

ENGLEWOOD PUBLIC LIBRARY BOARD OF TRUSTEES  
MINUTES OF MEETING OF APRIL 21, 2009

These minutes have not been formally approved and are subject to change or modification by the Board of Trustees at its next meeting.

BOARD OF TRUSTEES –Shirley Green, President; Katharine Glynn, Vice-President; Gerald Crane, Treasurer; Carolyn Sekas, Secretary; Gloria Escobar. Absent: Deborah Trachtenberg, Jerome Ozer, Arnold Brown and Richard Segall. ADMINISTRATION: Donald Jacobsen, Director.

CALL TO ORDER – ROLL CALL

The meeting was CALLED TO ORDER at 7:45p.m.by President Green. Adequate notice of this meeting, pursuant to the Open Public Meetings Act, was provided by inclusion thereof on the Annual Schedule of Meetings, which was on January 27, 2009 posted at Englewood City Hall, Englewood Cliffs Borough Hall and the Englewood Public Library Bulletin Boards, filed in the Offices of the Englewood Public Library Director, mailed or faxed to the Press Journal and the Record, and distributed to any person requesting same pursuant to said Act.

MINUTES OF MEETINGS

Ms. Glynn moved to accept the minutes of the March 17, 2009 meeting as presented. Mr. Crane seconded the motion. Unanimously approved.

TREASURER’S REPORT

Mr. Crane requested approval the Treasure’s Report for period of January, February and March, and expenses of \$84,105 from Operating Funds and \$11,679 for State Aid. Motion moved by Ms. Sekas, seconded by Ms. Glynn. Unanimously approved.

Mr. Crane recommended that the Board look into additional sources of funding, and consider more efforts placed on fundraising procedures.

DIRECTOR’S REPORT

Mr. Jacobsen reviewed his report and the accompanying reports from the Department Heads. The Board asked that he continue to pursue with the City municipal programs available for energy efficiency measures the library could take advantage of.

Ms. Green noted the obituary and editorial in the New York Times for Judith Krug, Director of the ALA Office of Intellectual Freedom and founder of the annual Banned Book Week. Ms. Green also commended our library staff for their displays and programs celebrating Banned Book Week.

COMMITTEE REPORTS

Budget & Finance – The City has formally presented its budget for 2009 and the library's portion of that budget is the same as approved by the Board, \$2,698,719.

Personnel & Labor Negotiations – a Labor/Management meeting was held last week. There were no issues brought up by the staff. Mr. Jacobsen asked that the staff take more responsibility in keeping the staff room clean.

Englewood Cliffs Contract – Mr. Jacobsen has been in contact with Mr. Carter Corriston about arranging a meeting. Mr. Corriston asked that it be postponed until after Englewood Cliffs had finalized their negotiations with their police department.

Library/School Partnership – Ms. Green reported that Superintendent Segall was not encouraging about the Board's idea of placing a large screen TV in the high school cafeteria and having informational films run during lunch periods. She plans on speaking with Mr. Dennis to see if there is any way this can be done. Also, Mr. Crane noted that Tutor.com needs to be better promoted through the teachers.

#### PERSONNEL ACTIONS

Mr. Crane moved to approve the April Personnel Action as presented. Ms. Sekas seconded the motion. Unanimously approved.

#### COMMUNICATIONS

None.

#### OLD BUSINESS

Ms. Green reminded the Director about having library logo signs placed at appropriate locations throughout the City. Mr. Jacobsen will follow-up on this.

#### NEW BUSINESS

None

#### COMMENTS FROM THE PUBLIC

None.

#### DATE OF NEXT MEETING

The next Board meeting will take place on, Tuesday, May 19, 2009 at 7:30 P.M.

#### ADJOURNMENT

Ms. Sekas moved that the meeting be adjourned at 8:45p.m.; Ms. Glynn seconded the motion. Unanimously approved.

Respectfully Submitted,

Donald Jacobsen, Director for  
Carolyn Sekas, Secretary