

City of Englewood
City Council Re-Organization
Meeting Minutes

January 05, 2016

A Re-Organization Meeting of the Mayor and Council of the City of Englewood, Bergen County, New Jersey, was held in the Municipal Court in the Public Safety Building commencing at 6:30 P.M.

Present: Council President Wayne Hamer
Council Member Charles Cobb
Council Member Michael Cohen
Council Member Marc Forman
Council Member Eugene Skurnick
Mayor Frank Huttle III
City Attorney William Bailey
City Manager Timothy Dacey
City Clerk Yancy Wazirmas

Absent: None

Council President Algrant called the meeting to order at 6:45pm.

OPEN PUBLIC MEETINGS ACT: The City Clerk read the following statement: *Adequate notice of this meeting, pursuant to the Open Public Meetings Act, was provided on the Annual Schedule of Meetings, which was adopted by the City Council on January 6, 2015, posted on the bulletin board at City Hall, distributed to The Record, and filed in the office of the City Clerk.*

PLEDGE OF ALLEGIANCE: Council President Algrant led the Pledge of Allegiance.

NATIONAL ANTHEM: President Algrant asked Jakai Green (Dwight Morrow High School Sophomore), Lance Talton (Eagle Program Senior), Amanda Haroutunian (Dwight-Englewood School Sophomore) and Genesis Capellan (Dwight Morrow High School Freshman) to step forward to sing the National Anthem.

INVOCATION: Rabbi Zev Reichman of East Hill Synagogue of Englewood gave the Invocation.

Gavel is turned over to Mayor Frank Huttle III to Chair the Reorganization Meeting.

Mayor Huttle acknowledged the Dignitaries in attendance.

OATHS OF OFFICE:

- The Oath of Office was administered to Mayor Frank Huttle III by Assemblywoman Valerie Huttle.
- The Oath of Office was administered to Councilman-at-Large Charles Cobb by Assemblyman Gordon Johnson.

MOMENT OF SILENCE: Mayor Huttle asked for a Moment of Silence for recently departed City Clerk Lauren Vande Vaarst, who passed on December 23, 2015.

ELECTION OF COUNCIL PRESIDENT FOR 2016

Mayor Huttle conducted the election of Council President for 2016. Councilman Charles Cobb nominated **Councilman Wayne Hamer** and Councilman Marc Forman seconded the motion. Nominations were closed.

ROLL CALL:

Yes: Council Members Cobb, Forman, Skurnick and Hamer
Abstain: Council Member Cohen

Council President Hamert assumed the Chair after being sworn in by Assemblyman Johnson.

ELECTION OF PRESIDENT PRO TEMPORE FOR 2016

Council President Hamer conducted the election of Council President Pro Tempore for 2016. Councilman Charles Cobb nominated Councilman Marc Forman and Council President Wayne Hamer seconded the motion. Nominations were closed.

ROLL CALL:

Yes: Council Members Cobb, Forman, and Hamer
Abstain: Council Members Cohen and Skurnick

Council President Pro Tempore Forman was sworn into office by Mayor Huttle.

Presentation of a plaque to Former Council Member At Large Lynne Algrant was made by the Mayor and Council. Former Council Member Algrant offered farewell remarks.

State elected officials from New Jersey addressed the Mayor, City Council and visitors and presented a Joint New Jersey Senate and Assembly Proclamation honoring former Council Member Lynne Algrant for her years of service to the City of Englewood. The Mayor and City Council members also made remarks on the upcoming year.

RESOLUTIONS-CONSENT AGENDA

- #001-01-05-16 Schedule of Holidays for 2016
- #002-01-05-16 Schedule of Council Meetings for 2016
- #003-01-05-16 Designate Official Newspaper
- #004-01-05-16 Temporary Budget Appropriations
- #005-01-05-16 Designation of Depositories
- #006-01-05-16 Petty Cash - Revolving Funds
- #007-01-05-16 Petty Cash - Department of Public Works
- #008-01-05-16 Designation of Depository – Municipal Court
- #009-01-05-16 Disbursement Signatures
- #010-01-05-16 Authorize Developers’ Escrow Payments
- #011-01-05-16 Authorize State Contract Purchases
- #012-01-05-16 Authorize Auctions of Junked and/or Abandoned Vehicles
- #013-01-05-16 Authorize Application for Municipal Tonnage Recycling Grant
- #014-01-05-16 Authorize Appeal of Certain Tax Assessments
- #015-01-05-16 Authorize Application for DEP Permits
- #016-01-05-16 Establish Interest for Delinquent Taxes
- #017-01-05-16 Authorize Certifications of Project Completions
- #018-01-05-16 Authorize Mutual Aid Agreements
- #019-01-05-16 Cancellation of Small Tax Balance
- #020-01-05-16 Appoint Public Agency Compliance Officer
- #021-01-05-16 Appointment of City Solicitor
- #022-01-05-16 Appoint City Auditor
- #023-01-05-16 Appoint City Bond Counsel
- #024-01-05-16 Appoint Labor Counsel
- #025-01-05-16 Appoint City Prosecutor
- #026-01-05-16 Appoint Assistant City Solicitor (Assistant Prosecutor)
- #027-01-05-16 Appoint Public Defender
- #028-01-05-16 Appoint Code Enforcement Attorney
- #029-01-05-16 Appoint City Appraiser
- #030-01-05-16 Award of Contract for Appraisal Services for New Construction and Improvements for Added Assessments
- #031-01-05-16 Award Professional Services Contract for Real Estate Appraiser to Defend the 2015 Tax Appeal Filed with the Bergen County Board of Taxation

- #032-01-05-16 Appoint Insurance Risk Manager
- #033-01-05-16 Award Professional Services Contract to Business Systems Unlimited, Inc to provide Information Technology Services
- #034-01-05-16 Appoint City Arborist
- #035-01-05-16 Appoint Class III Member - Planning Board
- #036-01-05-16 Appoint EEDC Liaison
- #037-01-05-16 Appoint City Clerk
- #038-01-05-16 Honoring Lynne Harwell Algrant

Council President Hamer asked if any members of the Council wished to have any resolutions pulled off the Consent Agenda to be voted on separately. Council Members requested that Resolutions #17, #35 and #36 be pulled from the Consent Agenda for separate vote.

A motion was made by **Council Member Skurnick** and seconded by **Council Member Cobb** to approve Resolutions #1 through #16, #18 through 34, and #37 through 38.

ROLL CALL:

Yes: Council Members Cobb, Cohen, Forman, Skurnick and Hamer

RESOLUTION #001-01-05-16: SCHEDULE OF HOLIDAYS FOR 2016

WHEREAS, the City of Englewood provides annual paid holidays for its employees in accordance with negotiated union contracts; and

WHEREAS, every effort has been made to avoid scheduling two holidays in the same week;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood that the following schedule of holidays for **2016** is approved and declared public holidays, and are applicable in so far as City activities and City employees are concerned:

<u>MONTH</u>	<u>DATE</u>	<u>DAY</u>	<u>HOLIDAY</u>
January	18	Monday	Martin Luther King's Birthday
February	15	Monday	Presidents' Day
March	25	Friday	Good Friday
May	30	Monday	Memorial Day
July	4	Monday	Independence Day
September	5	Monday	Labor Day
October	10	Monday	Columbus Day
November	8	Tuesday	Election Day
November	11	Friday	Veteran's Day
November	24	Thursday	Thanksgiving Day
December	26	Monday	Christmas Day (observed)
January, 2017	2	Monday	New Year's Day (observed)

RESOLUTION #002-01-05-16: SCHEDULE OF MEETING DATES FOR 2016

BE IT RESOLVED that the Annual Schedule of Council Meetings for the Year **2016** is as follows:

City Council Meetings and Workshop Meetings will be held at the Municipal Court, Public Safety Building, 73 S. Van Brunt Street in Englewood.

All dates are **Tuesdays** and meetings **will begin at 7:30PM** unless otherwise noted.

Council Workshop Meetings	Council Meetings
January 12	January 26
February 9	February 23
March 8	March 22
April 5	April 19
May 10	May 24
June 14	June 28
No Workshop Meeting in July	July 19
No Workshop Meeting in August	August 23
September 6	September 20
October 5 (Wednesday)	October 26 (Wednesday)
No Workshop Meeting in November	November 22
December 6	December 20
January 3, 2017 (Reorganization) at 6:30PM	

RESOLUTION #003-01-05-16: DESIGNATE OFFICIAL NEWSPAPER

BE IT RESOLVED that the City of Englewood hereby designates the Bergen Record as the official newspaper of the City of Englewood for the year 2016; and

BE IT FURTHER RESOLVED that it designates the Bergen Record to receive notices pursuant to the Open Public Meetings Act for the year 2016.

RESOLUTION #004-01-05-16: 2016 TEMPORARY BUDGET APPROPRIATIONS

WHEREAS, 26.25% of the total appropriations in the 2015 Budget, exclusive of appropriations made for debt service and capital improvements, is \$20,462,500.00; and

WHEREAS, the temporary appropriations, as listed on Schedule A, comply with the requirements of N.J.S.A. 40A:4-19,

NOW, THEREFORE, BE IT RESOLVED that the 2016 temporary appropriations are hereby established and shall become effective as of January 1, 2016 and shall serve as the 2016 Temporary Budget until the 2016 Budget is introduced which shall then serve as the Temporary Budget until such time as the 2016 Official Budget is adopted.

			5-Jan-16
	CITY OF ENGLEWOOD		2016
			TEMPORARY
			BUDGET
acct			
20-100	CITY MANAGER	S&W	\$71,000.00
		O/E	\$16,000.00
			\$87,000.00
20-100	PURCHASING	O/E	\$500.00
			\$500.00
20-105	HUMAN RESOURCES	S&W	\$57,000.00
		O/E	<u>\$11,000.00</u>
			\$68,000.00
20-110	MAYOR & COUNCIL	S&W	\$8,000.00
		O/E	<u>\$1,000.00</u>
			\$9,000.00
20-120	CITY CLERK	S&W	\$35,000.00
		O/E	<u>\$18,000.00</u>
			\$53,000.00
20-130	FINANCE	S&W	\$99,000.00
		O/E	<u>\$31,000.00</u>
			\$130,000.00
20-140	DATA PROCESSING	S&W	\$0.00
		O/E	<u>\$5,000.00</u>
			\$5,000.00
20-145	TAX COLLECTOR	S&W	\$35,000.00
		O/E	<u>\$10,000.00</u>
			\$45,000.00
20-150	TAX ASSESSOR	S&W	\$43,000.00
		O/E	<u>\$11,000.00</u>
			\$54,000.00
20-155	LEGAL	O/E	<u>\$165,000.00</u>
			\$165,000.00
20-165	ENGINEERING	O/E	<u>\$25,000.00</u>
			\$25,000.00
20-170	COMMUNITY DEV	S&W	\$0.00
		O/E	<u>\$63,000.00</u>
			\$63,000.00
20-275	PROSECUTOR	S&W	<u>\$16,000.00</u>
			\$16,000.00
21-180	PLANNING/LAND USE	O/E	<u>\$17,000.00</u>
			\$17,000.00
22-195	CODE ENFORCEMENT	S&W	\$210,000.00
		O/E	<u>\$21,000.00</u>

			\$231,000.00
23-210	INSURANCE	O/E	\$1,750,000.00
			\$1,750,000.00
23-220	INSURANCE (outside CAP)		\$0.00
			\$0.00
25-240	POLICE	S&W	\$3,360,000.00
		O/E	\$151,000.00
			\$3,511,000.00
25-260	EMT	S&W	\$0.00
	EMT	O/E	\$11,000.00
			\$11,000.00
25-265	FIRE	S&W	\$1,823,000.00
		O/E	\$52,000.00
			\$1,875,000.00
26-290	ROADS	S&W	\$284,000.00
		O/E	\$81,000.00
			\$365,000.00
26-300	PUBLIC WKS-ADMN	S&W	\$95,000.00
		O/E	\$10,000.00
			\$105,000.00
26-301	SHADE TREE	S&W	\$29,000.00
		O/E	\$7,000.00
			\$36,000.00
26-302	SEWER MAINT	S&W	\$48,000.00
		O/E	\$19,000.00
			\$67,000.00
26-305	SANITATION	S&W	\$313,000.00
		O/E	\$8,000.00
			\$321,000.00
26-306	PARK MAINT	S&W	\$62,000.00
		O/E	\$7,000.00
			\$69,000.00
26-310	BLDGS & GROUNDS	O/E	\$72,000.00
			\$72,000.00
26-311	CONST & FACIL MAINT	S&W	\$70,000.00
		O/E	\$22,000.00
			\$92,000.00
26-315	CENTRAL MAINT GARAGE	S&W	\$73,000.00
		O/E	\$153,000.00
			\$226,000.00
26-501	STORMWATER (outside CAP)	S&W	\$77,000.00
		O/E	\$7,000.00
			\$84,000.00
27-330	HEALTH	S&W	\$154,000.00
		O/E	\$20,000.00
			\$174,000.00
24-340	DOG	O/E	\$11,000.00
			\$11,000.00
27-350	TERMINAL LEAVE	O/E	\$105,000.00
			\$105,000.00
27-365	PUBLIC DEFENDER	O/E	\$3,000.00
			\$3,000.00
27-370	CONDO REIMBURSEMENT	O/E	\$63,000.00
			\$63,000.00
27-375	AID-VK TIBBS	O/E	\$15,000.00
			\$15,000.00
28-370	RECREATION	S&W	\$125,000.00
		O/E	\$142,000.00
			\$267,000.00
29-390	LIBRARY		\$553,000.00
			\$553,000.00
31-435	UTILITIES-ST LIGHTING	O/E	\$236,000.00

			\$236,000.00
31-440	UTIL-TELEPHONE & COMM	O/E	<u>\$59,000.00</u>
			\$59,000.00
31-445	UTIL-WATER	O/E	<u>\$9,000.00</u>
			\$9,000.00
31-446	UTILITIES-GAS & ELECTRIC	O/E	<u>\$91,000.00</u>
			\$91,000.00
31-448	UTILITIES-FIRE HYDRANT	O/E	<u>\$97,000.00</u>
			\$97,000.00
31-455	BCUA-SEWER	O/E	<u>\$812,000.00</u>
			\$812,000.00
31-455	BCUA-SOLID WASTE DISPOSAL	O/E	<u>\$203,000.00</u>
			\$203,000.00
31-455	BCUA-RECYCLING	O/E	<u>\$8,000.00</u>
			\$8,000.00
31-455	BCUA-LEAF DISPOSAL	O/E	<u>\$26,000.00</u>
			\$26,000.00
35-470	CONTINGENCY	O/E	<u>\$2,000.00</u>
			\$2,000.00
36-471	PERS PENSION	O/E	<u>\$915,000.00</u>
			\$915,000.00
36-472	SOCIAL SECURITY	O/E	<u>\$226,000.00</u>
			\$226,000.00
36-473	DCRP PENSION	O/E	<u>\$1,000.00</u>
			\$1,000.00
36-474	CPFPF PENSION	O/E	<u>\$40,000.00</u>
			\$40,000.00
36-475	PFRS PENSION	O/E	<u>\$3,930,000.00</u>
			\$3,930,000.00
	GRANTS:		
40-717	REACH & TEACH	O/E	\$6,000.00
40-718	DDEF	O/E	\$0.00
40-723	BODY ARMOR REPLACEM'T	O/E	\$0.00
40-758	OVER LIMIT/UNDER ARREST	O/E	\$0.00
41-701	NJ RECYCLING GRANT	O/E	\$0.00
41-703	MUNI ALLIANCE	O/E	\$5,000.00
41-703	MUNI ALLIANCE-LOCAL	O/E	\$1,000.00
41-770	CLEAN COMMUNITIES	O/E	<u>\$0.00</u>
			\$12,000.00
43-490	MUNICIPAL COURT	S&W	\$75,000.00
	MUNICIPAL COURT	O/E	<u>\$27,000.00</u>
			\$102,000.00
44-901	CAP IMPROV FUND	O/E	<u>\$350,000.00</u>
			\$350,000.00
45-920	DEBT-BOND PRINCIPAL	O/E	<u>\$1,500,000.00</u>
			\$1,500,000.00
45-925	DEBT-BAN PRINCIPAL	O/E	<u>\$0.00</u>
			\$0.00
45-925	DEBT-BCIA LEASE	O/E	<u>\$0.00</u>
			\$0.00
45-925	DEBT-INT ON LOANS	O/E	<u>\$0.00</u>
			\$0.00
45-930	DEBT-BOND INTEREST	O/E	<u>\$982,000.00</u>
			\$982,000.00
45-935	DEBT-BAN INTEREST	O/E	<u>\$0.00</u>
			\$0.00
46-875	DEFERRED CHGS	O/E	<u>\$0.00</u>
			\$0.00
46-875	SPEC EMER-5 YRS	O/E	<u>\$0.00</u>
			\$0.00
47-910	RES FOR TX APPEALS	O/E	<u>\$118,000.00</u>

			\$118,000.00
50-899	RES FOR UNCOLL TXS	O/E	\$0.00
			\$0.00
			\$20,462,500.00

RESOLUTION #005-01-05-16: DESIGNATION OF DEPOSITORIES

WHEREAS, the City of Englewood must adopt annually, a Cash Management Plan pursuant to N.J.S.A. 40A:5-14 et seq.; and

WHEREAS, the Cash Management Plan may be modified from time to time to reflect changes in the designations of depositories; and

WHEREAS, the objective of the Cash Management Plan of the City of Englewood is to ensure the preservation of capital (public funds) so that the principal is safe and the City’s funds are liquid; and

WHEREAS, the City of Englewood invests public funds primarily in the State of New Jersey Cash Management Fund except from time to time public funds may be placed in certificates of deposits directly with a commercial or qualified savings bank;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Englewood that the banks as set forth below shall be designated depositories of the City of Englewood funds for the purpose of investments and regular business as allowed for municipalities by Local Fiscal Affairs Law and pursuant to the Government Unit Deposit Protection Act; and

BE IT FURTHER RESOLVED that the Chief Financial Officer, as Custodian of Fund, shall maintain an annual schedule of said accounts with all disbursements made by check signed by the City Treasurer or the Chief Financial Officer and countersigned by the City Manager; and

BE IT FURTHER RESOLVED that the Chief Financial Officer shall be and is designated to place investments, consistent with the City of Englewood Cash Management Plan, with the banking institutions listed below for the year 2016.

<p><u>INVESTMENT DEPOSITORIES:</u></p> <p>Primary: New Jersey Cash Management Fund</p> <p>Alternatives: Bank of America Valley National Bank Bank of New York PNC Bank Merrill Lynch Wachovia Lakeland Bank TD Bank Greater Community Bank Citibank Capital One Bank NVE Bank Bank of New Jersey Santander Bank</p>	<p><u>REGULAR BUSINESS DEPOSITORIES:</u></p> <p>PNC Bank Valley National Bank Bank of America Bank of New York Wachovia Lakeland Bank TD Bank Greater Community Bank Citibank Capital One Bank NVE Bank Bank of New Jersey Santander Bank</p>
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RESOLUTION #006-01-05-16: PETTY CASH- REVOLVING FUNDS

BE IT RESOLVED BY the Council of the City of Englewood that there is hereby created Petty Cash Revolving Funds in the amount shown after the names listed below and placed in the possession of the following:

Chief of Police	\$250
City Treasurer	\$250
Director of Health Services	\$ 50
Domestic Violence Response Team	\$500

BE IT FURTHER RESOLVED that said funds are to be used for the purpose of meeting emergency expenditures necessary in the performance of their departments; that a monthly statement for any expenditures be made to the Chief Financial Officer and said funds shall be deposited with the Receiver of Taxes on or before December 31, 2016 and the City Treasurer is authorized to deposit with each person listed above the sum indicated.

RESOLUTION #007-01-05-16: PETTY CASH- DEPARTMENT OF PUBLIC WORKS

BE IT RESOLVED BY the Council of the City of Englewood that the Director of Public Works is hereby authorized to pay from an Emergency Fund hereby created in the sum of Four Hundred Fifty Dollars (\$450.00). Said sum is directed to be placed under his control for emergency and other expenditures for small parts, equipment, etc., necessary to be purchased for the proper performance of his duties, and that the said superintendent keep a record of the amount paid to each person or firm, the date of payment, and service for which payment is made, and include the same on a City voucher, the amount so paid to be refunded to said Emergency Fund, said Fund shall be deposited with the Receiver of Taxes on or before December 31, 2016, and that the City Treasurer is authorized to deposit with the Director of Public Works the sum of Four Hundred Fifty Dollars (\$450.00).

RESOLUTION #008-01-05-16: DESIGNATION OF DEPOSITORIES- MUNICIPAL COURT

BE IT RESOLVED by the City Council of the City of Englewood that PNC Bank, Englewood, New Jersey, shall be the depository for the various accounts of the City as listed below and the Municipal Court Administrator shall be the Custodian thereof, with all disbursements to be made by checks signed by the Municipal Court Administrator. Said accounts are as follows:

Municipal Court - City of Englewood Regular Account
Municipal Court - City of Englewood Bail Bond Account
Municipal Court - City of Englewood Special Account
Municipal Court - Installment Account

RESOLUTION #009-01-05-16: DISBURSEMENT SIGNATURES

BE IT RESOLVED by the Council of the City of Englewood, in accordance with the requirements of N.J.S.A. 40A:5-17b (2), that all monies disbursed by the City of Englewood for payment of claims and wages and salaries be made by checks signed by the City Manager and countersigned by the City Treasurer or the Chief Financial Officer of the City of Englewood as contained on vouchers approved by the Chief Financial Officer.

BE IT FURTHER RESOLVED that the Chief Financial Officer is authorized to disburse claims up to \$1,000,000 provided that said claims be presented within 90 days at a regularly scheduled Council meeting for approval.

BE IT FURTHER RESOLVED that the Chief Financial Officer must cause the City's Financial Statements to be audited including said claims; and

BE IT FURTHER RESOLVED that the financial procedures and internal controls of the City of Englewood are hereby approved and shall be followed by all City departments and agencies, said procedures and internal controls are in writing and available in the office of the City Clerk.

RESOLUTION #010-01-05-16: AUTHORIZE DEVELOPER'S ESCROW PAYMENTS

WHEREAS, the Englewood Planning Board and Englewood Board of Adjustment prepare and execute developers' agreements to memorialize the terms and conditions of construction projects, including property acquisition and other matters that may affect the City of Englewood; and

WHEREAS, the City of Englewood accepts developers' cash deposits to cover the cost of inspections and potential site work pursuant to NJSA 40:55D-53.2(a)(3) of the Developer Escrow Law (PL 1995, c.54); and

WHEREAS, from time to time disbursements are made from these developers' deposits;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood that the City Manager of the City of Englewood is hereby authorized to execute developers' agreements including redevelopment agreements on behalf of the City of Englewood; and

BE IT FURTHER RESOLVED that the City Manager, or his designee, is hereby authorized to release bonds, letters of credit, and escrow accounts and that the City Manager is authorized to make such disbursements pursuant to the New Jersey Developer Escrow Law and guidelines.

RESOLUTION #011-01-05-16: AUTHORIZE STATE CONTRACT PURCHASES

WHEREAS, the City of Englewood has successfully participated in the State of New Jersey Cooperative Purchasing Program; and

WHEREAS, by participating in this program the City benefits from volume discounts provided by vendors for basic products such as janitorial supplies and fuel oil;

NOW, THEREFORE, BE IT RESOLVED that the City Manager, or his designee, is hereby authorized to execute purchase orders with vendors participating in the State of New Jersey Cooperative Purchasing Program or other duly established government purchasing cooperative; and

BE IT FURTHER RESOLVED that the City Manager continues to be authorized to execute purchase orders in the sum of \$40,000 or less for the purchase of goods and services which do not require competitive bidding.

RESOLUTION #012-01-05-16: AUTHORIZE AUCTIONS OF JUNKED AND/OR ABANDONED VEHICLES

WHEREAS, the City of Englewood comes into possession of junked vehicles and/or abandoned vehicles by reason of the failure of their owner to claim same; and

WHEREAS, the City Manager has recommended that junked and/or abandoned vehicles be sold at public auction;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Englewood that the City Manager is hereby authorized to sell junked and/or abandoned vehicles with the following provisions:

1. Such items will be sold by public auction to the highest bidder for cash following public advertisement therefore as required by law.
2. Notice of proposed sales of junked and/or abandoned vehicles which have remained unclaimed for more than 3 months will be given by certified mail to the owners of said vehicles and to the holders of any security interest filed with the Motor Vehicle Commission, as required by law.
3. Vehicles offered for sale may be inspected at various locations where said vehicles are stored.
4. Minimum bids for junked and/ or abandoned vehicles must be in the amount owed to the garage or tow company for storage costs incurred. In addition thereto, the public advertisements therefore, and may specify a minimum bid price therefore as determined by the City Manager.
5. The sale of junked and/or abandoned vehicles is conditioned upon the successful bidder, in addition to the bid, paying to the City of Englewood the sum of \$4.00 per vehicle for the Certificate of Title for each vehicle, plus the proportional share of the cost of advertising.
6. The vehicle must be removed by the buyer within 4 days following approval of the purchase.
7. At any time prior to the sale, the owner or other person entitled to possession of a junked and/or abandoned vehicle following public advertisement therefore as required by law may reclaim possession of the vehicle upon payment of the reasonable cost of the removal and storage of the vehicle and any fine, penalty, or court costs assessed against him/her for a violation which gave rise to the seizure or taking possession of such vehicle.
8. All bids received in excess of \$5,000 shall be subject to the approval thereof by the City Council of the City of Englewood. All other bids shall be subject to the approval of the City Manager or his designee.
9. The City expressly reserves the right to reject any and all bids as provided by law.
10. The City Clerk, or designee, shall conduct the public sale and shall cause the required notices and advertisements to be provided and published as required by law.

RESOLUTION #013-01-05-16: AUTHORIZE APPLICATION FOR MUNICIPAL TONNAGE RECYCLING GRANT

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and indicate the assent of the City Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood, Bergen County, New Jersey, that the City of Englewood hereby endorses the submission of a Municipal Recycling Tonnage Grant Application for the year 2015 to the New Jersey Department of Environmental Protection, Office of Recycling and designates the Director of the Department of Public Works to ensure that the said application is properly filed.

RESOLUTION #014-01-05-16: AUTHORIZE APPEAL OF CERTAIN TAX ASSESSMENTS

WHEREAS, the City Solicitor has requested authority to appeal certain assessments contained on the 2015 Tax List; and

WHEREAS, said actions are necessary to correct the assessment on various parcels of real property, where the assessment does not constitute the ratio of true value; and

WHEREAS, the City Solicitor has requested authority to file any and all pleadings before the Bergen County Board of Taxation or the Tax Court; and

WHEREAS, the City Solicitor has requested the authority to negotiate stipulations of settlement before the Bergen County Board of Taxation or Tax Court on all appeals and/or pleadings filed against an assessment on the 2015 Tax List by either the City of Englewood or by private property owners;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood that:

1. The City Solicitor is hereby authorized to appeal to the Bergen County Board of Taxation or Tax Court for correction of assessments contained on the 2015 Tax List on such parcels of real property as deemed appropriate, subject to the approval of the City Solicitor; and
2. The City Solicitor is hereby authorized to file and prosecute any and all appeals and/or pleadings with the Bergen County Board of Taxation or Tax Court as deemed appropriate for the 2015 tax year; and
3. The City Solicitor is hereby authorized to negotiate, upon consultation with and the consent of both parties, stipulations of settlement on behalf of the City of Englewood for any and all appeals and/or pleadings filed before the Bergen County Board of Taxation or the Tax Court for the 2015 tax year and if the Tax Assessor and City Solicitor are in disagreement as to settlement, the City Manager shall make the final decision as to the City's position; and
4. The City Solicitor is hereby authorized to execute a stipulation of settlement on behalf of the City of Englewood for any and all appeals and/or pleadings filed before the Bergen County Board of Taxation or the Tax Court for the 2015 tax year.

RESOLUTION #015-01-05-16: AUTHORIZE APPLICATION FOR DEP PERMITS

WHEREAS, the Division of Water Resources and the Division of Coastal Resources of the New Jersey Department of Environmental Protection (DEP) now requires that each application for a sanitary sewer extension or stream encroachment permit be accompanied by a resolution authorizing the City Manager to sign the necessary application forms; and

WHEREAS, from time to time the City Manager is required to sign off on applications for sanitary sewer extension and stream encroachment permits in the process of construction within the City of Englewood; and

WHEREAS, a general resolution of authorization would, therefore, speed up the process of compliance as set out by the DEP;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood, Bergen County, New Jersey, that the City Manager is hereby authorized to sign any and all forms of application required by the DEP respecting applications for sanitary sewer extension and stream encroachment permits within the City of Englewood.

RESOLUTION #016-01-05-16: ESTABLISH INTEREST FOR DELINQUENT TAXES

BE IT RESOLVED BY THE CITY COUNCIL of the City of Englewood that, pursuant to the provisions of NJSA 54:4-67, the rate of interest to be charged for the non-payment of taxes, sewer taxes, or assessments shall be 8% on the first \$1,500 and 14% on any amount in excess of \$1,500 to be calculated from the statutory due date until actual payment.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL that in addition to the interest provided above, on all delinquencies in excess of ten thousand (\$10,000.00) dollars and which are not paid prior to the end of the fiscal year, the Tax Collector shall also collect a penalty of six (6) percent of the amount of the delinquency in excess of ten thousand (\$10,000.00) dollars.

RESOLUTION #018-01-05-16: AUTHORIZE MUTUAL AID AGREEMENTS

WHEREAS, the City of Englewood has heretofore participated in various Mutual Aid/Special Operations Systems for Fire Response and Protection; and

WHEREAS, the City Council finds, on the advice of the City Manager and the Fire Department of the City of Englewood, that it is in the best interest of the City of Englewood to continue to participate in the aforementioned programs; and

WHEREAS, the entering into such agreements have heretofore been authorized pursuant to Ordinance Number 82-45;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood, Bergen County, New Jersey, pursuant to N.J.S.A. 40A:14-156.1 that the City Manager is hereby authorized to execute any agreements or documents necessary for participation in "Mutual Aid" programs.

RESOLUTION #019-01-05-16: AUTHORIZE THE CANCELLATION OF SMALL TAX BALANCES

WHEREAS, N.J.S.A. 40A:5-17.1 provides that a municipality may authorize the cancellation of tax delinquencies or overpayments of less than ten dollars (\$10.00); and

WHEREAS, the Tax Collector would be the individual responsible to authorize such cancellation; and

WHEREAS, the Tax Collector would prepare a list of the property owners, block & lots along with the amount due or overpaid; and

WHEREAS, this list would be affixed to a resolution cancelling these balances which would each be less than \$10.00;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood that the Tax Collector is hereby authorized to cancel delinquencies or refunds less than \$10.00; and that a certified copy of this resolution be provided by the Municipal Clerk to the Tax Collector and the Chief Financial Officer.

RESOLUTION #020-01-05-16: APPOINT PUBLIC AGENCY COMPLIANCE OFFICER

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood, Bergen County, New Jersey, do hereby appoint Timothy Dacey as Public Agency Compliance Officer for the City of Englewood, for a One (1) Year Term commencing January 1, 2016 and terminating December 31, 2016.

BE IT FURTHER RESOLVED that the City Clerk is authorized to forward a certified copy of this resolution to the Department of Treasury, State Affirmative Action Office.

RESOLUTION #021-01-05-16: APPOINT CITY SOLICITOR

WHEREAS, the City of Englewood requires professional legal services for the 2016 operating year; and

WHEREAS, on the recommendation of the City Manager, the City Council has determined, based on professional experience, expertise and reputation, to award a contract for such services to William J. Bailey, Esquire of Huntington Bailey LLP with offices at 373 Kinderkamack Road, Westwood, New Jersey 07675, pursuant to N.J.S.A. 19:44A-20.5 as other than a "Fair and Open" contract as defined therein; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 1 1-1 et. seq.) authorizes the award of such professional services contracts without competitive bidding; and

WHEREAS, the City Manager has determined that the value of this contract will exceed \$17,500 in the 2016 operating year: and

WHEREAS, William J. Bailey, Esquire has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure Form certifying that the firm has not made or will make any reportable contributions that would bar the award of this contract under the provisions of N.J.S.A. 19:44A-1 et seq. and City of Englewood Ordinance No. 07-31; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to award this contract and a copy of said certification is on file in the office of the City Clerk.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood, Bergen County, State of New Jersey that a professional services contract is hereby awarded to William J. Bailey, Esquire to provide professional legal services at a rate of \$150.00 per hour for services not covered by the retainer, and the City Manager and City Clerk are hereby authorized to execute and attest to an agreement between the City of Englewood and William J. Bailey, Esquire for a period of one year beginning January 1, 2016 and ending December 31, 2016.

BE IT FURTHER RESOLVED, that a copy of the within resolution, together with a copy of the Agreement and that the Business Disclosure Entity Certification and the Determination of Value, be on file in the office of the City Clerk and be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized to cause a brief notice to be published once in the Record newspaper stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and available for public inspection in the office of the City Clerk.

RESOLUTION #022-01-05-16: APPOINT MUNICIPAL AUDITOR

WHEREAS, the City of Englewood requires the services of a Municipal Auditor for the 2016 operating year; and

WHEREAS, on the recommendation of the City Manager, the City Council has determined, based on professional experience, expertise and reputation, to award a contract for such services to Wiss & Company, LLP with offices located at 485C Route 1 South, Suite 250, Iselin, NJ 08830, pursuant to N.J.S.A. 19:44A-20.5 as other than a "Fair and Open" contract as defined therein; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 1 1-1 et. seq.) authorizes the award of such professional services contracts without competitive bidding; and

WHEREAS, the City Manager has determined that the value of this contract will exceed \$17,500 in the 2016 operating year: and

WHEREAS, the firm has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure Form certifying that the firm has not made or will make any reportable contributions that would bar the award of this contract under the provisions of N.J.S.A. 19:44A-1 et seq. and City of Englewood Ordinance No. 07-31; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to award this contract and a copy of said certification is on file in the office of the City Clerk.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood, Bergen County, State of New Jersey that a professional services contract is hereby awarded to Wiss & Company, LLP to provide Municipal Auditor Services, and the City Manager and City Clerk are hereby authorized to execute and attest to an agreement between the City of Englewood and Wiss & Company, LLP;

BE IT FURTHER RESOLVED, that a copy of the within resolution, together with a copy of the Agreement and that the Business Entity Disclosure Certification and the Determination of Value, be on file in the Office of the City Clerk and be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized to cause a brief notice to be published once in The Record newspaper stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and available for public inspection in the Office of the City Clerk.

RESOLUTION #023-01-05-16: APPOINT MUNICIPAL BOND COUNSEL

WHEREAS, the City of Englewood requires the services of professional bond counsel for the 2016 operating year; and

WHEREAS, on the recommendation of the City Manager, the City Council has determined, based on professional experience, expertise and reputation, to award a contract for such services to Parker McCay P.A., with offices at 9000 Midlantic Drive, Suite 300, Mount Laurel, New Jersey 08054, pursuant to N.J.S.A. 19:44A-20.5 as other than a "Fair and Open" contract as defined therein; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 1 1-1 et. seq.) authorizes the award of such professional services contracts without competitive bidding; and

WHEREAS, the City Manager has determined that the value of this contract will exceed \$17,500 in the 2016 operating year: and

WHEREAS, the firm has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure Form certifying that the firm has not made or will make any reportable contributions that would bar the award of this contract under the provisions of N.J.S.A. 19:44A-1 et seq. and City of Englewood Ordinance No. 07-31; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to award this contract and a copy of said certification is on file in the office of the City Clerk.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood, Bergen County, State of New Jersey that a professional services contract is hereby awarded to Parker McCay P.A. to provide professional bond counsel services, and the City Manager and City Clerk are hereby authorized to execute and attest to an agreement between the City of Englewood and Parker McCay P.A.;

BE IT FURTHER RESOLVED, that a copy of the within resolution, together with a copy of the Agreement and that the Business Entity Disclosure Certification and the Determination of Value, be on file in the Office of the City Clerk and be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized to cause a brief notice to be published once in the Record newspaper stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and available for public inspection in the Office of the City Clerk.

RESOLUTION #024-01-05-16: APPOINT MUNICIPAL LABOR COUNSEL

WHEREAS, the City of Englewood requires the services of professional labor counsel for the 2016 operating year; and

WHEREAS, on the recommendation of the City Manager, the City Council has determined, based on professional experience, expertise and reputation, to award a contract for such services to Genova, Burns & Giantomasi, with offices at 494 Broad Street, Newark, New Jersey 07102, pursuant to N.J.S.A. 19:44A-20.5 as other than a “Fair and Open” contract as defined therein; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 1 1-1 et. seq.) authorizes the award of such professional services contracts without competitive bidding; and

WHEREAS, the City Manager has determined that the value of this contract will exceed \$17,500 in the 2015 operating year: and

WHEREAS, the firm has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure Form certifying that the firm has not made or will make any reportable contributions that would bar the award of this contract under the provisions of N.J.S.A. 19:44A-1 et seq. and City of Englewood Ordinance No. 07-31; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to award this contract.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood, Bergen County, State of New Jersey that a professional services contract is hereby awarded to Genova, Burns & Giantomasi to provide professional labor counsel services, and the City Manager and City Clerk are hereby authorized to execute and attest to an agreement between the City of Englewood and Genova, Burns & Giantomasi

BE IT FURTHER RESOLVED, that a copy of the within resolution, together with a copy of the Agreement and that the Business Entity Disclosure Certification and the Determination of Value, be on file in the office of the City Clerk and be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized to cause a brief notice to be published once in the Record newspaper stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and available for public inspection in the office of the City Clerk.

RESOLUTION #025-01-05-16: AUTHORIZING APPOINTMENT OF ASSISTANT CITY SOLICITOR (PROSECUTOR)

BE IT RESOLVED, by the City Council of the City of Englewood, Bergen County, State of New Jersey; that the following appointment, pursuant to P.L. 2004 c. 19, is confirmed commencing January 1, 2016 through December 31, 2016 and the City Manager is hereby authorized to execute the appropriate appointment letter:

Assistant City Solicitor (Prosecutor)

Gerald Oratio

RESOLUTION #026-01-05-16: AUTHORIZING APPOINTMENT OF ASSISTANT PROSECUTOR

BE IT RESOLVED, by the City Council of the City of Englewood, Bergen County, State of New Jersey; that the following appointment, pursuant to P.L. 2004 c. 19, is confirmed commencing January 1, 2016 through December 31, 2016 and the City Manager is hereby authorized to execute the appropriate appointment letter:

Assistant Prosecutor

Elsbeth J. Crusius

RESOLUTION #027-01-05-16: AUTHORIZING APPOINTMENT OF PUBLIC DEFENDER

BE IT RESOLVED, by the City Council of the City of Englewood, Bergen County, State of New Jersey; that the following appointment, pursuant to P.L. 2004 c. 19, is confirmed commencing January 1, 2016 through December 31, 2016 and the City Manager is hereby authorized to execute the appropriate appointment letter:

Public Defender

Aishaah Rasul

RESOLUTION #028-01-05-16: AUTHORIZING APPOINTMENT OF CODE ENFORCEMENT ATTORNEY

BE IT RESOLVED, by the City Council of the City of Englewood, Bergen County, State of New Jersey; that the following appointment, pursuant to P.L. 2004 c. 19, is confirmed commencing January 1, 2016 through December 31, 2016 and the City Manager is hereby authorized to execute the appropriate appointment letter:

Code Enforcement Attorney

Carl Beckwith

RESOLUTION #029-01-05-16: APPOINT REAL ESTATE APPRAISER

WHEREAS, the City of Englewood requires the services of professional real estate appraisal services for tax appeals and related matters during the 2016 operating year; and

WHEREAS, on the recommendation of the City Manager, the City Council has determined, based on professional experience, expertise and reputation, to award a contract for such services to McNerney & Associates with offices at 266 Harristown Road, Glen Rock, New Jersey 07452, pursuant to N.J.S.A. 19:44A-20.5 as other than a “Fair and Open” contract as defined therein; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 1 1-1 et. seq.) authorizes the award of such professional services contracts without competitive bidding; and

WHEREAS, the City Manager has determined that the value of this contract will exceed \$17,500 in the 2016 operating year: and

WHEREAS, the firm has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure Form certifying that the firm has not made or will make any reportable contributions that would bar the award of this contract under the provisions of N.J.S.A. 19:44A-1 et seq. and City of Englewood Ordinance No. 07-31; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to award this contract.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood, Bergen County, State of New Jersey that a professional services contract is hereby awarded to McNerney & Associates to provide professional real estate appraisal services, and the City Manager and City Clerk are hereby authorized to execute and attest to an agreement between the City of Englewood and McNerney & Associates for a period of one year beginning January 1, 2016 and ending December 31, 2016.

BE IT FURTHER RESOLVED, that a copy of the within resolution, together with a copy of the Agreement and that the Business Disclosure Entity Certification and the Determination of Value, be on file in the Office of the City Clerk and be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized to cause a brief notice to be published once in The Record newspaper stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and available for public inspection in the office of the City Clerk.

RESOLUTION #030-01-05-16: AWARD OF CONTRACT FOR APPRAISAL SERVICES FOR NEW CONSTRUCTION AND IMPROVEMENTS FOR ADDED ASSESSMENTS

WHEREAS, the City of Englewood requires the services of a qualified persons and/or firms to provide Appraisal Services for New Construction and Improvements for Added Assessments for the 2016 tax year. Field Inspections, updating property record cards and the defense of Added Assessment Appeals at The Bergen County Board of Taxation are required; and

WHEREAS, the City issued a Request for Proposals for the Provision of Services – Appraisal Services for New Construction and Improvements; and

WHEREAS, on the recommendation of the City Manager and the City Tax Assessor, the City Council has determined, based on professional experience, expertise and reputation, to award a contract for such services to Realty Appraisal Co. with offices located at 4912 Bergenline Avenue, West New York, New Jersey 07093, pursuant to N.J.S.A. 19:44A-20.5 as other than a “Fair and Open” contract as defined therein; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 1 1-1 et. seq.) authorizes the award of such professional services contracts without competitive bidding; and

WHEREAS, the City Manager has determined that the value of this contract will be \$21,000 in the 2016 operating year: and

WHEREAS, the firm has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure Form certifying that the firm has not made or will make any reportable contributions that would bar the award of this contract under the provisions of N.J.S.A. 19:44A-1 et seq. and City of Englewood Ordinance No. 07-31; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to award this contract.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood, Bergen County, State of New Jersey that a professional services contract is hereby awarded to Realty Appraisal Co. to provide Appraisal Services for New Construction and Improvements for Added Assessments for the 2016 tax year, and the City Manager and City Clerk are hereby authorized to execute and attest to an agreement between the City of Englewood and Realty Appraisal Co.;

BE IT FURTHER RESOLVED, that a copy of the within resolution, together with a copy of the Agreement and that the Business Entity Disclosure Certification and the Determination of Value, be on file in the Office of the City Clerk and be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized to cause a brief notice to be published once in The Record newspaper stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and available for public inspection in the office of the City Clerk.

RESOLUTION #031-01-05-16: AWARD PROFESSIONAL SERVICES CONTRACT FOR REAL ESTATE APPRAISER TO DEFEND THE 2015 TAX APPEALS FILED WITH THE BERGEN COUNTY BOARD OF TAXATION

WHEREAS, the City of Englewood requires the services of a qualified Real Estate Appraiser to assist in defending the 2015 Tax Appeals filed with the Bergen County Board of Taxation; and

WHEREAS, on the recommendation of the City Manager and the City Tax Assessor, the City Council has determined, based on professional experience, expertise and reputation, to award a contract for such services to Realty Appraisal Co. with offices located at 4912 Bergenline Avenue, West New York, New Jersey 07093, pursuant to N.J.S.A. 19:44A-20.5 as other than a "Fair and Open" contract as defined therein; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 1 1-1 et. seq.) authorizes the award of such professional services contracts without competitive bidding; and

WHEREAS, the City Manager has determined that the value of this contract will be at a rate of \$100.00 per hour, not to exceed \$10,000 in the 2016 operating year: and

WHEREAS, the firm has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure Form certifying that the firm has not made or will make any reportable contributions that would bar the award of this contract under the provisions of N.J.S.A. 19:44A-1 et seq. and City of Englewood Ordinance No. 07-31; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to award this contract.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood, Bergen County, State of New Jersey that a professional services contract is hereby awarded to Realty Appraisal Co to provide assistance in defending the 2015 Tax Appeals filed with the Bergen County Board of Taxation, and the City Manager and City Clerk are hereby authorized to execute and attest to an agreement between the City of Englewood and Realty Appraisal Co;

BE IT FURTHER RESOLVED, that a copy of the within resolution, together with a copy of the Agreement and that the Business Entity Disclosure Certification and the Determination of Value, be on file in the Office of the City Clerk and be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized to cause a brief notice to be published once in The Record newspaper stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and available for public inspection in the office of the City Clerk.

RESOLUTION #032-01-05-16: APPOINTMENT OF PROFESSIONAL RISK MANAGER

WHEREAS, the City of Englewood is a member of the Garden State Municipal Joint Insurance Fund (“GSMJIF”) which requires that each member municipality retain the services of a professional risk manager; and

WHEREAS, on the recommendation of the City Manager, the City Council has determined, based on professional experience, expertise, and reputation, to award a contract for such services to Brown & Brown Metro., Inc., Box 678, Florham Park, N.J. 07932, pursuant to N.J. S.A. 19:44A-20.5 as other than a “Fair and Open” contract as defined therein; and

WHEREAS, the Local Public Contracts law (N.J.S.A. 40A:11-1 et seq.) authorizes the execution of such professional services contracts without competitive bidding; and

WHEREAS, compensation under this contract shall be in the amount of 7% of the City’s annual assessment as promulgated by the GSMJIF; and

WHEREAS, the value of this contract will exceed \$17,500, and the contractor has filed a Business Entity Disclosure Certification and a Business registration Certificate with the City;

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to award this contract.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood, Bergen County, New Jersey, that Brown & Brown Metro, Inc. is hereby appointed as risk manager for the City of Englewood and that the City Manager is hereby authorized to execute and the City Clerk attest to an agreement between the City of Englewood and Brown & Brown Metro, Inc. setting forth the duties required for a one year period beginning January 1, 2016 and ending December 31, 2016; and

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized to cause a notice to be published once in the official newspaper The Record stating the nature, duration, service and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the City Clerk.

RESOLUTION #033-01-05-16: AWARD PROFESSIONAL SERVICES CONTRACT TO BUSINESS SYSTEMS UNLIMITED, INC. TO PROVIDE INFORMATION TECHNOLOGY SERVICES

WHEREAS, the City of Englewood requires a qualified computer systems analyst to provide Information Technology (IT) services which includes the provision of the following services:

- Desktop Configuration and Support Services
- Network Configuration and Connectivity Services
- Network and other Server Maintenance
- Back up and disaster recovery services
- User Help Desk Support

WHEREAS, on the recommendation of the City Manager, the City Council has determined, that based on upon their professional experience, expertise and reputation, to award a contract for such services to Business Systems Unlimited, Inc., 146 Van Nostrand Ave. Englewood, NJ 07631 pursuant to N.J.S.A. 19:44A-20.5 as other than a “Fair and Open” contract as defined therein; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 1 1-1 et. seq.) authorizes the award of such professional services contracts without competitive bidding; and

WHEREAS, the City Manager has determined that the value of this contract will exceed \$17,500 in the 2016 operating year for Information Technology (IT) services; and

WHEREAS, Business Systems Unlimited, Inc. will complete and submit a Business Entity Disclosure Certification and a Political Contribution Disclosure Form certifying that the firm has not made or will make any reportable contributions that would bar the award of this contract under the provisions of N.J.S.A. 19:44A-1 et seq. and City of Englewood Ordinance No. 07-31; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to award this contract.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood, Bergen County, State of New Jersey that a professional services contract is hereby awarded to Business Systems Unlimited, Inc. to provide Information Technology (IT) services as outlined above at a rate of \$125.00 per hour and will exceed \$17,500 in the 2015 operating year, and the City Manager and City Clerk are hereby authorized to execute and attest to an agreement between the City of Englewood and Business Systems Unlimited, Inc. for the provision of Information Technology (IT) services;

BE IT FURTHER RESOLVED, that a copy of this resolution, together with a copy of the Agreement and the Business Disclosure Entity Certification and the Determination of Value, be on file in the Office of the City Clerk and be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized to cause a brief notice to be published once in the Record newspaper stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and available for public inspection in the office of the City Clerk.

RESOLUTION #034-01-05-16: APPOINTING CITY ARBORIST

WHEREAS, the City of Englewood requires the services of a certified Arborist whose duties will include conducting the Hazard-Health Assessment, detailed tree inspections, reporting and staff training of the City's trees as well as other services required to be performed by an Arborist; and

WHEREAS, on the recommendation of the Director of Public Works, the City Council has determined, based on professional experience, expertise and reputation, to award a contract for such services to William R. Comery, LLC, Licensed Tree Expert, with offices at 285 Fairview Avenue, Paramus, NJ 07652 pursuant to N.J.S.A. 19:44A-20.5 as other than a "Fair and Open" contract as defined therein; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 1 1-1 et. seq.) authorizes the award of such professional services contracts without competitive bidding; and

WHEREAS, the City Manager has determined that William R. Comery, LLC will be paid on an as-needed basis at an hourly rate of \$95.00 per hour, and that the value of this contract will not exceed \$17,500 in the 2016 operating year: and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to award this contract.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood, Bergen County, State of New Jersey that a professional services contract is hereby awarded to William R. Comery, LLC to provide professional arborist services, and the City Manager is hereby authorized to execute and attest to an agreement between the City of Englewood and William R. Comery, LLC.

BE IT FURTHER RESOLVED, that a copy of the within resolution, together with a copy of the Agreement be on file in the Office of the City Clerk and be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized to cause a brief notice to be published once in the Record newspaper stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and available for public inspection in the office of the City Clerk.

RESOLUTION #037-01-05-16: APPOINTMENT OF CITY CLERK

WHEREAS, Lauren Vande Vaarst served as City Clerk from March 1, 2010 until her untimely passing on December 23, 2015; and

WHEREAS, pursuant to N.J.S.A. 40A:9-133 et seq. the City of Englewood is required to appoint a certified municipal clerk; and

WHEREAS, Yancy Wazirmas was appointed to serve as the Deputy City Clerk on November 30, 2015 and is a Registered Municipal Clerk in the State of New Jersey;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood, Bergen County, State of New Jersey that Yancy Wazirmas is hereby appointed to the position of City Clerk of the City of Englewood for a three year term, effective January 5, 2016.

RESOLUTION #038-01-05-16: RESOLUTION HONORING LYNNE HARWELL ALGRANT

WHEREAS, Lynne Harwell Algrant, has diligently, tirelessly and proudly served the residents of the City of Englewood as their elected At-Large representative to the City Council since 2010. Ms. Lynne Harwell Algrant was elected by her peers on the City Council to serve as Council President in 2014 and 2015. During her tenure on the Council, Ms. Algrant served as Chairperson of the Green Team and the Environmental Commission and served on the Mayor's Finance Committee, Municipal Alliance Committee, Secretary of the Englewood Economic Development Corporation, Liaison to the Englewood Board of Education and Liaison to the Third Street Community Garden Project with the Volunteer Center of Bergen County; and

WHEREAS, Lynne Harwell Algrant graduated from Emory College, where she was one of the first Woodruff Scholars and was elected to the Phi Beta Kappa honor society. She obtained her MA in English Studies from Rutgers University. She embarked on her career in education at several independent schools and for five years served as Executive Director of the Albert G. Oliver Program which is dedicated to placing and supporting students of color in independent schools. While living in Cleveland, Ms. Algrant was appointed Program Manager to the Cleveland Executive Fellowship, an adult leadership development program funded by The Cleveland Foundation; and

WHEREAS, Lynne Harwell Algrant was appointed Chief Executive Officer of the Bergen Volunteer Center in April 2015. Ms. Algrant founded H 10 A Consulting, a practice focused on leadership training, strategic planning, diversity and board development. Her clients included: the Association of Black Foundation Executives; Bergen LEADS, a civic leadership program in Bergen County; the Loeb Fellowship at Harvard's School of Design and the Cleveland, Ohio Fire Department; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Englewood, County of Bergen, hereby honors Lynne Harwell Algrant, for her long-time service to the residents of the City of Englewood as the Councilmember-At-Large and an outstanding community volunteer.

RESOLUTIONS – NON-CONSENT AGENDA

RESOLUTION #017-01-05-16: AUTHORIZE CERTIFICATIONS OF PROJECT COMPLETIONS

WHEREAS, the City of Englewood requires performance bonds, letters of credit, or cash bonds for all construction projects and development projects to ensure project completion; and

WHEREAS, from time to time the City Engineer is required to certify that a project has been completed in accordance with plans and specifications and/or the Developer's Agreement; and

WHEREAS, a general resolution of authorization would, therefore, expedite the process of compliance;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Englewood, Bergen County, New Jersey, that the City Engineer is hereby authorized to sign any and all forms of certification of completion and to release bonds for construction and development projects within the City of Englewood.

A motion to approve Resolution #017 was made by **Councilman Cobb** and seconded by **Councilman Forman**.

ROLL CALL:

Yes: Council Members Cobb, Cohen, Forman, Skurnick and Hamer

RESOLUTION #035-01-05-16: APPOINTMENT OF CLASS III MEMBER – PLANNING BOARD

BE IT RESOLVED, by the City Council of the City of Englewood, Bergen County, State of New Jersey; that the following appointment is confirmed commencing January 1, 2016 and expiring December 31, 2016:

Class III Member – Planning Board

Marc Forman

A motion to approve Resolution #035 was made by **Councilman Forman** and seconded by **Council President Hamer**.

ROLL CALL:

Yes: Council Members Cobb, Forman and Hamer

Abstain: Council Members Cohen and Skurnick

RESOLUTION #036-01-05-16: APPOINT COUNCIL LIAISON TO THE ENGLEWOOD ECONOMIC DEVELOPMENT CORPORATION (EEDC)

BE IT RESOLVED, by the City Council of the City of Englewood, Bergen County, State of New Jersey; that the following appointment is confirmed to the Englewood Economic Development Corporation (EEDC) for the following term:

Charles Cobb, 113 Marilyn Court, appointed as City Council Liaison to a one-year term commencing January 1, 2016 and expiring December 31, 2016.

A motion to approve Resolution #017 was made by **Councilman Cobb** and seconded by **Councilman Forman**.

ROLL CALL:

Yes: Council Members Cobb, Cohen, Forman, Skurnick and Hamer

PUBLIC SESSION:

- Christoher Gagliardi, 165 West Street:
 - Thanked Lynne Algrant for her service to the community
 - Spoke about the youth and the importance of their involvement in the City
 - Spoke about a school to work initiative for people with special needs
- Donald Aronson, 77 Brayton Street:
 - Urged merchants in the Downtown district to stay open at night so that the patrons attending Bergen PAC events can visit their establishments and increase their business sales.
- Elle Kelly, 350 Shepard Ave:
 - Thanked Lauren Vande Vaarst and Lynne Algrant for their service to the City.
 - Expressed his concerns that too many law enforcement officers live outside of Englewood.
 - Suggested elevated roadways to alleviate traffic congestion.

CLOSING BENEDICTION: by Reverend John D. Givens, Pastor of Shiloh A.M.E. Zion Church of Englewood.

ADJOURN:

Motion by **Councilman Forman** seconded by **Councilman Cohen** to adjourn at 8:25pm.

ROLL CALL:

Yes: Council Members Cobb, Cohen, Forman, Skurnick and Hamer

Yancy Wazirmas, RMC
City Clerk