

**City of Englewood**  
**City Council Workshop**  
**Meeting Minutes**

**September 6, 2016**

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A Workshop Meeting of the Mayor and Council of the City of Englewood, Bergen County, New Jersey was held in the Municipal Court in the Public Safety Building commencing at 7:30 P.M.

Present: Council President Wayne Hamer  
Council Member Charles Cobb  
Council Member Michael Cohen  
Council Member Eugene Skurnick  
Mayor Frank Huttie III  
City Attorney William Bailey  
City Manager Timothy Dacey  
City Clerk Yancy Wazirmas

Absent: Council Member Marc Forman

Council President Hamer called the meeting to order at 7:33pm and then led the Pledge of Allegiance.

**OPEN PUBLIC MEETINGS ACT:** The City Clerk read the following statement: *Adequate notice of this meeting, pursuant to the Open Public Meetings Act, was provided on the Annual Schedule of Meetings, which was adopted by the City Council on January 5, 2016, posted on the bulletin board at City Hall, distributed to The Record, and filed in the office of the City Clerk.*

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**BILLS AND CLAIMS**

**RESOLUTION #174-09-06-16: APPROVE PAYMENT OF BILLS AND CLAIMS**

**WHEREAS,** The Chief Financial Officer has certified and submitted a consolidated bill and claims list for payment as well as a consolidated list of prepaid items. The prepaid items include emergency payments, wire transfers and regularly scheduled monthly payments that are paid between bill and claims list dates; and

**WHEREAS,** all bills and claims listed herewith have been encumbered and sufficient funds are available for payment; and

**WHEREAS,** the required signatures have all been obtained on each voucher on the attached list.

**NOW, THEREFORE, BE IT RESOLVED,** by the Council of the City of Englewood, that the bills and claims on the submitted lists are hereby approved for payment in the total amount of \$697,648.03.

Motion by **Councilman Cobb** seconded by **Councilman Skurnick** to approve the Bills and Claims.

**ROLL CALL:**

**Yes:** Council Members Cobb, Cohen, Skurnick and Hamer

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**PRESENTATIONS**

**Bergen County Clerk John Hogan: Archiving of Historic Documents**

Mr. Hogan presented a collage of Englewood historic documents found in the County's archives. The Historic Society will display the presentation at the Mackay Park Gatehouse. Mr. Hogan also spoke about the County's initiative to set up temporary satellite offices in municipalities throughout the County for residents to have easier access to their services.

**Englewood Historical Society**

The Englewood Historic Preservation Advisory Committee along with Closter former Mayor Sophie Heymann requested that the City Council consider forming a Historic Commission for the City of Englewood. Mr. Will Lee, City historian and Chairman of the Englewood Historic Preservation Advisory Committee spoke about the potential budget requirements for a Historic Commission and the provision in the current Master Plan recommending the formation of a Historic Preservation Commission. Mayor Heymann distributed a copy of Closter’s ordinance for their Historic Commission and explained the purposes, duties and processes included in it.

**SPECIAL IMPROVEMENT DISTRICT FY2017 BUDGET**

**Presentation:** Mr. Philip Meisner spoke about the EEDC Strategic Plan implementation, projects that were completed, projects that are pending, vacancies in the Downtown District and the economic consultant. A discussion by the City Council and Mayor followed.

**RESOLUTION #175-09-06-16: APPROVING THE INTRODUCTION OF THE ENGLEWOOD SPECIAL IMPROVEMENT DISTRICT BUDGET FOR FY2017**

**WHEREAS**, the Englewood Special Improvement District budget for FY 2017 (July 1, 2016 - June 30, 2017) was approved by the Englewood Economic Development Corporation, as its District Management Corporation, on August 29, 2016; and

**WHEREAS**, N.J.S.A. 40:56-65 et seq requires that the budget be introduced and approved by the City Council on two readings of a resolution following a public hearing.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Englewood, County of Bergen, State of New Jersey, as follows:

**Section 1.** The following statement of revenues and appropriations represents the Special Improvement District budget for FY 2017.

<u>Revenues</u>		<u>Appropriations</u>	
Business License Fees	\$250,000	Downtown Improvements (Lighting, parking, streetscape, alleyways, railroad crossing)	\$150,000
Surplus	175,000	Economic Consulting (Phase 1 Fact-finding \$25,000)	78,000
		Digital Marketing Program	22,000
		Collaborative Marketing	35,000
		Landscaping (tree replacement and bump-outs)	35,000
		Staffing	30,000
		WiFi Management	20,000
		Awning Façade Program	15,000
		Signs	15,000
		Planning	9,000
		Audit Fee	7,000
		Accounting Fees	4,000
		Utilities	3,000
		Insurance	2,000
Total Revenue	\$425,000	Total Appropriations	\$425,000

**Section 2.** This budget is hereby approved on first reading by the City Council and the budget shall be published in the Record and a public hearing shall be scheduled at the City Council Workshop meeting on October 5, 2016 at which time fee payers or other interested parties will be heard.

Motion by **Councilman Cobb** to approve Resolution #175-09-06-16 seconded by **Council President Hamer**.

**ROLL CALL:**

**Yes:** Council Members Cobb, Cohen and Hamer

**No:** Council Member Skurnick

## **PUBLIC COMMENT ON AGENDA ITEMS:**

Council President Hamer opened the meeting for public comments on the Consent Agenda Resolutions.

- Linda Rutta:
  - Spoke in favor of the Historic Preservation Commission.

Council President Hamer closed the public comment section on the Consent Agenda.

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## **RESOLUTIONS**

### **RESOLUTION #176-09-06-16: RESOLUTION HONORING SHILOH AME ZION CHURCH ON ITS 125<sup>TH</sup> ANNIVERSARY**

**WHEREAS**, the **Shiloh AME (African Methodist Episcopal) Zion Church**, was organized on September 29, 1891 by the late Rev. Louis Mason at 427 Valley Place and now celebrates its 125th anniversary as a vibrant and burgeoning congregation; and

**WHEREAS**, the founding members' first Church location was at the corner of Van Brunt Street and Palisade Avenue, erecting the first Church building on School Street in 1893 and then moved the Church to Englewood Avenue; and

**WHEREAS**, in 1910 a church building was erected at 129 William Street during the pastorate of the late Reverend R.A. Lyles out of necessity to move the congregation to larger quarters due to rapid growth; and

**WHEREAS**, a ground breaking service was held on July 18, 1976 for a new sanctuary and social hall on the same property at 129 William Street in the rear of the old church; and

**WHEREAS**, on July 12, 1977 a service was held in the old church and was followed by a march led by the late Reverend Alfred E. Garnette and the late Robert L. Kegler into the present church facility; and

**WHEREAS**, Reverend John D. Givens became the spiritual leader on July 19, 2009, and continues to lead the Church today; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and City Council of the City of Englewood, Bergen County, New Jersey hereby honors **Shiloh AME (African Methodist Episcopal) Zion Church**, on its 125<sup>th</sup> Anniversary and whose membership bridges tradition with diverse ages, background, and outlook.

A motion was made by **Councilman Cobb** and seconded by **Councilman Skurnick** to approve Resolution #176.

### **ROLL CALL:**

**Yes:** Council Members Cobb, Cohen, Skurnick and Hamer

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## **RESOLUTIONS FOR DISCUSSION**

- Resolution recognizing "Knock Out Opiate Abuse Day" in the City of Englewood
- Award contract for Englewood Library Roof Repair and Window Replacement-Project #111602
- Amend Resolution #141-06-28-16: Cooperative Lease to Purchase of Chipper for DPW
- Cooperative Purchase of Automated Brine Maker
- Authorizing Membership Agreement with the Keystone Purchasing Network for Cooperative Purchases
- Cooperative Purchase of Street Sweeper
- Authorize Women's Rights Information Center Application for Bergen County Community Development Block Grant Funds for Shared Housing Program
- Authorize Women's Rights Information Center Application For Bergen County Community Development Block Grant Funds For Help For Enterprising Women Program

- Confirm Endorsement Of Center For Food Action In NJ Application For Bergen County Home Investment Partnerships- Security Deposit Assistance Program
- Authorize Center For Food Action In NJ Application For Bergen County Community Development Block Grant Funds

The items listed above were discussed by the Council Members and the Resolutions will be placed on the Regular Council Meeting Agenda for approval.

#### **ORDINANCES FOR DISCUSSION**

- None

#### **ITEMS FOR DISCUSSION:**

- None.

#### **PUBLIC SESSION:**

Council President Hamer opened the meeting to the public and instructed that any member of the public wishing to speak to step up to the microphone and give their name and address, and have four minutes to speak.

- Linda Rutta, Audubon Rd:
  - Requested that a bench be placed in Dunning Park.
- Eugene Clements, 206 Central Ave:
  - Expressed concerns with contracts and that there is no recourse if the vendor does something wrong. Asked that more emphasis be placed on follow up.
- Norman Gorlyn, 150 Madison Ave:
  - Asked if any decision has been made to place surveillance cameras on the new traffic light at the intersection by the McCloud School.
  - Spoke about property value implications for homeowners that get historic designation and requested that appraisers be contacted for further evaluation.

Council President Hamer closed the Public Session.

#### **CLOSED SESSION:**

- None

#### **ADJOURN:**

Motion by **Councilman Skurnick** seconded by **Councilman Cobb** to adjourn at 9:24pm.

#### **ROLL CALL:**

**Yes:** Council Members Cobb, Cohen, Skurnick and Hamer

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Yancy Wazirmas, RMC  
City Clerk