordinance No. 15-05, as follows: "Be it resolved that Ordinance No. 15-05 entitled An Ordinance revising Chapter 6 of the Health Code of the City of Englewood, in the County of Bergen, New Jersey, 'Fees and Fee Schedule,' was introduced on the 10th day of June, 2015, and was published in *The Record* on June 15, 2015, and was posted on the bulletin board in the principal Municipal Building of this municipality, on which bulletin board public notices are customarily posted, and that copies of said ordinance were made available to members of the general public requesting the same; and a public hearing was held thereon on July 8, 2015; now therefore, be it resolved that this ordinance be passed

upon second and final reading, and that the Board Secretary be authorized to advertise the same according to law."

Motion to adopt Ordinance No. 15-05 was made by Dr. Wisotsky, and seconded by Dr. Solomon. A roll call vote ensued:

Bertha-Nora Acosta	-	Absent	Ketsia Alerte Sadler	-	Absent
JoEllen Bostick	-	"Yes"	Aliza Solomon	-	"Yes"
Daniel Daniel	-	"Yes"	Lisa Wisotsky	-	"Yes"
Stephanie Davis	-	"Yes"			

Motion was approved 5-0.

4. 15-06 To Amend Chapter 13, "Retail Food Service Establishments," of the Health Code of the City of Englewood, NJ (Introduction)

Motion to read the ordinance by title only was made by Mr. Daniel, and seconded by Dr. Solomon. A roll call vote ensued:

Bertha-Nora Acosta	-	Absent	Ketsia Alerte Sadler	-	Absent
JoEllen Bostick	-	"Yes"	Aliza Solomon	-	"Yes"
Daniel Daniel	-	"Yes"	Lisa Wisotsky	-	"Yes"
Stephanie Davis	-	"Yes"			

Motion was approved 5-0.

Mr. Lustgarten read the Resolution to Introduce Ordinance 15-06, as follows: Be it resolved that Ordinance No. 15-06 entitled "An Ordinance revising Chapter 13 of the Health Code of the City of Englewood, in the County of Bergen, New Jersey, Retail Food Service Manager Certification," be introduced and does now pass a first reading, and that said ordinance be further considered for final passage at a regular meeting of the Board of Health to be held at the Department of Health, 73 S. Van Brunt St., Englewood, New Jersey, on the 9th day of September, 2015, at 8:00 p.m., or as soon thereafter as the matter can be heard, and at said time and place, all persons interested be given an opportunity to be heard concerning the same, and the Board Secretary is hereby authorized and directed to publish said ordinance according to law prior to said hearing with a notice of its introduction and of the time and place, when, and where said ordinance will be considered for final passage.

Motion to introduce Ordinance No. 15-06 was made by Dr. Wisotsky, and seconded by Ms.Davis. A roll call vote ensued:

Bertha-Nora Acosta	-	Absent	Ketsia Alerte Sadler	-	Absent
JoEllen Bostick	-	"Yes"	Aliza Solomon	-	"Yes"
Daniel Daniel	-	"Yes"	Lisa Wisotsky	-	"Yes"
Stephanie Davis	-	"Yes"			

Motion was approved 5-0.

OLD BUSINESS

5. Bergen Volunteer Medical Initiative (BVMI)

Mr. Fedorko reported that BVMI had received additional funding and asked if the Board wanted to reconsider their decision to end their contract with them. BVMI's last clinic at the Department would be July 21, 2015. The consensus of the Board was not to support the continuation of the contract with BVMI at this time, as their utilization of the facilities and Department personnel was not warranted by the number of people utilizing the service.

NEW BUSINESS

6. Diabetes Outreach Education (Stanford Diabetes Self-Management Program)

Mr. Fedorko stated that two Department employees received training as instructors in this diabetes self-management program, which begins on September 14, 2015. This program is geared towards senior citizens and lasts for six weeks. The location of the course is Shiloh AME Zion Church.

7. Health Educator Recruitment

Mr. Fedorko reported that he had conducted several interviews, and that a decision would be made soon.

8. Temporary Food License

Mr. Fedorko stated that he would like the Board to reconsider the fees charged for temporary food licenses in order to encourage more vendors to participate in temporary events. He said he would waive the temporary license fee for Englewood vendors, as they have already paid their regular license fee, and only charge out-of-town vendors.

The consensus of the Board was to lower the fee for a temporary license from \$75 to \$50, and waive the fee for Englewood restaurants. Mr. Fedorko and Mr. Lustgarten agreed to meet in August to discuss any changes in the fee schedule.

9. Planning

Mr. Fedorko reported that he had spoken to Liz Corsini regarding planning, and she feels that body imaging is a very important topic and should be covered more than once a year. She suggested that the Department attend the ninth grade orientation between July 27-31 to see which topics are most interesting to the students.

Mr. Fedorko stated that the Department's Youth Health Educator, John Han, would be doing a nutrition workshop on July 13th and 27th at the Grieco School. He said the Department would be doing skin cancer outreach at the Englewood Sidewalk Sale on July 24th.

10. Other Business

Mr. Fedorko reported that he would be attending a meeting of the Board of Cosmetology in July in Newark in preparation for a review of the licensing requirements for beauty and nail salons in Englewood.

Mr. Fedorko said the City is going to try to organize a Citizen Emergency Response Team (CERT) in Englewood. This would be on a volunteer basis.

PUBLIC COMMENT

Motion to open the time for public comment was made by Dr. Wisotsky, and seconded by Dr. Solomon. Motion was approved 5-0.

Thomas Givas, 40 West Hamilton Avenue

Mr. Givas introduced himself to the Board. He said he's a resident of Englewood and works in the Emergency Department of Englewood Hospital and Medical Center. He came to the meeting to observe.

Motion to close the time for public comment was made by Ms. Davis, and seconded by Mr. Daniel. Motion was approved 5-0.

ADJOURN

There being no further business to discuss, motion to adjourn was made by Ms. Davis, and seconded by Dr. Solomon. All members voted "Aye," in favor. Motion was carried.

The meeting adjourned at 9:10 p.m.

Respectfully submitted,

James Fedorko
Secretary to the Board
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