

City of Englewood Planning Board  
Meeting Agenda

Thursday, January 4, 2024  
7:30 p.m.

REMOTE MEETING/ZOOM MEETING

Join Zoom Webinar:

<https://us02web.zoom.us/j/84133037000?pwd=NDVYM3RWTVNENldyTU5TeS9vSTFBUT09>

Passcode: 316634

Or Telephone:

- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)

Webinar ID: 841 3303 7000

Passcode: 316634

**City of Englewood Planning Board**

**Re-Organization Meeting Agenda**

**Thursday, January 4, 2024**

**7:30 p.m.**

**REMOTE MEETING/ZOOM MEETING**

1. Call to Order:

2. Statement of Compliance:

Open Public Meetings Notice: Pursuant to the Open Public Meetings Act, notice of this meeting, its date, time, and place have been delivered to the The Record, The Star Ledger and posted on the district website, at least 48 hours prior to the time of this meeting.

3. Roll Call:

➤ Mr. David, Mayor Wildes, Mr. Shafer, Ms. Patino-Valle, Ms. Cordon, Mr. Lerman, Mr. Rosenblatt, Mr. Almonte, Ms. Mann

4. Pledge of Allegiance:

5. **OATH OF OFFICE FOR NEWLY APPOINTED MEMBERS**

Diana Patino-Valle	Class II City Official Board Member
TBD	Class III Governing Body Member
Allen George	Class IV Board Member
Salvadore Almonte	Class IV – 1st Alternate Board Member

6. **BOARD APPOINTMENTS:**

**(a) Appointment of Chairman and Vice Chairman**

- Secretary/Administrative Clerk will ask for nominations for Chairman. (Voice Vote)

- Secretary/Administrative Clerk will ask for nominations for Vice-Chairman. (Voice Vote)

**(b) Appointment of Board Attorney—Douglas M. Bern, Esq., of Bern & Associates LLC**

- Motion to adopt Resolution appointing Board Attorney – (Roll call vote)

**(c) Appointment of Board Engineer—Robert L. Costa, P.E., P.P. C.M.E., of Costa Engineering Corporation**

- Motion to adopt Resolution appointing Board Engineer – (Roll call vote)

**(d) Appointment of Board Planner—Chelsea Gleis, P.P., AICP, of Burgis Associates, Inc.**

- Motion to adopt Resolution appointing Board Planner – (Roll call vote)

**(e) Appointment of Paris Myers as Board Secretary**

- Motion to adopt Resolution appointing Board Secretary– (Roll call vote)

**7. DESIGNATION OF COURT STENOGRAPHER:**

- Motion that the Planning Board designates Laura A. Carucci, CCR, RPR of LauraA Carucci LLC as the court stenographer of record until December 31, 2024.

**8. PARLIAMENTARY PROCEDURE:**

- Motion that the Planning Board meetings be governed by parliamentary procedure of Robert's Rules of Order.

**9. RULES, REGULATIONS AND POLICIES:**

- FURTHER, that all rules, regulations, and policies adopted in previous years, and not rescinded by the City of Englewood and the Englewood Planning Board be continued in full force and effect until altered, amended,

modified, or repealed by other resolutions of this Board, including board policy.

**10. ADOPTION OF AMENDMENT TO BY-LAWS / BY-LAWS:**

- Motion to adopt Resolution to amend Rule 1.2.1 of the 2014 By-Laws;
- Motion to re-adopt the By-Laws of 2014

**11. MEETING TIME AND LOCATION:**

- MOTION, that the Planning Board continue to hold regular public meetings on the dates indicated below. The regular public meetings will be held virtually via Zoom until further notice on the first and fourth Thursday of the month (unless noted otherwise) starting at 7:30 pm:
- **ADOPTION OF 2024 REVISED MEETING DATES:**

January	4	25
February	1	22
March	7	28
April	4	25
May	2	23
June	13 (2nd Thursday)	27
July	11 (2nd Thursday)	25
August	1	22
September	5	26
October	10 (2nd Thursday)	31 (5th Thursday)
November	7	14 (2nd Thursday)
December	5	26
January 2025	9 (2nd Thursday)	23

**12. NAMING OF OFFICIAL NEWSPAPERS:**

- Motion to name The Record and The Newark Star Ledger as the Board's official newspapers.

## Regular Meeting Agenda January 4, 2024

1. Approval of Meeting Minutes:
  - October 26, 2023
  - December 7, 2023
  - December 20, 2023 Special Meeting Minutes
  - December 20, 2023 Confidential Meeting Minutes
  
2. Motion to Adjourn Scheduled Cases and Procedures:
  
3. Discussion Items:
  
4. Resolutions For Approval:
  - File: 2023--12 Bandić Coffee LLC  
Premises: 9-15 West Hudson Avenue | Block 705 Lot 7
  
5. Completeness Review:
  - File PB 2023-09 1-5 E Palisade Ave LLC  
Premises: 3-5 E Palisade Avenue, Block 1206, Lot 15
  
6. Applications:
  - (a) **File: 2021-01A Atherton Beverly LLC. (Continuation)**  
Premises: 390 Jones Road, Block 3305, Lot 14.02  
Attorney: Matthew G. Capizzi, Esq.
    - Applicant seeking an approval to subdivide an existing one-family residential lot into two (2) one-family residential lots.
  
  - (b) **File PB 2023-09 1-5 E Palisade Ave LLC**  
Premises: 3-5 E Palisade Avenue, Block 1206, Lot 15

- Applicant is seeking to renovate the existing one-story building on the northerly property line for use as permitted by the D(1)(B) Zone.

7. Committee Reports: None

8. Public Comments:

9. Any other matters that appear before the Board:

10. Closed Session (if needed)

**Adjournment:**

**Next Meeting: January 25, 2024**