

CITY OF ENGLEWOOD

BOARD OF HEALTH REGULAR MEETING

June 8, 2016

1. The regular meeting of the Board of Health, City of Englewood, Bergen County, was called to order at 8:05 p.m. by Dr. Ketsia Sadler, President, Board of Health.

MEMBERS PRESENT:

Dr. Ketsia Sadler, President; Stephanie Davis, Vice President; Bertha-Nora Acosta; JoEllen Bostick; Daniel Daniel; and Dr. Lisa Wisotsky.

ALSO PRESENT:

James Fedorko, Director, Health Services/Health Officer/Secretary to the Board; William C. Soukas, Esq., Board of Health Attorney; and Janet Hart, Confidential Executive Secretary.

ABSENT/with apology:

Dr. Aliza Solomon

Mr. Fedorko read the Open Public Meetings Statement. All stood to recite the Pledge of Allegiance.

2. A. Items for Approval

Motion to approve 2. A. i. (Minutes of May 11, 2016 Meeting-Open/Closed); 2. A. ii. (Receipts-\$23,961.50-May, 2016-); 2. A. iii. (Bills-\$15,661.60-May, 2016-); 2. A. iv. (Employee Reports-May, 2016); and 2. A. v. (Communications-May, 2016).

Motion to approve Items 2. A. i. – v. was made by Dr. Wisotsky, and seconded by Ms. Davis. Motion was approved 6-0.

2. B. Motion to approve retail licenses – May, 2016

Mr. Fedorko stated that since there were 22 licenses to be approved, instead of reading them into the record, they would be attached to the minutes as "Schedule A," with the Board's approval. He said that there had not been any written or verbal objection to the approval of these licenses.

Motion to approve retail licenses for May, 2016 was made by Mr. Daniel, and seconded by Ms. Bostick. Motion was approved 6-0.

2. C. i. Board Liaison Reports
- ii. Committee Reports

There were no Board Reports for the month of May, 2016.

OLD BUSINESS

3. Diabetes Self-Management Class

Mr. Fedorko reported that a Diabetes Self-Management Class was being offered in English at the Southeast Senior Center for Independent Living (SESCIL) from June 27, 2016, through August 15, 2016 and in Spanish from September 12, 2016 to October 18, 2016 at 111 West Street. He said two people from the Department would be sent for Diabetes Peer Leader Training at Chilton Memorial Hospital in Pompton Plains, New Jersey in the fall.

4. Zika Virus Update

Mr. Fedorko reported that there had been no locally acquired cases of Zika virus. He said the Department had planned to do outreach at the Memorial Day parade, but due to the bad weather forecast and an earlier cancellation of the parade, it was not done. He stated that the Department did a presentation today on the Zika virus and how mosquitoes breed at a Janis E. Dismus Wellness Day event. The Department will participate in the Latino Festival on June 11 and the Independence Day celebration on June 29. He said the Department staff have been attending Zika virus training.

5. Englewood Moves Finale

Mr. Fedorko reported that approximately 25 people participated in the last session of "Englewood Moves." Prizes were awarded, thanks to a \$500 donation from the Bergen County Health Officers Society. He said planning would begin in January 2017 for the Department's next walking program.

NEW BUSINESS

6. Probationary Status – Exec. Secretary/Deputy License Clerk

Mr. Fedorko stated that the Executive Secretary/Deputy License Clerk has satisfactorily met all the job related expectations for the position and asked for a consensus of the Board to change the employment status of the Executive Secretary/Deputy License Clerk from probationary employee to regular employee. All members voted "Aye."

7. Rabies Clinics

Mr. Fedorko told the Board that the annual rabies clinic is held during the day on the last Saturday in February and a second clinic is in the early evening on the third Thursday in April. The second clinic was for the convenience of pet owners who were not able to come to the

Saturday clinic. Recently the Department initiated a voucher system whereby it was no longer necessary to come to the Health Department to obtain a rabies shot. With the voucher, a pet owner can obtain a free rabies shot for their pet at any time with a veterinarian in Teaneck.

Mr. Fedorko also stated that the numbers of pets getting their rabies vaccinations at the Health Department have been declining since the voucher system was put in place, so he recommended the elimination of the second clinic in April.

8. Englewood Community Garden

Mr. Fedorko told the Board that the Department's garden plot is on Third Street in Englewood. In spite of a poor turn-out in the last two years, the Health Educator and Youth Health Educator wanted to continue the community garden this year. A volunteer donated the plants and has been helping with the project, but there has not been a good response again. Mr. Fedorko will contact the Ebenezer Baptist Church day camp organizers to try and interest them in participating.

9. Tattoo Parlor/Fee/Permanent Cosmetics

Mr. Fedorko said that he and Mr. Soukas, Board of Health Attorney, would write the Tattoo Parlor Ordinance. He said the fees involved would be based on the fees used in nearby municipalities. He asked the Board's opinion on allowing the practice of permanent cosmetics, which would involve the City Council amending their decision. The Board asked Mr. Fedorko to conduct further research.

10. Lead Testing at Englewood Public Schools

Mr. Fedorko reported that the entire Englewood Public School District had sent their water to be tested for lead. The result showed that three water fountains had a high level of lead; one at Dwight Morrow High School, one at the Academies, and the other at Janis Dismus Middle School. Three other non-drinking water sites tested high for lead also. The three water fountains have been removed.

11. Other Business

There was no further business to discuss.

PUBLIC COMMENT

Motion to open the time for public comment was made by Dr. Wisotsky, and seconded by Ms. Davis. Motion was approved 6-0.

Nellie Bobe, 376 Orchard Street

Ms. Bobe suggested placing a flyer on the Englewood Public Library Community Board to advertise the Department's Child Health Clinic. She asked if the laundrymat problem that she reported last month had been investigated. Mr. Fedorko said the Public Health Investigator had

reported no evidence of any problem. Ms. Bobe asked if the Department was going to do a pet census this summer. Mr. Fedorko answered that it would probably be done every five years now, as the law had changed.

Motion to close the time for public comment was made by Ms. Davis, and seconded by Ms. Bostick. Motion was approved 6-0.

Mr. Soukas then read the Closed Session Resolution, as follows:

WHEREAS, the Open Public Meetings Act of the State of New Jersey permits the public to be excluded from certain matters to be discussed by the Board; and

WHEREAS, the Board of Health of the City of Englewood desires to discuss the Sofia Restaurant litigation and the evaluation and contract of the Health Officer; and

WHEREAS, these matters are ones which permit the exclusion of the public from such discussions; and

WHEREAS, minutes will be taken during the closed session, and a summary of the minutes will be made available to the public by the next meeting, or upon approval of the minutes, and once the need for confidentiality no longer exists the minutes will be made available to the public,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the City of Englewood that the public be excluded, since these matters, as set forth above, are ones which permit the exclusion of the public from such discussion: pending or anticipated litigation, and employment matters relating to a specific current employee.

Motion to begin the Closed Session was made by Mr. Daniel, and seconded by Ms. Bostick. Motion was approved 6-0.

(Closed Session)

Mr. Soukas updated the Board on the Smoke, Inc./Sofia Restaurant litigation.

The Board discussed the evaluation and contract renewal of the Health Officer.

Motion to adjourn was made by Ms. Davis, and seconded by Ms. Acosta. Motion was approved 6-0.

The meeting ended at 9:40 p.m.

Respectfully submitted,

James Fedorko
Secretary to the Board

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Schedule "A"

ENGLEWOOD DEPARTMENT OF HEALTH LICENSE APPROVALS
May 4, 2016 thru May 31, 2016

	License #	License Type	Issue Date	Business	Fee
1	2016-0256	Type I – Food Markets	5/12/2016	SPRING TREE BAGEL	\$350.00
2	2016-0266	Type I – Food Markets	5/23/2016	MR. TOD'S PIE FACTORY	\$350.00
3	2016-0253	Type II - Restaurants	5/5/2016	TAVERNA KYCLAVES DBA SYROS TAVERNA	\$400.00
4	2016-0254	Type II - Restaurants	5/5/2016	HUMMUS ELITE	\$250.00
5	2016-0257	Type II - Restaurants	5/12/2016	STARBUCK S COFFEE CO #846	\$350.00
6	2016-0258	Type II - Restaurants	5/13/2016	ROMAN INN	\$350.00
7	2016-0260	Type II - Restaurants	5/16/2016	JERK SHACK GRILL LLC	\$250.00
8	2016-0262	Type II - Restaurants	5/17/2016	CARMAS SOUL FOOD KITCHEN	\$250.00
9	2016-0263	OMITTED SEE NOTES			

10	2016-0265	Type II - Restaurants	5/20/2016	MORIAH SCHOOL @ FIVE STAR CATERERS	\$400.00
11	2016-0268	Type II - Restaurants	5/23/2016	ROSE'S OF ENGLEWOOD	\$500.00
12	2016-0270	Type II - Restaurants	5/25/2016	ROMULUS	\$400.00
13	2016-0272	Type II - Restaurants	5/31/2016	ANTHONY'S COAL FRIED PIZZA	\$300.00
14	2016-0273	Type II - Restaurants	5/31/2015	201 EVENTS	\$300.00
15	2016-0259	Type III – Vending License	5/13/2016	CROWNE PLAZA - MILL CREEK VENDING	\$225.00
16	2016-0269	Type V - Sweets, Candy, Gum	5/24/2016	MERCEDES BMW SERVICE	\$40.00
17	2016-0261	Type VI – Shared Cooking Unit	5/16/2016	THE OXTAIL POT LLC	N/A
18	2016-0264	Type VI – Shared Cooking Unit	5/18/2016	PASTRY BY VIVIANNE	N/A
19	2016-0267	Type VI – Shared Cooking Unit	5/23/2016	POLLO FELICE LLC CUTLET CORNER	N/A
20	2016-0271	Type VI – Shared Cooking Unit	5/25/2016	NEOLIV FOODS	N/A
21	2016-0274	Type VI – Shared Cooking Unit	5/31/2015	ST. PAUL'S CDC COOKING SCHOOL	N/A

22	2016-0255	Gen/Pool License	5/5/2016	SHEFFIELD AT ENGLEWOOD SOUTH	\$400.00
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Notes: License Number 2016-0263 Seafood Delight omitted reason new payment required.

will be submitted for approval at a later date

V = VOID
E = EXEMPT
N/A = NOT APPLICABLE

STATE OF NEW JERSEY 501 (C) 3 AND ST-5 ORGANIZATIONS
LE GOURMET RENT A KITCHEN UNIT USERS

GRAND TOTAL					\$4,415.00
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