

CITY OF ENGLEWOOD
CITY COUNCIL WORKSHOP MEETING
MUNICIPAL COURT 73 S. VAN BRUNT STREET

January 15, 2013 – 7:30 pm

OPEN PUBLIC MEETINGS ACT STATEMENT

WORKSHOP AGENDA ITEMS:

- **ORDINANCES - INTRODUCTION/FIRST READING:**
 - Capital Bond Ordinance:
 - John T. Wright Ice Arena
 - Overpeck Creek Channel Wall Rehabilitation Project
 - Vacant Property/Foreclosure Registry Program

- **RESOLUTIONS:**
 - Appoint Municipal Labor Counsel
 - Authorizing Appointment of Assistant City Solicitor (Prosecutor)
 - Authorizing Appointment of Assistant Prosecutor
 - Authorizing Appointment of Public Defender
 - Authorizing Appointment of Code Enforcement Attorney
 - Appoint Real Estate Appraiser
 - Appointment of Professional Risk Manager
 - Appoint Arborist
 - Board and Committee Appointments

- **ITEMS FOR DISCUSSION:**
 - Updates on:
 - Master Plan
 - Lincoln School
 - Liberty School
 - 2013 Budget Process

- **PUBLIC SESSION:**

- **CLOSED SESSION:**

- **ADJOURN**

CITY OF ENGLEWOOD

RESOLUTION #XXX-01-29-13

APPOINT MUNICIPAL LABOR COUNSEL

WHEREAS, the City of Englewood requires the services of professional labor counsel for the 2013 operating year; and

WHEREAS, on the recommendation of the City Manager, the City Council has determined, based on professional experience, expertise and reputation, to award a contract for such services to Genova, Burns & Giantomasi, with offices at 494 Broad Street, Newark, New Jersey 07102, pursuant to N.J.S.A. 19:44A-20.5 as other than a "Fair and Open" contract as defined therein; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 1 1-1 et. seq.) authorizes the award of such professional services contracts without competitive bidding; and

WHEREAS, the City Manager has determined that the value of this contract will exceed \$17,500 in the 2013 operating year: and

WHEREAS, the firm has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure Form certifying that the firm has not made or will make any reportable contributions that would bar the award of this contract under the provisions of N.J.S.A. 19:44A-1 et seq. and City of Englewood Ordinance No. 07-31; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to award this contract.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood, Bergen County, State of New Jersey that a professional services contract is hereby awarded to Genova, Burns & Giantomasi to provide professional labor counsel services, and the City Manager and City Clerk are hereby authorized to execute and attest to an agreement between the City of Englewood and Genova, Burns & Giantomasi

BE IT FURTHER RESOLVED, that a copy of the within resolution, together with a copy of the Agreement and that the Business Entity Disclosure Certification and the Determination of Value, be on file in the Office of the City Clerk and be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized to cause a brief notice to be published once in the Record newspaper stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and available for public inspection in the office of the City Clerk.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>					
<i>Forman</i>					
<i>Skurnick</i>					
<i>Cohen</i>					
<i>Hamer</i>					

I do hereby certify that the foregoing is a true and exact copy of a Resolution adopted by the Council of the City of Englewood.

Lauren P. Vande Vaarst, RMC
City Clerk
City of Englewood

CITY OF ENGLEWOOD

RESOLUTION #XXX-01-29-13

AUTHORIZING APPOINTMENT OF ASSISTANT CITY SOLICITOR (PROSECUTOR)

BE IT RESOLVED, by the City Council of the City of Englewood, Bergen County, State of New Jersey; that the following appointment, pursuant to P.L. 2004 c. 19, is confirmed commencing January 1, 2013 through December 31, 2013 and the City Manager is hereby authorized to execute the appropriate appointment letter:

Assistant City Solicitor (Prosecutor)

Gerald Oratio

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>					
<i>Forman</i>					
<i>Skurnick</i>					
<i>Cohen</i>					
<i>Hamer</i>					

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City Clerk
City of Englewood

CITY OF ENGLEWOOD

RESOLUTION #XXX-01-29-13

AUTHORIZING APPOINTMENT OF ASSISTANT PROSECUTOR

BE IT RESOLVED, by the City Council of the City of Englewood, Bergen County, State of New Jersey; that the following appointment, pursuant to P.L. 2004 c. 19, is confirmed commencing January 1, 2013 through December 31, 2013 and the City Manager is hereby authorized to execute the appropriate appointment letter:

Assistant Prosecutor _____

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>					
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CITY OF ENGLEWOOD

RESOLUTION #XXX-01-29-13

AUTHORIZING APPOINTMENT OF PUBLIC DEFENDER

BE IT RESOLVED, by the City Council of the City of Englewood, Bergen County, State of New Jersey; that the following appointment, pursuant to P.L. 2004 c. 19, is confirmed commencing January 1, 2013 through December 31, 2013 and the City Manager is hereby authorized to execute the appropriate appointment letter:

Public Defender

Aishaah Rasul

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Algrant</i>					
<i>Forman</i>					
<i>Skurnick</i>					
<i>Cohen</i>					
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City Clerk
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CITY OF ENGLEWOOD

RESOLUTION #XXX-01-29-13

AUTHORIZING APPOINTMENT OF CODE ENFORCEMENT ATTORNEY

BE IT RESOLVED, by the City Council of the City of Englewood, Bergen County, State of New Jersey; that the following appointment, pursuant to P.L. 2004 c. 19, is confirmed commencing January 1, 2013 through December 31, 2013 and the City Manager is hereby authorized to execute the appropriate appointment letter:

Code Enforcement Attorney

Carl Beckwith

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
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CITY OF ENGLEWOOD

RESOLUTION #XXX-01-29-13

APPOINT REAL ESTATE APPRAISER

WHEREAS, the City of Englewood requires the services of professional real estate appraisal services for tax appeals and related matters during the 2013 operating year; and

WHEREAS, on the recommendation of the City Manager, the City Council has determined, based on professional experience, expertise and reputation, to award a contract for such services to McNerney & Associates with offices at 266 Harristown Road, Glen Rock, New Jersey 07452, pursuant to N.J.S.A. 19:44A-20.5 as other than a "Fair and Open" contract as defined therein; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 1 1-1 et. seq.) authorizes the award of such professional services contracts without competitive bidding; and

WHEREAS, the City Manager has determined that the value of this contract will exceed \$17,500 in the 2013 operating year: and

WHEREAS, the firm has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure Form certifying that the firm has not made or will make any reportable contributions that would bar the award of this contract under the provisions of N.J.S.A. 19:44A-1 et seq. and City of Englewood Ordinance No. 07-31; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to award this contract.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood, Bergen County, State of New Jersey that a professional services contract is hereby awarded to McNerney & Associates to provide professional real estate appraisal services, and the City Manager and City Clerk are hereby authorized to execute and attest to an agreement between the City of Englewood and McNerney & Associates for a period of one year beginning January 1, 2013 and ending December 31, 2013.

BE IT FURTHER RESOLVED, that a copy of the within resolution, together with a copy of the Agreement and that the Business Disclosure Entity Certification and the Determination of Value, be on file in the Office of the City Clerk and be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized to cause a brief notice to be published once in The Record newspaper stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and available for public inspection in the office of the City Clerk.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
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City of Englewood

CITY OF ENGLEWOOD

RESOLUTION #XXX-01-29-13

APPOINTMENT OF PROFESSIONAL RISK MANAGER

WHEREAS, the City of Englewood is a member of the Garden State Municipal Joint Insurance Fund ("GSMJIF") which requires that each member municipality retain the services of a professional risk manager; and

WHEREAS, on the recommendation of the City Manager, the City Council has determined, based on professional experience, expertise, and reputation, to award a contract for such services to Brown & Brown Metro., Inc., Box 678, Florham Park, N.J. 07932, pursuant to N.J. S.A. 19:44A-20.5 as other than a "Fair and Open" contract as defined therein; and

WHEREAS, the Local Public Contracts law (N.J.S.A. 40A:11-l et seq.) authorizes the execution of such professional services contracts without competitive bidding; and

WHEREAS, compensation under this contract shall be in the amount of 7% of the City's annual assessment as promulgated by the GSMJIF; and

WHEREAS, the value of this contract will exceed \$17,500, and the contractor has filed a Business Entity Disclosure Certification and a Business registration Certificate with the City;

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to award this contract.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood, Bergen County, New Jersey, that Brown & Brown Metro, Inc. is hereby appointed as risk manager for the City of Englewood and that the City Manager is hereby authorized to execute and the City Clerk attest to an agreement between the City of Englewood and Brown & Brown Metro, Inc. setting forth the duties required for a one year period beginning January 1, 2013 and ending December 31, 2013; and

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized to cause a notice to be published once in the official newspaper The Record stating the nature, duration, service and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the City Clerk.

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RESOLUTION #XXX-01-29-13

APPOINTING CITY ARBORIST

WHEREAS, the City of Englewood requires the services of a certified Arborist whose duties will include conducting the Hazard-Health Assessment of the City's trees as well as other services required to be performed by an Arborist; and

WHEREAS, on the recommendation of the Director of Public Works, the City Council has determined, based on professional experience, expertise and reputation, to award a contract for such services to _____ of _____, with offices at _____, _____, New Jersey _____ pursuant to N.J.S.A. 19:44A-20.5 as other than a "Fair and Open" contract as defined therein; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 1 1-1 et. seq.) authorizes the award of such professional services contracts without competitive bidding; and

WHEREAS, the City Manager has determined that the value of this contract will not exceed \$17,500 in the 2013 operating year: and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to award this contract.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood, Bergen County, State of New Jersey that a professional services contract is hereby awarded to _____ to provide professional arborist services, and the City Manager is hereby authorized to execute and attest to an agreement between the City of Englewood and _____.

BE IT FURTHER RESOLVED, that a copy of the within resolution, together with a copy of the Agreement be on file in the Office of the City Clerk and be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized to cause a brief notice to be published once in the Record newspaper stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and available for public inspection in the office of the City Clerk.

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