

**City of Englewood**  
**City Council Work Shop**  
**Meeting Minutes**

**February 10, 2011 at 7:30pm**

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**Roll Call:** Present: Mayor/Council President Frank Huttle III  
Council member Lynne Algrant  
Council member Ken Rosenzweig  
Council member Michael Cohen  
Council member Jack Drakeford  
Council member Scott Reddin  
City Manager Daniel Fitzpatrick  
Assistant City Manager Robert Gorman  
City Clerk Lauren Vande Vaarst

Mayor/Council President Huttle called the meeting to order.

The City Clerk stated that adequate notice of this meeting was given by the posting, filing and distribution of a Special Notice as required by the Open Public Meetings Act.

RESOLUTION #050-02-10-11

**PERMIT THE COUNCIL OF THE CITY OF ENGLEWOOD TO ENTER INTO CLOSED SESSION**

**BE IT RESOLVED** by the Council of the City of Englewood, pursuant to the provisions of the Open Public Meetings Act, that the Council meet in closed session to discuss the following subject matter:

Litigation and Personnel

Which subject matter is permitted to be discussed in closed session pursuant to the following designated sub-section(s) of Section 7 of the Open Public Meetings Act:

- ( ) Sub-section 1 dealing with material rendered confidential by express provision of Federal or State law.
- ( ) Sub-section 2 covering a matter in which release of information would impair a right to receive federal funds.
- ( ) Sub-section 3 involving disclosure of material which would constitute an unwarranted invasion of privacy, including material related to an individual's personal and family circumstances, without the express written consent of the individual involved.
- ( ) Sub-section 4 pertaining to collective bargaining agreements and the terms, conditions, and negotiations thereof.
- ( ) Sub-section 5 dealing with the acquisition of real property, the settling of bank rates, or the investment of public funds where discussion thereof would adversely affect the public interest.
- ( ) Sub-section 6 dealing with tactics and techniques used in protecting the safety and property of the public where disclosure could impair such protection or investigation of violation of the law.
- (X) Sub-section 7 dealing with pending or anticipated litigation, contract negotiations, or matters falling within the attorney-client privilege.
- (X) Sub-section 8 dealing concerning personnel matters dealing with employment, appointment, termination, or terms and conditions of employment of any person or persons, or the evaluation, promotion or disciplining of employees unless all employees involved consent to disclosure thereof.
- ( ) Sub-section 9 involving deliberations after public hearing on a matter which may result in the imposition of a civil penalty or the suspension or loss of a license.

**AND BE IT FURTHER RESOLVED** that, as precisely as can be determined at this time, the discussion conducted in the said closed session can be disclosed to the public upon taking final action thereon, provided disclosure shall not violate the attorney-client privilege or constitute an undue invasion of privacy; and

**BE IT FURTHER RESOLVED** that, although it is not envisioned that the Council will return to open session after this meeting, the Council reserves the right to do so upon conclusion of the closed session.

<b>COUNCIL</b>	<b>MOTION</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>Algrant</b>	X	X			
<b>Rosenzweig</b>		X			
<b>Reddin</b>					X
<b>Cohen</b>		X			
<b>Drakeford</b>		X			

The City Council entered into Closed Session at 7:35PM and reconvened in Open Session at 8:15PM.

**Budget Workshop:**

**Department of Public Works:**

- Departmental budget was presented by Clyde Sweatt, Director.
- Mr. Sweatt presented three (3) proposals to reduce costs:
  - Eliminate rear yard garbage pickup.
  - Mandatory bagging of leaves.
  - Restructure the department to reduce the Supervisory level.
- Mr. Sweatt feels that mandatory bagging of leaves will reduce capital costs by delaying the purchase of trucks and will reduce the Salary & Wages line.
- Councilman Drakeford questioned the need for a part-time weekend Supervisor. Also feels that the reduction in the number of supervisors will cause there to be too many employees per supervisor and that in itself will cause problems.
- Councilman Rosenzweig asked the following:
  - The pros & cons of leaves in the streets versus bagging leaves.
  - What would be the cost savings if the City switched from 2 garbage pickups per week to 1?
  - Would the special cans and trucks, known as "the one armed bandits" work in the City?
- Councilwoman Algrant asked why the cost savings in leaf pickup are not as great as she had anticipated. Would also like to see a comparison of privatization of garbage pickup versus keeping it in house.
- Councilman Reddin supported ceasing rear yard pickups and bagging of leaves especially for environmental reasons. Asked if it costs more time and money to store the bagged leaves at the DPW yard and then move them out. Asked if the snow budget been exceeded for 2011, and it has. Does not agree with privatization of garbage pickup.
- Mayor Huttel asked if the sanitation workers do other tasks besides garbage pickup. Mr. Sweatt said that they do very little besides trash collection.
- Councilman Cohen asked if bagged leaves could be sold for fertilizer. Mr. Sweatt explained that we would have to compost it first, but we do not have a composting area. Cost of hauling leaves would be greater than amount we could get for them.
- Mayor Huttel asked the following:
  - What is the DPW doing in regards to Best Practices?
  - There was not a big savings reflected in the memo regarding the mandatory bagging of leaves, and the memo needs to be fleshed out with more details.
  - The City needs to investigate the use of "the one armed bandit" garbage trucks.
  - The Downtown and streets are not being maintained and they really need to be. How can the City do a better job of this?

**Building Department/ Code Enforcement:**

- Departmental budget was presented by Walter Deptuch, Acting Construction Code Official.
- Safety is the primary focus of the department.
- Explained that there are six (6) statutory employees which are required by law.
- There were 12 employees in the department in 2010 and now there are 10 in 2011. The Administrative Assistant position which was vacated in 2010 has not been filled and the work was delegated to the remaining two Administrative Assistants in the office.
- The non-union employees in the department were recently named as Property Maintenance Inspectors as part of their regular scope of work with no additional pay. This allows the department to respond to property maintenance issues quicker and more efficiently.
- Mr. Deptuch handed out copies of the DCA study of the department. Mayor Huttel requested that an Operational Review of the department be conducted.

**Public Session – Budget Workshop:**

- James Cohen 431 Lewelen Circle –what is the average life expectancy of trucks in the City's fleet, and Mr. Sweatt answered that it is at least 10 years. He then discussed the labor and costs involved in raking and bagging leaves for homeowners.
- Rosemary Scott 315 Shepard Avenue – said that the City needs to look outside the box and consider ways to reduce the amount of garbage per household such as a "pay as you throw" program and/or organic composting.

- Sandy Greenberg 449 Liberty Road – strongly believes in bagging leaves and that leaf collection in the City has always been inefficient. Snow removal is inadequate due to the cars left on the streets during storms, and inquired as to training of snow plow drivers. Read some suggestions from another resident, Adam Brown. Mr. Brown feels that landscapers purposely dump leaves in Englewood because it is free, and that mulch mowing is an option that should be stressed.
- Eugene Skurnick 296 Marlboro Road – spoke about the following points:
  - Commended Mr. Sweatt for his handouts and detailed presentation and to the Mayor and Council for their thorough questions, and more thorough questions need to be asked of all departments in regard to their budgets.
  - Feels that the privatization of garbage pickup may not be the answer, and that 80% of the DPW staff are residents and taxpayers in Englewood.

**Workshop Agenda Items:** *pulled due to time constraints*

The City Council entered into Closed Session at 10:45PM and reconvened in Open Session at 11:30PM.

**ADJOURN: 11:30PM**

Motion: Reddin

All in Favor

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Lauren Vande Vaarst, RMC  
City Clerk