

City of Englewood
City Council Work Session
Meeting Minutes

October 12, 2010 at 7:30pm

Roll Call: Present: Council President Scott Reddin
Council member Lynne Algrant
Council member Charlotte Bennett Schoen
Council member Jack Drakeford
Mayor Frank Huttle III
City Manager Daniel Fitzpatrick
Assistant City Manager Robert Gorman
City Solicitor William Bailey
City Clerk Lauren Vande Vaarst

Absent: Council member Ken Rosenzweig

President Reddin called the meeting to order.

The City Clerk stated that adequate notice of this meeting was given by the posting, filing and distribution of a Special Notice as required by the Open Public Meetings Act.

Budget Report:

- a. Dan Fitzpatrick stated that he has not yet met with Department Heads regarding the 2011 Budget.
- b. Mr. Fitzpatrick then reviewed the Expense Report for 2007 through 2011.
- c. As a starting point, all position vacancies and projected vacancies will be eliminated for 2011.
- d. Mayor and Council comments and questions on the following topics:
 - Reassessment and tax base for 2011
 - Telephone Audit
 - Street light/ telephone pole audit
 - Pensions
 - Reduction in staff
 - Roof review for solar energy and structural assessment
 - Special assessment district

Ordinances – Draft of Ordinance #10-34:

- a. Handed out copies of Draft Ordinance for Mayor and Council to review and make suggested changes.
- b. Will also email Word version to Mayor and Council.

Best Practices:

- a. Worksheet was submitted to the State prior to the October 1, 2010 deadline.
- b. Mayor and Council comments and questions on the following topics:
 - Personnel section #8, accrued absence policy
 - Procurement policy #2, 3 and 4
 - Englewood's Total State Aid for 2010 is \$2.65 million. Best practices Worksheet will only affect last 5% due the municipality.
 - Financial #2 and 9
 - Public Safety #4, in discussion with Chief on this
 - Public Works 34
 - Energy and Utilities #4
 - Municipalities – School Relations # 1 and 4

Public Session: *No member of the public came forward to speak*

ADJOURN: 9:00PM

Motion: Scott Reddin

All in Favor

Lauren Vande Vaarst, RMC
City Clerk