

CITY OF ENGLEWOOD

BOARD OF HEALTH REGULAR MEETING

October 14, 2015

1. The regular meeting of the Board of Health, City of Englewood, Bergen County, was called to order at 8:00 p.m. by JoEllen Bostick, President, Board of Health.

MEMBERS PRESENT:

JoEllen Bostick, President; Dr. Lisa Wisotsky, Vice President; Bertha-Nora Acosta; Daniel Daniel; Stephanie Davis; Dr. Ketsia Alerte-Sadler; and Dr. Aliza Solomon.

ALSO PRESENT:

James Fedorko, Director, Health Services/Health Officer/Secretary to the Board; Richard A. Lustgarten, Esq., Board of Health Attorney; and Janet Hart, Confidential Executive Secretary.

Mr. Fedorko read the Open Public Meetings Statement. All stood to recite the Pledge of Allegiance.

2. A. Items for Approval

Motion to approve 2. A. i. (Minutes of September 9, 2015 Meeting-Open/Closed); 2. A. ii. (Receipts-September, 2015-\$15,722.50); 2. A. iii. (Bills-September, 2015-\$10,029.40); 2. A. iv. (Employee Reports-September, 2015); 2. A. v. (Digest of Mail-September, 2015); and 2. A. vi. (Communications-September, 2015.)

Motion to approve items 2. A. i. – vi. was made by Dr. Sadler, and seconded by Dr. Solomon. Motion was approved 7-0.

2. B. Motion to approve retail licenses – September, 2015

Mr. Fedorko stated that there were six licenses to be approved, as follows: In Box Your Meal, Fresh Eats, CW Catering and Events, Inc., The Guac Spot, Cream, LLC, and Kooky Cookies, Inc. He said there had not been any written or verbal objection to the approval of these licenses. Motion to approve retail licenses for September, 2015 was made by Ms. Davis, and seconded by Mr. Daniel. Motion was approved 7-0.

2. C. Board Liaison Reports

Ms. Davis, Board of Education Liaison, stated that she would request an appointment with the new Superintendent of Schools in the next month. Mr. Fedorko asked if Ms. Davis could set up

an appointment for him to meet with the new Superintendent, as he would like to discuss the best way to have Department information distributed throughout the school system.

Committee Reports

Mr. Fedorko requested a meeting with the Obesity Committee. Dr. Wisotsky offered to set up a meeting in November with Councilmen Skurnick and Hamer to discuss the needs in their respective wards in terms of programs.

RESOLUTIONS

3. Resolution 15-13 – Community Development Block Grant

Mr. Lustgarten read Resolution 15-13, to enter into an agreement with the County of Bergen for the purpose of using \$5,000 in Community Development Block Grant funds for Diabetes Education, in its entirety. Motion to approve Resolution 15-13 was made by Dr. Wisotsky, and seconded by Mr. Daniel. Motion was approved 7-0.

ORDINANCES

4. 15-07 Fees and Fee Schedule (Introduction)

Motion to read the ordinance by title only and authorize the reading of the introduction was made by Ms. Davis, and seconded by Dr. Sadler. Motion was approved 7-0.

Mr. Lustgarten stated that the title of Ordinance 15-07 is "An Ordinance Revising Chapter 6 of the Health Code of the City of Englewood, in the County of Bergen, New Jersey, 'Fees and Fee Schedule.'" He then read the Resolution to Introduce Ordinance 15-07, as follows:

BE IT RESOLVED that Ordinance No. 15-07 entitled An Ordinance Revising Chapter 6 of the Health Code of the City of Englewood, in the County of Bergen, New Jersey, "Fees and Fee Schedule," be introduced and does now pass a first reading, and that said ordinance be further considered for final passage at a regular meeting of the Board of Health to be held at the Department of Health, 73 S. Van Brunt St., Englewood, New Jersey, on the 10th day of November, 2015, at 8:00 p.m., or as soon thereafter as the matter can be heard, and at said time and place, all persons interested be given an opportunity to be heard concerning the same, and the Board Secretary is hereby authorized and directed to publish said ordinance according to law prior to said hearing with a notice of its introduction and of the time and place, when, and where said ordinance will be considered for final passage.

5. 15-08 Temporary Retail Food Establishments (Introduction)

Motion to read the ordinance by title only was made by Dr. Wisotsky, and seconded by Mr. Daniel. Motion was approved 7-0.

Mr. Lustgarten stated that the title of Ordinance 15-08 is "An Ordinance Amending Chapter 13 of the Health Code of the City of Englewood, in the County of Bergen, New Jersey, 'Retail Food Service Establishments.'"

Motion to introduce Ordinance 15-08 was made by Dr. Wisotsky, and seconded by Dr. Solomon. Motion was approved 7-0.

Mr. Lustgarten read the Resolution to Introduce Ordinance 15-08, as follows:

BE IT RESOLVED that Ordinance No. 15-08 entitled An Ordinance Amending Chapter 13 of the Health Code of the City of Englewood, in the County of Bergen, New Jersey, "Retail Food Service Establishments" be introduced and does now pass a first reading, and that said ordinance be further considered for final passage at a regular meeting of the Board of Health to be held at the Department of Health, 73 S. Van Brunt St., Englewood, New Jersey, on the 10th day of November, 2015, at 8:00 p.m., or as soon thereafter as the matter can be heard, and at said time and place, all persons interested be given an opportunity to be heard concerning the same, and the Board Secretary is hereby authorized and directed to publish said ordinance according to law prior to said hearing with a notice of its introduction and of the time and place, when, and where said ordinance will be considered for final passage.

6. 15-09 Creating the Position of Deputy License Clerk (Introduction)

Motion to read the ordinance by title only was made by Dr. Wisotsky, and seconded by Dr. Solomon. Motion was approved 7-0.

Mr. Lustgarten stated that the title of Ordinance 15-09 is "An Ordinance Creating the Position of Deputy License Clerk."

He then read the Resolution to Introduce Ordinance 15-09, as follows:

BE IT RESOLVED that Ordinance 15-09 entitled An Ordinance Creating the Position of Deputy License Clerk be introduced and does now pass a first reading, and that said ordinance be further considered for final passage at a regular meeting of the Board of Health to be held at the Department of Health, 73 S. Van Brunt St., Englewood, New Jersey, on the 10th day of November, 2015, at 8:00 p.m., or as soon thereafter as the matter can be heard, and at said time and place, all persons interested be given an opportunity to be heard concerning the same, and the Board Secretary is hereby authorized and directed to publish said ordinance according to law prior to said hearing with a notice of its introduction and of the time and place, when, and where said ordinance will be considered for final passage.

Motion to introduce Ordinance 15-09 was made by Dr. Wisotsky, and seconded by Ms. Acosta. Motion was approved 7-0.

OLD BUSINESS

7. Diabetes Outreach Education

Mr. Fedorko reported that the Diabetes Outreach Education Program, taking place at the Shiloh AME Zion Church in Englewood, is now in its third week, and that 14 people had signed up by the second week. He said the Department is planning another program for February, 2016, at 111 West Street, in English, and one in March, in Spanish, at a location yet to be determined.

8. Flu Shot Clinics

Mr. Fedorko reported that the first flu shot clinic took place at the Hispanic Festival on September 19, where 25 flu shots were administered. He said more vaccines were given at the Give-It-Away Program the previous week. Walgreens is providing vouchers for people without health insurance, and Rite Aid is vaccinating those with health insurance. The Department schedules the dates and locations of the flu shot clinics, and Walgreens and Rite Aid administer the vaccinations. There will be a flu clinic on Monday, October 19, at the Office of Concern. He believes the numbers are about the same as last year.

NEW BUSINESS

9. Youth Health Educator Probationary Status

Mr. Fedorko requested the approval of the Board to remove the Youth Health Educator, Wonjun Han, from Probationary Status. He said Mr. Han has been with the Department for six months and has been doing a fine job. Mr. Lustgarten asked for a consensus of the Board to authorize the removal from Probationary Status of the Youth Health Educator. All members voted "Aye."

10. Hispanic/Latino Festival

Mr. Fedorko reported that he attended the Hispanic Festival organized by Bergen PAC on September 19, and that Walgreens administered flu shots there. He said the attendance at the festival was light.

The Latino Festival was held on October 1 at the Grieco School, where the attendance was also down from last year's. Mr. Fedorko attended to promote the Department's Child Health Conference Clinic and the flu shot clinic scheduled for November 5.

11. Planning

Mr. Fedorko distributed a list of the Department's planned events for October, 2015 – May, 2016 to the Board members. One of his goals is to encourage the City employees to participate in the NJ Well Biometric Planning, which is a State program. He said that if enough employees sign up for the program, the City would receive a discount on their health insurance premium.

Other activities being planned are a 5K Run in Englewood, and participation in a City Challenge event in Englewood Cliffs. Mr. Fedorko also said he would like to dedicate one program per quarter to cancer. He said he will be participating in the Englewood Hospital Walk for Awareness on Sunday, October 25, and invited the Board members to join him.

12. Other Business

Mr. Daniel reported that another Stigma-Free Mental Health First Aid training program is scheduled for October 27-28, and a Task Force meeting will be held on November 3.

Dr. Wisotsky stated that a resident had contacted her with concerns about asbestos during the demolition of houses in Englewood. She said she had invited the resident to attend a Board of Health meeting to discuss her concerns and try to address specific issues. The resident would like to know if residences of a certain size are exempt from the normal procedures for demolition to keep the dust from blowing to other properties.

PUBLIC COMMENT

Motion to open the time for public comment was made by Mr. Daniel, and seconded by Ms. Acosta. Motion was approved 7-0.

Kevin Lake, 320 N. Woodland Street, Englewood

Tasha Urbanowski, 4 Howard Place, Englewood

Mr. Lake addressed the question on asbestos first. He stated that to his knowledge, if there is a lot of dust during a house demolition, the City can issue a stop work order, and then must call the State to test for asbestos.

Mr. Lake then stated that the City's Health Code now prohibits the raising of chickens, including egg-laying hens, in the City of Englewood. He and Ms. Urbanowski, an educator at Dwight-Englewood, respectfully requested that the Board consider amending the City's Health Code to permit residents to keep hens in their back yards, and in the schools. He also requested permission for them, along with several Dwight-Englewood students and Mr. Victor Alfieri, a self-proclaimed urban farmer, to vocalize their case at the next Board of Health meeting. This would provide insight into the benefits of keeping backyard hens and dispel many of the myths regarding them.

Ms. Urbanowski stated that some of her middle school students had approached her last year regarding the possibility of raising chickens in their garden to enhance their study of the nutrient cycle. From their research on the topic, the students discovered that there was an ordinance in Englewood prohibiting the keeping of chickens. She said the lower school students would also like to hatch chickens as part of the life cycle studies.

Mr. Lake added that in the last two years, over 500 U.S. towns and cities have changed their laws to allow their residents to keep hens. He hopes that in the near future, Englewood will add its name to that growing list.

There being no further comment from the public, a motion to close the time for Public Comment was made by Dr. Wisotsky, and seconded by Dr. Solomon. Motion was approved 7-0.

Before going into the Closed Session, Mr. Lustgarten requested the addition of one item, "Personnel," to the Closed Session Agenda, to which the Board agreed.

Mr. Lustgarten then read the Closed Session Resolution, as follows:

WHEREAS, the Open Public Meetings Act of the State of New Jersey permits the public to be excluded from certain matters to be discussed by the Board; and

WHEREAS, the Board of Health of the City of Englewood desires to discuss contract negotiation, evaluation of the Director/Health Officer, and personnel items; and

WHEREAS, these matters are ones which permit the exclusion of the public from such discussions; and

WHEREAS, minutes will be taken during the closed session, and a summary of the minutes will be made available to the public by January 15, 2016, or upon approval of the minutes, and once the need for confidentiality no longer exists the minutes will be made available to the public,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the City of Englewood, that the public be excluded, since these matters, as set forth above, are ones which permit the exclusion of the public from such discussion: collective bargaining agreement negotiations, and employment matters relating to any specific prospective or current employee unless the individual requests in writing that the matter be discussed in public.

Motion to begin the Closed Session was made by Dr. Solomon, and seconded by Ms. Davis. Motion was approved 7-0.

(Closed Session)

The Board discussed the addendum requested for the Local 108 contract, and personnel issues, including the 2015 evaluation of the Director/Health Officer.

ADJOURN

There being no further business to discuss, motion to adjourn was made by Ms. Davis, and seconded by Ms. Acosta. All members voted "Aye," in favor. Motion was carried.

The meeting adjourned at 9:15 p.m.

Respectfully submitted,

James Fedorko
Secretary to the Board
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