



**CITY CLERK'S OFFICE**  
**CITY OF ENGLEWOOD**  
 2-10 North Van Brunt Street  
 Englewood, NJ 07631  
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Date Filed: \_\_\_\_\_  
 Fee: \$50.00 plus \$5.00 per room  
 License No: \_\_\_\_\_  
 Granted: \_\_\_\_\_  
 Rejected: \_\_\_\_\_

**APPLICATION TO OPERATE A ROOMING HOUSE**

**DURING THE PERIOD OF JUNE 1, 20\_\_\_\_ TO MAY 31, 20\_\_\_\_**

**OWNER'S HOME TELEPHONE:** \_\_\_\_\_

1. Address of premises to be licensed: \_\_\_\_\_
2. Name and Owner: \_\_\_\_\_
3. Is this a new application \_\_\_\_\_ or a renewal application \_\_\_\_\_
4. Number of rooms to be occupied by roomers or guests: 1<sup>st</sup> floor \_\_\_\_\_ 2<sup>nd</sup> floor \_\_\_\_\_  
 3<sup>rd</sup> floor \_\_\_\_\_ Other: \_\_\_\_\_ **TOTAL:** \_\_\_\_\_
5. Maximum number of roomers or guests at one time on all floors \_\_\_\_\_
6. List all sanitary fixtures available to roomers and guest:  
 1<sup>st</sup>. Floor: \_\_\_\_\_  
 2<sup>nd</sup>. Floor: \_\_\_\_\_  
 3<sup>rd</sup>. Floor: \_\_\_\_\_
7. Are all rooms heated by a central heating system? \_\_\_\_\_
8. Are there fire alarm devices on every floor? \_\_\_\_\_
9. Are there directional and exit signs on every floor? \_\_\_\_\_
10. Do you have a register book on the premises? \_\_\_\_\_
11. Do you have a room number on all rooms rented? \_\_\_\_\_
12. Are there any minors (under 18 years) living in rooming unit? \_\_\_\_\_
13. Are there any disabled persons or persons requiring special care in rooming units? \_\_\_\_\_ If so, are you  
 equipped to accommodate such persons? \_\_\_\_\_
14. How long has the premises to be licensed been operated as a rooming house? \_\_\_\_\_
15. Was a variance from the Zoning Ordinance required to permit this use: \_\_\_\_\_
16. Have you ever been convicted of a crime? \_\_\_\_\_ If yes, explain \_\_\_\_\_

I, \_\_\_\_\_ hereby say that I have not knowingly or intentionally given any false Information and that I will faithfully observe and keep and obey all laws of the City of Englewood relating to the business as licensed, now in force, or that may be in force during the period for which such license is granted.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(The acceptance of this application and the payment of the necessary fee does not give the applicant any rights hereunder. Fees are not refundable).

**FOR OFFICE USE ONLY:**

APPROVED [ ] DISAPPROVED [ ] DATE: \_\_\_\_\_ FIRE. \_\_\_\_\_

APPROVED [ ] DISAPPROVED [ ] DATE: \_\_\_\_\_ HEALTH. \_\_\_\_\_

APPROVED [ ] DISAPPROVED [ ] DATE: \_\_\_\_\_ BUILDING. \_\_\_\_\_