

City of Englewood  
City Council Annual Reorganization Meeting Minutes

January 3, 2012

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The Annual Reorganization of the City Council of the City of Englewood, Bergen County, New Jersey, was held in the Municipal Court in the Public Safety Building commencing at 6:00 P.M.

Roll Call: Present: Council member Marc Forman  
Council member Michael Cohen  
Council member Eugene Skurnick  
Council member Jack Drakeford  
Council member Lynne Algrant  
Mayor Frank Huttle III  
City Manager Timothy Dacey  
City Solicitor William Bailey  
City Clerk Lauren Vande Vaarst

The Council President called the meeting to order.

The City Clerk stated that adequate notice of this meeting was given by the posting, filing and distribution of the Annual Notice of Meetings as required by the Open Public Meetings Act.

RESOLUTION #001-01-03-12

**RESOLUTION ACCEPTING MINUTES**

**BE IT RESOLVED**, that the following minutes be and are hereby accepted and filed:

COUNCIL MEETING  
December 13, 2011

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>		X			
<i>Forman</i>					
<i>Skurnick</i>					
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

Council Members elect Marc Forman and Eugene Skurnick took the oath of office for their terms.

Mayor Huttle conducted the election of Council President for 2012. Council member Marc Forman nominated Mayor Frank Huttle and Council member Jack Drakeford seconded the motion. Nominations were closed. Upon roll call, all Council members present voted "Yes". Council President Huttle assumed the Chair after being sworn in by Congressman Steve Rothman.

Council President Huttle conducted the election of Council President Pro Tem for 2012. Council member Jack Drakeford nominated Council member Michael Cohen and Council member Eugene Skurnick seconded the motion. Upon roll call, all Council members present voted "Yes". Council President Pro Tempore Cohen was sworn into office by Assemblywoman Valerie Vainieri Huttle.

Congressman Steve Rothman, 9<sup>th</sup> District addressed the audience:

- Glad to be back in Englewood. Was proud to be elected Mayor in 1983.
- Recognized local dignitaries in the audience and thanked outgoing Council members, Ken Rosenzweig and Scott Reddin for their years of service and dedication to the residents and City of Englewood.
- Spoke about the importance of the work he is doing in Washington, D.C. and the pride in being able to

represent his hometown of Englewood.

Mayor Huttle and the City Council presented plaques of appreciation to former 1<sup>st</sup> Ward Council Member Kenneth Rosenzweig and 3<sup>rd</sup> Ward Council Member Scott Reddin.

All of the Dignitaries in attendance were acknowledged. State elected officials from NJ addressed the Mayor, City Council and visitors. The Mayor and City Council members remarked on the upcoming year.

RESOLUTION #002-01-03-12

**SCHEDULE OF HOLIDAYS FOR 2012**

**WHEREAS**, the City of Englewood provides annual paid holidays for its employees in accordance with negotiated union contracts; and

**WHEREAS**, every effort has been made to avoid scheduling two holidays in the same week;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Englewood that the following schedule of holidays for **2012** is approved and declared public holidays, and are applicable in so far as City activities and City employees are concerned:

<b><u>MONTH</u></b>	<b><u>DATE</u></b>	<b><u>DAY</u></b>	<b><u>HOLIDAY</u></b>
January	16	Monday	Martin Luther King's Birthday
February	20	Monday	Presidents' Day
April	6	Friday	Good Friday
May	28	Monday	Memorial Day
July	4	Wednesday	Independence Day
September	3	Monday	Labor Day
October	8	Monday	Columbus Day
November	6	Tuesday	General Election Day
November	12	Monday	Veterans' Day (Observed)
November	22	Thursday	Thanksgiving Day
December	25	Tuesday	Christmas Day
January, 2013	1	Tuesday	New Year's Day

<b>COUNCIL</b>	<b>MOTION</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b><i>Algrant</i></b>		<b>X</b>			
<b><i>Forman</i></b>		<b>X</b>			
<b><i>Skurnick</i></b>		<b>X</b>			
<b><i>Cohen</i></b>		<b>X</b>			
<b><i>Drakeford</i></b>	<b>X</b>	<b>X</b>			

RESOLUTION #003-01-03-12

**SCHEDULE OF MEETING DATES FOR 2012**

**BE IT RESOLVED** that the Annual Schedule of City Council Meetings for the Year **2012** is as follows:

**City Council Meetings and Workshop Meetings** will be held at the Municipal Court, Public Safety Building, 73 S. Van Brunt Street in Englewood. All dates are **Tuesdays** and meetings **will begin at 7:30PM** unless otherwise noted.

<b>Council Workshop Meetings</b>	<b>Council Meetings</b>
January 10, 2012	January 24, 2012
February 7, 2012	February 21, 2012
March 6, 2012	March 20, 2012
April 3, 2012	April 24, 2012
May 8, 2012	May 22, 2012
June 12, 2012	June 19, 2012
July 10, 2012	July 17, 2012
August 14, 2012	August 21, 2012
September 4, 2012	September 11, 2012
<b>Wednesday, October 3, 2012</b>	October 16, 2012
November 20, 2012	November 27, 2012
December 4, 2012	December 18, 2012
-----	<b>Wednesday, January 2, 2013 (Reorganization) at 6:30PM</b>

<b>COUNCIL</b>	<b>MOTION</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

RESOLUTION #004-01-03-12

**DESIGNATE OFFICIAL NEWSPAPER(S)**

**BE IT RESOLVED** that the City of Englewood hereby designates The Record as the official newspaper of the City for the year 2012; and

**BE IT FURTHER RESOLVED** that it designates The Record to receive notices pursuant to the Open Public Meetings Act for the year 2012.

<b>COUNCIL</b>	<b>MOTION</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

RESOLUTION #005-01-03-12

**TEMPORARY BUDGET APPROPRIATIONS**

**WHEREAS**, 26.25% of the total appropriations in the 2011 Budget, exclusive of appropriations made for debt service and capital improvements, is \$14, 013, 932; and

**WHEREAS**, the temporary appropriations, as listed on Schedule A, comply with the requirements of N.J.S.A. 40A:4-19,

**NOW, THEREFORE, BE IT RESOLVED** that the 2012 temporary appropriations are hereby established and shall become effective as of January 1, 2012 and shall serve as the 2012 Temporary Budget until the 2012 Budget is introduced which shall then serve as the Temporary Budget until such time as the 2012 Official Budget is adopted.

<b>COUNCIL</b>	<b>MOTION</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

**DESIGNATION OF DEPOSITORIES**

**WHEREAS**, the City of Englewood must adopt annually, a Cash Management Plan pursuant to N.J.S.A. 40A:5-14 et seq.;

and **WHEREAS**, the Cash Management Plan may be modified from time to time to reflect changes in the designations of depositories; and

**WHEREAS**, the objective of the Cash Management Plan of the City of Englewood is to ensure the preservation of capital (public funds) so that the principal is safe and the City's funds are liquid; and

**WHEREAS**, the City of Englewood invests public funds primarily in the State of New Jersey Cash Management Fund except from time to time public funds may be placed in certificates of deposits directly with a commercial or qualified savings bank;

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Englewood that the banks as set forth below shall be designated depositories of the City of Englewood funds for the purpose of investments and regular business as allowed for municipalities by Local Fiscal Affairs Law and pursuant to the Government Unit Deposit Protection Act; and

**BE IT FURTHER RESOLVED** that the Chief Financial Officer, as Custodian of Fund, shall maintain an annual schedule of said accounts with all disbursements made by check signed by the City Treasurer and countersigned by the City Manager; and

**BE IT FURTHER RESOLVED** that the Chief Financial Officer shall be and is designated to place investments, consistent with the City of Englewood Cash Management Plan, with the banking institutions listed below for the year 2012.

<b><u>INVESTMENT DEPOSITORIES:</u></b>	<b><u>REGULAR BUSINESS DEPOSITORIES:</u></b>
<p><b>Primary:</b> New Jersey Cash Management Fund</p> <p><b>Alternatives:</b> Bank of America Valley National Bank Bank of New York PNC Bank Merrill Lynch Lakeland Bank TD Bank Greater Community Bank Citibank Capital One Bank NVE Bank</p>	<p>PNC Bank Valley National Bank Bank of America Bank of New York Lakeland Bank TD Bank Greater Community Bank Citibank Capital One Bank NVE Bank</p>

<b>COUNCIL</b>	<b>MOTION</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

**PETTY CASH- REVOLVING FUNDS**

**BE IT RESOLVED BY** the Council of the City of Englewood that there is hereby created Petty Cash Revolving Funds in the amount shown after the names listed below and placed in the possession of the following:

Chief of Police	\$250.00
City Treasurer	\$250.00
Director of Health Services	\$ 50.00
Domestic Violence Response Team	\$500.00

**BE IT FURTHER RESOLVED** that said funds are to be used for the purpose of meeting emergency expenditures necessary in the performance of their departments; that a monthly statement for any expenditures be made to the Chief Financial Officer and said funds shall be deposited with the Receiver of Taxes on or before December 31, 2012 and the City Treasurer is

authorized to deposit with each person listed above the sum indicated.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

RESOLUTION #008-01-03-12

**PETTY CASH- DEPARTMENT OF PUBLIC WORKS**

**BE IT RESOLVED BY** the Council of the City of Englewood that the Director of Public Works is hereby authorized to pay from an Emergency Fund hereby created in the sum of Four Hundred Fifty Dollars (\$450.00). Said sum is directed to be placed under his control for emergency and other expenditures for small parts, equipment, etc., necessary to be purchased for the proper performance of his duties, and that the said superintendent keep a record of the amount paid to each person or firm, the date of payment, and service for which payment is made, and include the same on a City voucher, the amount so paid to be refunded to said Emergency Fund, said Fund shall be deposited with the Receiver of Taxes on or before December 31, 2012, and that the City Treasurer is authorized to deposit with the Director of Public Works the sum of Four Hundred Fifty Dollars (\$450.00).

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

RESOLUTION #009-01-03-12

**DESIGNATION OF DEPOSITORY- MUNICIPAL COURT**

**BE IT RESOLVED** by the City Council of the City of Englewood that PNC Bank, Englewood, New Jersey, shall be the depository for the various accounts of the City as listed below and the Municipal Court Administrator shall be the Custodian thereof, with all disbursements to be made by checks signed by the Municipal Judge and the Municipal Court Administrator and in the absence of one them then the Deputy Municipal Court Administrator can sign. Said accounts are as follows:

- Municipal Court - City of Englewood Regular Account
- Municipal Court - City of Englewood Bail Bond Account
- Municipal Court - City of Englewood Special Account
- Municipal Court - Installment Account

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

RESOLUTION #010-01-03-12

**CHANGE FUNDS**

**BE IT RESOLVED** by the Council of the City of Englewood that there is hereby created Change Funds in the amounts shown after the names listed below and placed in the possession of the following:

- The Magistrate of the City of Englewood \$ 250.00
- The Chief Inspector of the City of Englewood \$ 25.00
- The Registrar of Vital Statistics of the City of Englewood \$ 40.00
- Police Detective Bureau of the City of Englewood \$ 40.00
- The Receiver of Taxes of the City of Englewood \$ 250.00
- The City Clerk of the City of Englewood \$ 50.00

**BE IT RESOLVED** that these funds shall be retained by each person listed above during the year 2012 and shall be deposited with the Receiver of Taxes on or before December 31, 2012; that these funds shall, at all times, be kept intact by each person listed above and shall be used for no other purpose than that of making change, and the City Treasurer is authorized to deposit with each person listed above the sum indicated.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

RESOLUTION #011-01-03-12

**DISBURSEMENT SIGNATURES**

**BE IT RESOLVED** by the Council of the City of Englewood, in accordance with the requirements of N.J.S.A. 40A:5-17b (2), that all monies disbursed by the City of Englewood for payment of claims and wages and salaries be made by checks signed by the City Manager and countersigned by the City Treasurer of the City of Englewood as contained on vouchers approved by the Chief Financial Officer.

**BE IT FURTHER RESOLVED** that the Chief Financial Officer is authorized to disburse claims up to \$1,000,000 provided that said claims be presented within 90 days at a regularly scheduled Council meeting for approval.

**BE IT FURTHER RESOLVED** that the Chief Financial Officer must cause the City's Financial Statements to be audited including said claims; and

**BE IT FURTHER RESOLVED** that the financial procedures and internal controls of the City of Englewood are hereby approved and shall be followed by all City departments and agencies, said procedures and internal controls are in writing and available in the office of the City Clerk.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

RESOLUTION #012-01-03-12

**AUTHORIZE DEVELOPERS' ESCROW PAYMENTS**

**WHEREAS**, the Englewood Planning Board and Englewood Board of Adjustment prepare and execute developers' agreements to memorialize the terms and conditions of construction projects, including property acquisition and other matters that may affect the City of Englewood; and

**WHEREAS**, the City of Englewood accepts developers' cash deposits to cover the cost of inspections and potential site work pursuant to NJSA 40:55D-53.2(a)(3) of the Developer Escrow Law (PL 1995, c.54); and

**WHEREAS**, from time to time disbursements are made from these developers' deposits;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Englewood that the City Manager of the City of Englewood is hereby authorized to execute developers' agreements including redevelopment agreements on behalf of the City of Englewood; and

**BE IT FURTHER RESOLVED** that the City Manager, or his designee, is hereby authorized to release bonds, letters of credit, and escrow accounts and that the City Manager is authorized to make such disbursements pursuant to the New Jersey Developer Escrow Law and guidelines.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			

<b>Cohen</b>		<b>X</b>			
<b>Drakeford</b>	<b>X</b>	<b>X</b>			

RESOLUTION #013-01-03-12

**AUTHORIZE STATE CONTRACT PURCHASES**

**WHEREAS**, the City of Englewood has successfully participated in the State of New Jersey Cooperative Purchasing Program; and

**WHEREAS**, by participating in this program the City benefits from volume discounts provided by vendors for basic products such as janitorial supplies and fuel oil;

**NOW, THEREFORE, BE IT RESOLVED** that the City Manager, or his designee, is hereby authorized to execute purchase orders with vendors participating in the State of New Jersey Cooperative Purchasing Program or other duly established government purchasing cooperative; and

**BE IT FURTHER RESOLVED** that the City Manager continues to be authorized to execute purchase orders in the sum of \$17,500 or less for the purchase of goods and services which do not require competitive bidding.

<b>COUNCIL</b>	<b>MOTION</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>Algrant</b>		<b>X</b>			
<b>Forman</b>		<b>X</b>			
<b>Skurnick</b>		<b>X</b>			
<b>Cohen</b>		<b>X</b>			
<b>Drakeford</b>	<b>X</b>	<b>X</b>			

RESOLUTION #014-01-03-12

**AUTHORIZE AUCTIONS OF SALVAGED VEHICLES AND CITY-OWNED EQUIPMENT**

**WHEREAS**, the City of Englewood comes into possession of junked vehicles and abandoned vehicles by reason of the failure of their owner to claim same, as well as other vehicles, office equipment, furniture, and other items of personal property no longer needed for public use; and

**WHEREAS**, the City Manager has recommended that junked or abandoned vehicles and other items of personal property no longer needed for public use be sold at public auction;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Englewood that the City Manager is hereby authorized to sell junked or abandoned vehicles and other items of personal property no longer needed for public use with the following provisions:

- Such items will be sold by public auction to the highest bidder for cash following public advertisement therefore as required by law.
- Notice of proposed sales of abandoned vehicles which have remained unclaimed for more than three (3) months will be given by certified mail to the owners of said vehicles and to the holders of any security interest filed with the Division of Motor Vehicles, as required by law.
- Vehicles and other personal property offered for sale may be inspected at various locations where said vehicles or personal property are stored.
- Minimum bids for junk or abandoned vehicles must be in the amount owed to the garage or tow company for storage costs incurred. In addition thereto, the public advertisements therefore, and for other items of personal property may specify a minimum bid price therefore as determined by the City Manager.
- The sale of junked or abandoned vehicles is conditioned upon the successful bidder, in addition to the bid, paying to the City of Englewood the sum of \$3.00 per vehicle for the Certificate of Title for each vehicle, plus the proportional share of the cost of advertising.
- The vehicle must be removed by the buyer with four (4) days following approval of the purchase.
- At any time prior to the sale, the owner or other person entitled to possession of a junked or abandoned vehicle following public advertisement therefore as required by law may reclaim possession of the vehicle upon payment of the reasonable cost of the removal and storage of the vehicle and any fine, penalty, or court costs assessed against him for a violation which gave rise to the seizure or taking possession of such vehicle.

8. All bids received in excess of \$5,000 shall be subject to the approval thereof by the City Council of the City of Englewood. All other bids shall be subject to the approval of the City Manager or his designee.
9. The City expressly reserves the right to reject any and all bids as provided by law.
10. The City Clerk, or her designee, shall conduct the public sale and shall cause the required notices and advertisements to be provided and published as required by law.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

RESOLUTION #015-01-03-12

**AUTHORIZE AGREEMENT WITH BERGEN COUNTY  
FOR ANIMAL CONTROL SERVICES AND EMPLOYEE ASSISTANCE PROGRAM (EAP)**

**WHEREAS**, the City of Englewood is desirous of contracting for both Animal Control Services and the Employee Assistance Program (EAP) with the County of Bergen; and

**WHEREAS**, the County of Bergen has proposed to furnish both Animal Control Services and the Employee Assistance Program (EAP) to the City of Englewood; and

**WHEREAS**, the City Council, pursuant to the provisions of Section 3-12 of Article III of Chapter 3 of the Revised General Ordinances of the City of Englewood, has heretofore authorized the execution of cooperative agreements with the County of Bergen;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Englewood, Bergen County, New Jersey, that the City Manager is hereby authorized to execute an agreement between the City of Englewood and the County of Bergen for both Animal Control Services and the Employee Assistance Program (EAP) for the year 2012.

A Finance Director's Certificate of Availability of Funds is on file in the office of the City Clerk.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

RESOLUTION #016-01-03-12

**AUTHORIZE AGREEMENT WITH BERGEN COUNTY  
FOR SNOW REMOVAL SERVICES**

**BE IT RESOLVED**, that in accordance with Ordinance No. 82-45, the City Manager is hereby authorized to enter into an agreement with the County of Bergen whereby the City of Englewood will undertake the snow plowing of certain roads within the City of Englewood in exchange for both materials support and agreed upon cash payment as stipulated in the agreement.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

RESOLUTION #017-01-03-12

**AUTHORIZE APPLICATION FOR MUNICIPAL TONNAGE RECYCLING GRANT**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from

which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and indicate the assent of the City Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Englewood, Bergen County, New Jersey, that the City of Englewood hereby endorses the submission of a Municipal Recycling Tonnage Grant Application for the year 2011 to the New Jersey Department of Environmental Protection, Office of Recycling and designates the Director of the Department of Public Works to ensure that the said application is properly filed.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

RESOLUTION #018-01-03-12

**AUTHORIZE APPEAL OF CERTAIN TAX ASSESSMENTS**

**WHEREAS**, the City Solicitor has requested authority to appeal certain assessments contained on the 2012 Tax List; and

**WHEREAS**, said actions are necessary to correct the assessment on various parcels of real property, where the assessment does not constitute the ratio of true value; and

**WHEREAS**, the City Solicitor has requested authority to file any and all pleadings before the Bergen County Board of Taxation or the Tax Court; and

**WHEREAS**, the City Solicitor has requested the authority to negotiate stipulations of settlement before the Bergen County Board of Taxation or Tax Court on all appeals and/or pleadings filed against an assessment on the 2012 Tax List by either the City of Englewood or by private property owners;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Englewood that:

1. The City Solicitor is hereby authorized to appeal to the Bergen County Board of Taxation or Tax Court for correction of assessments contained on the 2012 Tax List on such parcels of real property as deemed appropriate, subject to the approval of the City Solicitor; and

2. The City Solicitor is hereby authorized to file and prosecute any and all appeals and/or pleadings with the Bergen County Board of Taxation or Tax Court as deemed appropriate for the 2012 tax year; and

3. The City Solicitor is hereby authorized to negotiate, upon consultation with and the consent of both parties, stipulations of settlement on behalf of the City of Englewood for any and all appeals and/or pleadings filed before the Bergen County Board of Taxation or the Tax Court for the 2012 tax year and if the Tax Assessor and City Solicitor are in disagreement as to settlement, the City Manager shall make the final decision as to the City's position; and

4. The City Solicitor is hereby authorized to execute a stipulation of settlement on behalf of the City of Englewood for any and all appeals and/or pleadings filed before the Bergen County Board of Taxation or the Tax Court for the 2012 tax year.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

RESOLUTION #019-01-03-12

**AUTHORIZE APPLICATION FOR NJDEP PERMITS**

**WHEREAS**, the Division of Water Resources and the Division of Coastal Resources of the New Jersey Department of Environmental Protection (NJDEP) now requires that each application for a sanitary sewer extension or stream encroachment permit be accompanied by a resolution authorizing the City Manager to sign the necessary application forms; and

**WHEREAS**, from time to time the City Manager is required to sign off on applications for sanitary sewer extension and stream encroachment permits in the process of construction within the City of Englewood; and

**WHEREAS**, a general resolution of authorization would, therefore, speed up the process of compliance as set out by the NJDEP;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Englewood, Bergen County, New Jersey, that the City Manager is hereby authorized to sign any and all forms of application required by the NJDEP respecting applications for sanitary sewer extension and stream encroachment permits within the City of Englewood.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

RESOLUTION #020-01-03-12

**ESTABLISH INTEREST FOR DELINQUENT TAXES**

**BE IT RESOLVED BY THE CITY COUNCIL** of the City of Englewood that, pursuant to the provisions of NJSA 54:4-67, the rate of interest to be charged for the non-payment of taxes, sewer taxes, or assessments shall be 8% on the first \$1,500.00 and 18% on any amount in excess of \$1,500.00 to be calculated from the statutory due date until actual payment.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

RESOLUTION #021-01-03-12

**AUTHORIZE CERTIFICATIONS OF PROJECT COMPLETIONS**

**WHEREAS**, the City of Englewood requires performance bonds, letters of credit, or cash bonds for all construction projects and development projects to ensure project completion; and

**WHEREAS**, from time to time the City Engineer is required to certify that a project has been completed in accordance with plans and specifications and/or the Developer's Agreement; and

**WHEREAS**, a general resolution of authorization would, therefore, expedite the process of compliance;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Englewood, Bergen County, New Jersey, that the City Engineer is hereby authorized to sign any and all forms of certification of completion and to release bonds for construction and development projects within the City of Englewood.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

RESOLUTION #022-01-03-12

**AUTHORIZE MUTUAL AID AGREEMENTS**

**WHEREAS**, the City of Englewood has heretofore participated in various Mutual Aid/Special Operations Systems for Fire Response and Protection; and

**WHEREAS**, the City Council finds, on the advice of the City Manager and the Fire Department of the City of Englewood, that it is in the best interest of the City of Englewood to continue to participate in the aforementioned programs; and

**WHEREAS**, the entering into such agreements have heretofore been authorized pursuant to Ordinance Number 82-45;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Englewood, Bergen County, New Jersey, pursuant to N.J.S.A. 40A:14-156, that the City Manager is hereby authorized to execute any agreements or documents necessary for participation in "Mutual Aid" programs.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

RESOLUTION #023-01-03-12

**APPOINT PUBLIC AGENCY COMPLIANCE OFFICER**

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Englewood, Bergen County, New Jersey, do hereby appoint Timothy Dacey as Public Agency Compliance Officer for the City of Englewood, for a One (1) Year Term commencing January 1, 2012 and terminating December 31, 2012.

**BE IT FURTHER RESOLVED** that the City Clerk is authorized to forward a certified copy of this resolution to the Department of Treasury, State Affirmative Action Office.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

RESOLUTION #024-01-03-12

**APPOINT CITY SOLICITOR**

**WHEREAS**, the City of Englewood requires professional legal services for the 2012 operating year; and

**WHEREAS**, on the recommendation of the City Manager, the City Council has determined, based on professional experience, expertise and reputation, to award a contract for such services to William J. Bailey, Esquire of Huntington Bailey LLP with offices at 373 Kinderkamack Road, Westwood, New Jersey 07675, pursuant to N.J.S.A. 19:44A-20.5 as other than a "Fair and Open" contract as defined therein; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A: 1 1-1 et. seq.) authorizes the award of such professional services contracts without competitive bidding; and

**WHEREAS**, the City Manager has determined that the value of this contract will exceed \$17,500 in the 2012 operating year: and

**WHEREAS**, William J. Bailey, Esquire has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure Form certifying that the firm has not made or will make any reportable contributions that would bar the award of this contract under the provisions of N.J.S.A. 19:44A-1 et seq. and City of Englewood Ordinance No. 07-31; and

**WHEREAS**, the Chief Financial Officer has certified that sufficient funds are available to award this contract and a copy of said certification is on file in the office of the City Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Englewood, Bergen County, State of New Jersey that a professional services contract is hereby awarded to William J. Bailey, Esquire to provide professional legal services,

and the City Manager and City Clerk are hereby authorized to execute and attest to an agreement between the City of Englewood and William J. Bailey, Esquire for a period of one year beginning January 1, 2012 and ending December 31, 2012.

**BE IT FURTHER RESOLVED**, that a copy of the within resolution, together with a copy of the Agreement and that the Business Disclosure Entity Certification and the Determination of Value, be on file in the Office of the City Clerk and be available for public inspection during regular business hours; and

**BE IT FURTHER RESOLVED**, that the City Clerk is hereby authorized to cause a brief notice to be published once in the Record newspaper stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and available for public inspection in the office of the City Clerk.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

Resolution #025-01-03-12

**State Contract Purchase- Englewood Police Department**

**WHEREAS**, as per Resolution #235-11-15-11 authorization has been granted for the purchase of an automated ticketing system by the Englewood Police Department and the Englewood Municipal Court from Gold Type Business Machine, Inc.; and

**WHEREAS**, the City of Englewood is a participant in the State Cooperative Purchase program and has the requirement for various equipment to be placed in police vehicles for the automated ticketing system including power adapters, mounting brackets, support braces, bases, along with specified client software and installation; and

**WHEREAS**, funds are available for this purchase from the Englewood Police Department's "Forfeited Funds-DEA" account and the Chief Financial Officer has provided a certification to this effect.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Englewood, Bergen County, New Jersey, that the City Manager is authorized to enter into a contract for the purchase of the items on the attached list from Gold Type Business Machine, Inc., 351 Paterson Avenue, East Rutherford, New Jersey 07073 under State Contracts A69834 and T1044 for a total of \$39,175.58.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

RESOLUTION #026-01-03-12

**APPOINT CITY PHYSICIAN**

**WHEREAS**, the City of Englewood is in need of the services of a City Physician on an as needed basis with compensation stipulated as follows for the specified services; and

- Respond to police calls for people who die without a physician in attendance (\$200 per call).
- Respond to police calls for assistance in situations involving murder or suicide (\$200 per call).
- Supervise and attend two flu clinics (\$500 per day) and issue standing orders for the Public Health Nurse to administer vaccines to adults.
- Conduct pre-employment physicals at his office for the City. These physicals shall include a drug screening. (\$200 per physical).
- Provide additional health services, as needed (\$150 per hour).

**WHEREAS**, the City Manager has determined that the value of this contract will not exceed \$3,000 in the 2012 operating year: and

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Englewood, Bergen County, State of New Jersey; that the following appointment, pursuant to P.L. 2004 c. 19, is confirmed commencing January 1, 2011 through December 31, 2011 and the City Manager is hereby authorized to execute the appropriate appointment letter and contract:

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>		X			
<i>Cohen</i>		X			
<i>Drakeford</i>	X	X			

RESOLUTION #027-01-03-12

**RESOLUTION HONORING KENNETH ROSENZWEIG**

**WHEREAS**, Kenneth Rosenzweig, has diligently, tirelessly and proudly served the residents of the 1<sup>st</sup> Ward of the City of Englewood as their elected representative to the City Council since 2006. Dr. Rosenzweig served as Council President Pro Tempore in 2006 and 2007, and was elected Council President in 2008 and 2009 by his peers on the City Council. Ken's time in office has been characterized by increased transparency, integrity and accountability of the city government. Fiscal responsibility was restored to the city budget. The size of the government decreased with almost no change in services provided to our residents. And perhaps most importantly, Ken and his council colleagues oversaw the largest influx of new residents in the past 50 years without any change in the character or lifestyle of our city; and

**WHEREAS**, Ken was born and raised in Brooklyn, New York in a public housing project and attended local public schools. He attended Brown University where he graduated with honors and was elected to the Phi Beta Kappa and Sigma Xi honor societies. He obtained his medical degree from Yale University School of Medicine where he graduated as a member of the Alpha Omega Alpha honor society. He received his training in radiation oncology at Harvard Medical School; and

**WHEREAS**, Dr. Rosenzweig currently serves as Professor and Chairman of the Department of Radiation Oncology at Mount Sinai School of Medicine in New York; where he specializes in the treatment of lung and liver cancer with radiation. He has authored over 80 scientific papers and 20 textbook chapters. He has been an invited speaker over 100 times throughout the United States, ten countries and four continents. He has trained over 100 young physicians and received the American Residents in Radiation Oncology Teacher of the Year award in 2007; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Englewood, County of Bergen, hereby honors Kenneth Rosenzweig, for his long-time service to the residents of the City of Englewood as the 1<sup>st</sup> Ward Councilman.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>	X	X			
<i>Cohen</i>		X			
<i>Drakeford</i>		X			

RESOLUTION #028-01-03-12

**RESOLUTION HONORING SCOTT REDDIN**

**WHEREAS**, Scott Reddin, has diligently, tirelessly and proudly served the residents of the 3<sup>rd</sup> Ward of the City of Englewood as their elected representative to the City Council since 2003. Scott grew up in neighboring Englewood Cliffs and is a proud graduate of Dwight Morrow High School, where he served for two years as Chairman of the Dwight Morrow Alumni Educational Alliance, an organization which provides grants for school activities such as marching band, science club and Project Graduation. Mr. Reddin is a graduate of Clark University in Massachusetts where he majored in Biology; and

**WHEREAS**, Scott began his political career when he was elected at the age of 24 to the Board of Education in Englewood Cliffs where he served for one term before moving to Englewood. In Mr. Reddin's nine year tenure on the Englewood City Council he has served as Council President Pro Tempore in 2008 and 2009 and as the Council President in 2006 and 2010. Mr. Reddin greatest source of pride as a Councilman was his dedication to provide outstanding constituent service to the residents of the Third Ward. This included semi-annual constituent newsletters and Third Ward meetings. The meetings provided an opportunity for residents of the Third Ward to meet with their councilman on a more personal basis. Scott also spent time going door to door to constituent's homes to reach out to those residents who were unable to attend council meetings and address their concerns; and

**WHEREAS**, Scott Reddin is a tireless community volunteer and activist who has served on the boards and volunteered at organizations such as Englewood Rotary Club, END DWI, Shelter Our Sisters, Volunteers in Protective Services, and the center for Food Action. Mr. Reddin's dedication to volunteerism, service and community was recognized in 2007 when he was awarded the prestigious "Russ Berrie Making A Difference Award"; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Englewood, County of Bergen, hereby honors Scott Reddin, for his long-time service to the residents of the City of Englewood as both the 3<sup>rd</sup> Ward Councilman and an outstanding community volunteer.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>		X			
<i>Forman</i>		X			
<i>Skurnick</i>	X	X			
<i>Cohen</i>		X			
<i>Drakeford</i>		X			

**ADJOURN: 7:30PM**

Motion: Cohen  
All in Favor

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Lauren Vande Vaarst, RMC  
City Clerk